



## Welcome Letter/Checklist/Statewide Student Policies

Dear **SVSM@UNCW Student**,

Congratulations on your acceptance to Summer Ventures in Science and Mathematics at the University of North Carolina Wilmington (SVSM@UNCW). As you know, Summer Ventures is a four-week residential program for high school students who possess both talent and interest in science and mathematics (STEM). SVSM provides students with a rigorous academic program as well as an interactive residence life experience. The academic program is oriented toward research involving different STEM fields. Every student in the program will conduct a research project, write a formal paper, and make a research presentation to parents, students, and faculty as part of a Student Research Symposium on the final program day, Saturday July 23rd. Based on best practices developed during the pandemic, we will hold the program orientation virtually on Thursday, June 23rd at 5:30 pm. You will receive a ZOOM invitation by email closer to the orientation date. Orientation should last no longer than 1 hour. Both the student and their parent/guardian are required to attend. Students arrive in person on the UNCW campus Sunday, June 26th. Check-in will begin at 11:00 AM and must be completed by 12:30 PM. This information can be found in the [student handbook](#) on page 8.

Please read through the information below and complete or acknowledge the following forms as part of your registration no later than May 27, 2022. The medical forms are due by June 10, 2022 with the following exception. If your student requires any special accommodations, please let SVSM@UNCW know as soon as possible!

Note: All bulleted items must be completed and submitted in one sitting. In order to prepare to complete the online registration items listed below, a [PDF version](#) is available

for your review so that you can gather all the information you will need to complete the SVSM@UNCW registration process.

**in this online registration, you will be read and acknowledge the following items:**

- Statewide Student Policies
- Parent Contact and Permission
- Student Background Medical Information (Additional Physician Examination Form must be printed and completed by your physician.)
- Roommate Compatibility Questionnaire
- Responsible Use of Electronic Resources for Minors Acknowledgement
- UNCW Randall Library Privileges
- UNCW Campus Recreation User Agreement
- UNCW Release and Waiver of Liability
- UNCW Photo and Media Release
- UNCW Student Code of Conduct
- UNCW Policies and Procedures

**Return by June 10, 2022:**

\*If you student requires any special accommodations let SVSM@UNCW know as soon as possible.

- Medical Form

Please note: that all information and tests listed are **required**. The TB skin test is not required if your physician determines you are not at risk or you submit proof of having had a negative TB skin test within the past year. Please include all documentation requested, including your immunization record and medical insurance card photocopy, when you submit your medical form.

Once you have completed the registration process, you will receive a confirmation email with the link to upload the medical and physician examination form.

Welcome to Summer Ventures at UNCW!

[summerventures@uncw.edu](mailto:summerventures@uncw.edu)

# **SUMMER VENTURES IN SCIENCE AND MATHEMATICS STATEWIDE STUDENT POLICIES**

Summer Ventures in Science and Mathematics (SVSM) wants to assure that students on all sites are provided a safe and stable environment in which to live and study. All SVSM institutes have adopted these policies, which are designed to protect both the participating students and the host institutions.

Each site may have additional regulations, as long as they do not conflict with these statewide policies. Students and parents should review the site-specific policies and regulations established by their program's campus. Please carefully read through the following policies and acknowledge your willingness to abide by them at the end of this section.

## **ATTENDANCE**

SVSM is a significant financial investment by the state of North Carolina. The four-week institute is an intense academic program involving students in coursework (including pre-institute assignments), research projects, research paper, research presentation, and related co-curricular and extracurricular activities.

Due to the nature of the SVSM experience, students are required to be in attendance during the entire four-week period, including weekends.

## **AUTOMOBILES AND OTHER MOTORIZED VEHICLES**

Motorcycles, mopeds, and other motorized vehicles are not allowed at SVSM institutes, and students are strictly prohibited from driving or riding on such vehicles.

Students may not have cars at the institutes, and they will not be allowed to drive state cars or private vehicles during the four-week period.

By enrolling students in the program, parents extend permission for them to travel in school vehicles operated by the faculty and staff, by any professional driver hired by the program, and by other adults officially connected with the program.

During the institute, students are not allowed to ride in cars operated by persons other than adults connected with the program, with the following two exceptions:

- a. During any necessary prearranged visits by a parent or other adult relative, a student may ride in the vehicle operated by that adult.
- b. With prior coordination with the campus director students will be allowed with parental permission to ride to prearranged religious services of their choice in vehicles operated by representatives of the church, synagogue, temple, or mosque.

## **TRANSPORTATION**

SVSM is not responsible for the transportation of students to or from the institutes. The SVSM central office and the individual institutes will not be involved in setting up carpools or chartering buses to carry participating students to or from the host campuses.

The faculty and staff of SVSM will not use official or personal vehicles to transport students to or from the campus, at the beginning or ending of the institutes, during any home weekends, or at any other time during the four-week period except for official SVSM activities (e.g. field trips).

Each campus will request information from students regarding their means of transportation to the site. Students who cannot provide their own transportation and must travel by public transportation to UNCW's campus, will be met at the nearest bus or airport by a SVSM representatives. SVSM staff will also deliver these students to their departure point at the end of the institutes.

If a student must return home because of dismissal, illness, or family emergency, but the parents cannot travel to the campus, the student will be sent home by public transportation. The cost of the student's travel home will be at the parent's expense.

## **SIGN-OUTS, ROLLS, AND CURFEWS**

For the safety of the participating students, it is essential that SVSM staff know the students' whereabouts at all times. To ensure this, each campus will follow these

procedures:

- a. There will be sign-out system that students must follow when leaving their residence halls at any time.
- b. Attendance will be taken in every academic class during the day. If a student is missing, the instructor will report this to the institute director immediately.
- c. Each campus will have curfews to ensure the safety of students and to facilitate adequate sleep. Exact curfews hours for weekdays and weekends will be established by the institutes' directors and staff and may vary somewhat between sites. Curfews will include times that students must be in their residence halls, be in their rooms, and have their lights out.

### **VISITS FROM FAMILY MEMBERS**

SVSM is an intense four-week experience for students. A great deal of time has been spent planning both academic and social/recreational activities for the participants to ensure that students have a well-balanced summer. Visits by family members strongly discouraged since such visits interrupt students participating fully in some SVSM activity.

Once a student has arrived and registered at a SVSM institute, the director and staff of that institute have certain legal responsibilities for that student. In order to assure that these responsibilities can be met, it is important that parents and other family members follow these guidelines:

- a. Parents or other family members wishing to visit students at any time must first get permission from and then make arrangements through the institute director
- b. Students leaving a residence hall or the campus with parents or other family members must follow normal sign-out procedures and must meet curfews.
- c. If a student decides to withdraw from an institute, the parents must contact the director by telephone to make the necessary arrangements before they travel to the campus to pick up the student.

### **INTER-VISITATION AND DATING**

At no SVSM site will students be allowed to visit on the residence halls of the opposite sex. The one exception is for supervised group meetings that take place in communal

spaces in the residence hall.

The SVSM students at each site will have a full schedule of social and cultural activities. During the program, students will not be allowed to date (including online), receive visits from, or otherwise fraternize with friends who are not SVSM participants unless prearranged by campus director. This prohibition includes but is not limited to friends from home, high school students in other programs on the host campus, and students enrolled at the host campus.

## **DISCIPLINE**

At SVSM institutes, as in all communities, there are guidelines for behavior that all members of the groups are expected to follow, and there are consequences for infractions of those guidelines. The director and staff of each institute have the authority to supplement the statewide regulations with other rules that are campus-specific.

On the opening day of each SVSM institute, the staff will review regulations with students; any additional regulations not included in the [handbook](#) will be given to the student in writing. The disciplinary process and the specific disciplinary actions will be described.

Discipline for violations of regulations, either academic or residential, will be handled by the institute director or by the director's designated representative. Parents will be notified of any infraction of the rules and of the disciplinary action taken.

All violations covered by North Carolina law, including but not limited to certain infractions involving alcohol and drugs, will be reported to local law authorities as is legally required. Such violations will also result in automatic and immediate dismissal from the SVSM program.

The following infractions will result in disciplinary action and may lead to dismissal from the program: violation of policies on inter-visitation, dating, and visitors; use of an automobile or other motorized vehicle; riding with an unauthorized driver; failure to follow sign-out procedures; breaking curfew; threatening or otherwise disruptive behavior; misuse of academic facilities or equipment; misuse of electronic resources; cutting classes; non-participation in academic activities; failure to complete academic assignments; academic dishonesty; and violation of the four-week attendance policy.

Students may be disciplined or dismissed for any single gross or excessive violation or for repeated violations of any nature.

## **PERSONAL BELONGINGS**

All personal items brought to the SVSM institutes are brought at the student's risk. Each campus will provide students with a list of recommended items, some of which will be unique to a specific institute.

At all sites, students are welcome to bring musical instruments, personal computers and/or other personal electronic devices, sports equipment (no skateboards) and a cellphone (must stay in dorm room during all programming times). Student may not take any of these items to classes or other academic activities. *The university will not be responsible for any of these items. If used inappropriately, items may be temporarily confiscated.*

At no site may students have televisions, conventional or microwave ovens, hot plates, air conditioners, weapons of any sort, alcoholic beverages, illegal drugs or tobacco products (includes vaping). *Do not bring skateboards.*

## **MISCELLANEOUS RESIDENTIAL POLICIES**

The staff of each institute has the authority to assign roommates.

All students attending SVSM institutes will live in residence halls on the campus of the host institution. Commuting will not be allowed.

Supervision and everyday guidance will be provided by a residential staff with experience in residential life work.

Medical services will be available at every campus. Students and their parents must complete all required medical forms, and must comply with the prescription medication policy established by their particular campus.

## **RELIGIOUS MATTERS**

Because SVSM is a state-run program, it cannot provide religious services for the participating students.

No person officially connected with the SVSM program will provide students with transportation to or from religious services, either in state vehicles or in private ones. Students who wish to attend services should contact a local church, synagogue, temple, or mosque of their choice and arrange with them for transportation/escort. This must be coordinated through the campus SVSM Director. The escort must provide identification to the Residence Life Director when they arrive to pick up the student, and parents/guardians must agree to the student leaving with this escort for the purpose of attending services in writing.

The decision to attend or not to attend religious services is a private one for each student and will not be questioned or influenced by any member of the SVSM staff.

If at all possible, directors will make arrangements for special meals for students whose religious beliefs involve dietary restrictions.

No SVSM activities will be planned for most Sunday mornings. If any of the students at a particular institute belong to a religious group that has services on days other than Sunday, the director and staff will consider this when scheduling activities and assignments.

#### Statewide Student Policies Acknowledgement

- Parent/Guardian acknowledges and agrees to abide by ALL of the above state policies.
- Student acknowledges and agrees to abide by ALL of the above state policies.

#### Parental Contact and Permission Form

## **2022 SUMMER VENTURES IN SCIENCE AND MATHEMATICS PARENTAL CONTACT AND PERMISSION FORM**



This following information is to be completed, acknowledged, and **signatures provided** in its entirety as a requirement for participation in the Summer Ventures in Science and Mathematics (SVSM) institute to which the student has been accepted. It is the expectation that the legal parent or guardian will complete this form.

## 1. CONTACT INFORMATION

It is critical that Summer Ventures in Science and Mathematics personnel be able to contact a parent, guardian, or designated representative at all times during the period that a student is attending SVSM. This may be necessary for two reasons. First, the SVSM staff may need to contact a parent if the student faces a major medical emergency. Second, in case of student dismissal, an adult must be available to remove the student from the campus of the host institution immediately.

### Student Information

Full Name (First, Middle and Last)	<input type="text"/>
Preferred Name	<input type="text"/>
Street Address	<input type="text"/>
City/State/Zip	<input type="text"/>
Student Email Address	<input type="text"/>
Student Cell Phone Number	<input type="text"/>
Other Phone Number	<input type="text"/>
With whom does the student reside (e.g. mother, father, parents, etc.)?	<input type="text"/>

### Parent/Guardian Information

Primary Full Name (First and Last)	<input type="text"/>
Relationship to Student	<input type="text"/>
Work Phone Number	<input type="text"/>
Cell Phone Number	<input type="text"/>
Email Address	<input type="text"/>

### Alternate Parent/Guardian Information

Primary Full Name (First and Last)	<input type="text"/>
Relationship to Student	<input type="text"/>

Work Phone Number	<input type="text"/>
Cell Phone Number	<input type="text"/>
Email Address	<input type="text"/>

*We will utilize email communication to parents(s)/guardian and the student as much as possible throughout the SVSM program. Please indicate only those email addresses that are actively used and are suitable to receive SVSM information.*

If the parent/guardian will have a different **Summer Address** than the one listed above, please provide this information:

Full Name (First and Last)	<input type="text"/>
Street Address	<input type="text"/>
City/State/Zip	<input type="text"/>
Phone Number	<input type="text"/>
Expected Dates To Be At This Address	<input type="text"/>

If the student must leave the program for any reason and parent/guardian cannot be reached, there **must** be another adult (*not a parent/guardian*) available who will take responsibility for removing the student from campus.

Full Name (First and Last)	<input type="text"/>
Relationship to Student/Family	<input type="text"/>
Street Address	<input type="text"/>
City/State/Zip	<input type="text"/>
Home Phone Number	<input type="text"/>
Work Phone Number	<input type="text"/>
Cell Phone Number	<input type="text"/>

I, , accept responsibility for  in the event the parent/guardian cannot be reached.



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[clear](#)

I authorize the above-named responsible adult to take charge of my son/daughter (the student) if he/she must leave the SVSM Program and I cannot be reached.

✕

**SIGN HERE**

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[clear](#)

## 2. CUSTODY INFORMATION

It is critical that Summer Ventures in Science and Mathematics personnel be able to contact a parent, guardian, or designated representative at all times during the period that a student is attending SVSM. This may be necessary for two reasons. First, the SVSM staff may need to contact a parent if the student faces a major medical emergency. Second, in case of student dismissal, an adult must be available to remove the student from the campus of the host institution immediately.

In the case of a student whose parents are separated or divorced, does the non-custodial parent have visitation rights? *\*Please notify Summer Ventures if anyone other than the custodial parent will be picking the student up from the program at any time.*

- Yes  No  
 Does Not Apply

## 3. INCIDENTAL COSTS AND MEDICAL INSURANCE

We understand that although tuition, room, board, and fees are provided free of charge the student's family or guardian must assume responsibility for a medical examination and any necessary immunizations for the student prior to enrollment, transportation to and from the site, pocket money for student's incidental personal expenses, and payment for

any medical expenses incurred by the student during the institute. Check one of the following and sign below:

- The student is not covered by medical insurance. I will assume responsibility for any medical expenses he he or she incurs during participation in SVSM.
- The student is covered by medical insurance. (Information to be provided on Medical Form.)

Parent/Guardian read the following statement and sign below:

*I accept the arrangements as stated in #3 "Incidental Costs and Medical Insurance".*

SIGN HERE

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×clear

#### 4. MEDICAL RELEASE

During Summer Ventures in Science and Mathematics, routine medical care will be provided as needed by the infirmary/health services (if available) of the host campus, which also will administer first aid in case of an accident occurring on campus or students will be transported to local urgent care/medical facilities. During off-campus trips, first aid will be administered if necessary by SVSM staff until medical care facilities can be reached. Parents/guardians will be informed of any medical treatments the student has received.

[Please note: UNCW's Health Services are not available for Summer Ventures' students. The university has entered into a memorandum of understanding with Medac to provide medical services. In the event your student needs more serious medical attention or has an emergency situation, they will be transported to a local hospital and you will be contacted. In addition, Residence Life Staff are trained in First Aid/CPR and will administer first aid as needed.]

Parent/Guardian read the following statement and sign below:

*I accept the arrangement as stated in #4 "Medical Release". In case of a major medical emergency, such as acute appendicitis or serious injury, I hereby authorize any medical treatment which may be advised or recommended by attending medical personnel for my son/daughter/ward. Where practical, I will be notified by telephone before any procedures are done.*



A rectangular signature box with a light gray border. Inside the box, the text "SIGN HERE" is displayed in large, light gray, all-caps letters. A horizontal line is drawn across the box, with a small "x" icon to its left and the word "clear" in blue text to its right.

## 5. WATER SAFETY INFORMATION

Some activities in SVSM may involve stream, river, or beach activities. Please mark the description that best describes the student's swimming proficiency and provide any other detail you feel might be helpful as we plan a safe summer recreation program.

- Non-swimmer (cannot swim)
- Beginner (can swim width of pool)
- Intermediate (can swim at least 2 pool lengths)
- Advanced (knows several strokes and is a strong swimmer)

Parent/Guardian Signature



A rectangular signature box with a light gray border. Inside the box, the text "SIGN HERE" is displayed in large, light gray, all-caps letters. A horizontal line is drawn across the box, with a small "x" icon to its left and the word "clear" in blue text to its right.

## 6. PROPERTY DAMAGE RESPONSIBILITY

Parent/Guardian read the following statement and sign below:

*I understand that my son/daughter/ward is responsible for any damage he or she may incur on the property of the host institution. I will assume responsibility for the cost of repairing any damage incurred by the student during participation in Summer Ventures in Science and Mathematics.*



## 7. RELEASE OF INFORMATION

We agree that photographs of the student taken during the program, papers written by the student during the program, and similar items may be used by SVSM in reports and public information materials. We further agree to allow SVSM to release for educational purposes, photographs and video recordings, with or without audio, of SVSM activities and projects involving the student.

We agree: 1) that so-called directory information about the student, including student's name and address, school, year in school, and parents' names and address that UNCW is required to provide to the state office may be released at the discretion of the State SVSM administrative staff to other educational programs that would like to send brochures and application forms to SVSM applicants and 2) that, this information may be used in press releases, student directories, and similar publications.

*We agree to the release of information as described in this section.*

Yes

No

Parent/Guardian Signature



[Please know that UNCW's SVSM program will not publish any identifying names on student photographs if used on public information materials. We do create/produce a slideshow of students' involvement and share with students, but we do not make it publicly accessible. Faculty and staff are also given a photo directory in order to get to know students quickly. We also share a listing of student attendees (including address, phone numbers, email, school) with all students/faculty/staff.

If you select "No" to the above statements, please provide details of any information you may agree to allow. Thank you.]

## 8. GENERAL PERMISSION AND LIABILITY RELEASE

All Summer Ventures in Science and Mathematics institutes include a variety of activities, including laboratories, field trips, and sports (including water sports). In all activities, care is taken that all safety procedures are followed, proper instruction given, and adequate supervision provided. Students with physical handicaps are excused from inappropriate activities.

Parent/Guardian read the following statements and sign below:

*I understand that SVSM includes a wide range of activities as described above and grant permission for my son/daughter/ward (the student) to participate in these. I discharge and release the University of North Carolina, its constituent campuses, the North Carolina School of Science and Mathematics, the Summer Ventures in Science and Mathematics Program, and their employees and agents from any claims or liability that may arise*

*because of personal danger or injury, property damage or loss, or loss of life, either suffered by my son/daughter/ward or caused by him or her to any third party, which may result from or have its origin in participation in SVSM, including but not limited to field work, laboratories, recreational activities, and off-campus trips.*



## **9. ACCEPTANCE OF REGULATIONS**

Read the following statements and sign below:

*We, the student and parent/guardian, understand that applicant information and other records resulting from student matriculation will be used by the SVSM Program in approved research and used in aggregate reports. Further we agree that the student will participate in the completion of questionnaires and other appropriate and approved research projects done as part of the Program's evaluation.*

*We have read the Statewide Student Policies of Summer Ventures in Science and Mathematics and hereby accept the regulations of the Program described therein. We understand each campus has the authority to establish and enforce other regulations in addition to these.*

*We understand that failure to abide by statewide or local regulations may lead to the student's dismissal from the Program. We understand that the Director of the institute has the authority to dismiss the student for behavior that is not specifically covered in the regulations, but which is contrary to the educational goals of the SVSM Program. Finally, we understand that in the case of violations covered by state law, SVSM staff is legally required to report the violations to local law officials for handling.*

Parent/Guardian Name



Parent/Guardian Signature

×

SIGN HERE

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clear

Student Name

Student Signature

×

SIGN HERE

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clear

**Medical Forms**

## **INSTRUCTIONS RELATED TO MEDICAL FORMS**

Because courses will meet in-person this summer, we are requiring a physical (we can accept a copy of an existing physical, if it took place after June 26, 2021). This year, we are recommending - based on the CDC and American Camp Associations guidelines - that students who are of age get the COVID vaccine, however we cannot require it.

Click on the links below and **PRINT** the forms listed below. Take these forms and any relevant immunization records and certificates to your physician for review and completion at the time of your required physical examination. Summer Ventures in Science and

Mathematics (SVSM) students are required to submit this form directly to their assigned campus.

- [Summer Ventures Medical Form](#)
- [Summer Ventures Physician Examination Form](#)

The information you and your student's examining physician provide is intended solely for the use of medical/health center for professional staffs during the 4 weeks you are enrolled. This information, as well as all other medical information collected by the medical/health center staff in the course of the student's medical care, is strictly confidential and will not be released to anyone without student's and student's custodial parent's or guardian's knowledge and written consent, except as may be required by North Carolina law or a medical emergency.

Once you have completed the registration process, you will receive a confirmation email with the link to upload the completed medical and physician examination forms.

## Roommate Compatibility Questionnaire

### ROOMMATE COMPATIBILITY QUESTIONNAIRE

Full Name	<input type="text"/>
Preferred First Name	<input type="text"/>
Age	<input type="text"/>
Gender (Male, Female, Non-binary)	<input type="text"/>
Date of Birth (XX/XX/XXXX)	<input type="text"/>
Hometown	<input type="text"/>
High School	<input type="text"/>
T-Shirt (Unisex Size S/M/L/XL/2XL/3XL)	<input type="text"/>

Learning about new people and making new friends is an important part of Summer Ventures. Each student will be sharing a residence hall room. The Residence Life staff will use the following information as a guide in assigning roommates. We will make every effort to place students together who will be compatible.

1. How would you describe yourself?

- Open-minded  Quiet  Moody  Musical  Shy  Athletic  Talkative  
 Easy Going  Artistic  Outgoing  Hot Tempered  Noisy  
 Socially Oriented  Other

2. When are you at your best?

- Mornings  Afternoons  Evenings

3. What are your hobbies?

4. The Residence Life Program will be scheduling a variety of daily activities & fieldtrips. What do you like to do? What sports/games/board games do you like to play?

5. Describe the way you like to keep your room:

- Very Tidy  Tidy  Casual  Very Casual

6. Room temperature preference:

- As cold as the AC will allow  Like a fan on all the time  Warm/no AC  
 No preference

7. What type of music do you like?

- Heavy Metal  Classical  Top 40/Pop  Rock  Christian  Latin  Jazz  
 R & B  Country  Rap  Alternative  Electronic  
 Other

8. I **do not** like the following when I am studying:

- Music  Student Visitors  Other (Specify)

9. Complete each sentence with a single word/phrase:

The personal characteristic that I  
find most people admire is

Other people find my most  
troublesome trait to be

I wish I were more

I am most easily upset by

10. Have you ever spent time away from home at a residential program?

- Yes  
 No

Please name the program, duration and your age while attending the program. What activities did you enjoy at that program?

11. Do you require special assistance for mobility? Personal care? Communication? Other? Please describe:

12. List any dietary restrictions (This can include medical, religious, or personal preferences.):

13. In as few words as possible, describe the type of roommate you would like (please refrain from stating "someone like me" because we do not know you yet):

14. Please provide any other information that you feel would be important in placing you with a compatible roommate or anything else you would like for us to know:

## Use of Electronics

### RESPONSIBLE USE OF ELECTRONICS RESOURCES FOR MINORS

*UNCW and all Activities Involving use of Government Computer by Minors Memorandum of Understanding*

#### **Minor Student:**

I understand and will abide by the provisions set forth within UNCW Policy 07.100, Responsible Use of Electronic Resources Policy. I further understand that any violation of this policy may constitute a breach of promise between myself and UNCW and could result in my online privileges being terminated. I further understand that additional disciplinary action and/or appropriate legal action could be taken against me.

SIGN HERE

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×clear

Student Name

#### **Parent or Guardian:**

As the parent/guardian of this student, I have read the aforementioned UNCW Policy 07.100, Responsible Use of Electronic Resources Policy. I further understand that the electronic data processing equipment (EDPE) used at UNCW is intended for the use of students above the age of 18 years and is not content filtered as is the case for those systems within the K-12 system. I will not hold UNCW responsible for any questionable materials that my child acquires on their technological network. I accept full responsibility for supervision if and when my child's use is not within a school setting. I hereby grant

permission to UNCW to issue an account for my child and certify that the information contained within this form is correct.



Parent/Guardian Name

## Randall Library Privileges

### **SUMMER VENTURES - RANDALL LIBRARY PRIVILEGES**

In order for Summer Ventures students to have checkout privileges at Randall Library, he/she and the parent/guardian must review the information provided and sign below. Students who choose not to complete the below information will be restricted from checking books out from Randall Library.

Students are allowed to check out books from Randall Library to support their research needs while on campus. By doing so, students accept the responsibility of the items and their return. All students must return checked out books and pay any overdue or damage fees prior to closing ceremonies and checkout on July 22, 2022. If, for any reason, a student is assessed library fines during Summer Ventures or after the conclusion of the program, then he/she and/or parent/guardian is responsible for the payment of such fines. All overdue, lost, or damaged charges will be assessed according to the library guidelines. Randall Library and Summer Ventures will not accept any liability for items checked out by Summer Ventures students.

Students will use their UNCW One Card to check out books. If a card is lost or stolen, it is the responsibility of the student to notify the Summer Ventures Director immediately in order to have that ID number removed from the Library's circulation records. According to

Randall Library policy, the person to whom the card is issued is responsible for its use, including any misuse.

Summer Ventures students authorized to use the library are subject to all policies and regulations of the library.

Library information including hours and policies may be found here: [Randall Library](#).

Please read the above regulations/policies and complete the information below.

I,  $\{q://QID4/ChoiceTextEntryValue/1\}$ , agree to the Randall Library Use/Circulation Policies.

SIGN HERE

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clear

Parent/Guardian

SIGN HERE

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clear

**UNCW Campus Recreation User Agreement**



## USER AGREEMENT

In order to maintain a high level of service to its participants, Campus Recreation has established a User Agreement for all participants to follow. The Campus Recreation staff appreciates your cooperation in creating a friendly and positive environment for recreation and social opportunities.

Participation in all Campus Recreation facilities and programs is a privilege. Participants engaging in inappropriate behavior or violating Campus Recreation/University policies may have their privileges revoked. All participants who participate in Campus Recreation programs or who utilize Campus Recreation facilities agree to adhere to the following:

Please are expected to:

- Treat the Campus Recreation Staff and Facilities with respect.
- Act with character and courtesy while respecting the rights, welfare and dignity of all participants in Campus Recreation activities and facilities.
- Adhere to all rules & policies set by Campus Recreation and the University.
- Act in a safe responsible manner in regard to yourself and others.

Participants engaging in inappropriate behavior or violating Campus Recreation/University policies in Campus Recreation facilities may be subject to having their privileges revoked and could face possible University disciplinary action.

UNCW ID's are non-transferable. Participants must present their own UNCW ID for access to Campus Recreation facilities and programs as required. UNCW ID's presented for access or participation by a non-owner will be confiscated by the Department of Campus Recreation. ID's may be re-claimed by their rightful owner at the Campus Recreation Main Office. ID's not picked up by the following business day will be forwarded



to the Dean of Student's Office.

As a participant of any and all Campus Recreation programs, I agree to abide by this User Agreement and all affiliated Campus Recreation and UNCW policies.

×

SIGN HERE

---

clear

Student Name

Parent/Guardian

×

SIGN HERE

---

clear

Parent/Guardian Name

**UNCW Risk and Release and Liability**

**UNIVERSITY OF NORTH CAROLINA WILMINGTON DEPARTMENT OF  
CAMPUS RECREATION INFORMED CONSENT, ASSUMPTION OF RISK  
AND RELEASE AND LIABILITY**

I agree to accept and assume all responsibility for and risk of personal injury, illness, death

or damage to myself arising from my participation in the below listed campus recreational activities. My participation is voluntary; I choose to participate in these activities in spite of the risks. I am solely responsible for deciding to participate in the UNCW Campus Recreation recreational activities. I understand that I should not participate in these activities unless I am medically able and properly trained. I further certify that I do not have any medical condition which would endanger my health and well-being by engaging in these activities. I agree to obey all posted rules and regulations while participating in these activities:

- Fitness Programs (i.e., fitness center & group exercise)
- Free Play Activities
- All other Campus Recreation Programs (i.e. recreational swim)

I understand and agree that the terms “recreational activity” and “activity” as used herein encompass all aspects of the activity, including preliminary and subsequent matters such as, but not limited to:

- Injuries due to the use of free weight, weight machines and cardiovascular equipment.
- Any recurring or new injuries associated with the physical exertion of these activities.
- Injuries caused by other participants or objects. (i.e. dropping weights, etc.)

I hereby acknowledge that I have read the USER AGREEMENT & INFORMED CONSEN, ASSUMPTION OF RISK AND RELEASE OF LIABILITY form and have agreed to its terms. I fully understand that there are certain elements of danger inherent in recreational activities, and that participating in a recreational activity could entail loss of life, property or personal injury.

In consideration of UNCW Campus Recreation, furnishing services to enable me to participate in these activities, I, my family, estate, heirs, administrators, personal representatives, or assigns hereby voluntarily release and forever discharge UNCW and its trustees, officers, agents and employees, including UNCW Campus Recreation, from any and all liability or claims for any injury, illness, death, or damage to myself or my

property arising out of or in any way connected with my participation in these activities. This release and discharge specifically includes, but is not limited to, liability or claims based upon the ordinary negligent acts or omissions of UNCW Campus Recreation or its officers, agents or employees.

I further agree, promise, and covenant not to sue, assert or otherwise maintain any claim against UNCW or its trustees, officers, agents or employees, including UNCW Campus Recreation, for any injury, illness, death or damage to myself or my property arising from or in any way connected with my participation in these activities.

In signing this document, I fully recognize that if injury, illness, death or damage occurs to me while I am engaged in these activities, I will have no right to make a claim or file a lawsuit against UNCW or its trustees, officers, agents or employees, including UNCW Campus Recreation even if they or any of them negligently cause my injury, illness, death or damage, unless that negligence is gross or willful negligence.

**I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND I SIGN IT OF MY OWN FREE WILL.**

I am (over) (under) eighteen years of age and have read the above authorization and release prior to its execution.

SIGN HERE  

---

clear

Student Name

If the individual is under the age of eighteen, his/her parent or guardian must also sign. I, the undersigned, being (parent) (guardian) of the above person, consent to the above Release of Liability

SIGN HEREclear

Parent/Guardian Name

### **Risk, Release of Liability, Waiver of Claims and Idemnity Agreement**



## **UNIVERSITY of NORTH CAROLINA WILMINGTON**

### **ASSUMPTION OF RISK, RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT FOR UNCW PROGRAM**

#### **PLEASE READ CAREFULLY BEFORE SIGNING.**

In consideration of  $\{q://QID4/ChoiceTextEntryValue/1\}$  being allowed to participate in the Summer Ventures in Science and Mathematics (hereinafter referred to as the 'Program') as well as the use of any of the facilities and the use of the equipment of the below listed releases, as his/her custodial parent/guardian, I hereby agree as follows:

I,  $\{q://QID5/ChoiceTextEntryValue/1\}$ , do hereby affirm and acknowledge that I have been fully informed of the inherent hazards and risks to my minor student associated with the academic and residential portion of the SVSM program. This includes working in

laboratories and the field, and activities associated with program such as hiking, game playing, wall climbing, swimming, boating/canoeing/kayaking, and other water activities associated with the Program and the physical exertion required therein. Despite potential hazards associated with the Program, including falls, contact with other participants, sprains, ligament and tendon damage, broken bones, other personal injury, drowning and other hazards (being caught in rip currents, shark bites, capsizing, rough water conditions, man-made objects in the water including but not limited to: ropes, bridge pilings, and metal junk, the forces of nature including lightning, weather changes, and ocean level changes) from participation in water activities, injuries inflicted by animals, insects, reptiles or plants, accidents or illness in remote places without medical facilities, illness, paralysis, permanent disability, and death, I voluntarily authorize my minor student's participation in reliance upon my own judgment and knowledge of my student's experience and capabilities.

Additionally, I acknowledge that I have been fully informed of the inherent hazards and risks to my minor student associated with online learning that may be necessary during the Program. Despite potential hazards associated with the Program, I voluntarily authorize my minor student's participation in reliance upon my own judgment and knowledge of my student's experience and capabilities.

Additionally, I understand that there are also risks to my minor student associated with travel, including, but not limited to the possible injury or loss of life or property. Despite the potential hazards and dangers, I voluntarily agree to allow my student to participate in the Program and hereby accept and assume all such risks, known and unknown, and assume all responsibility for the losses, costs and/or damages following such injury, disability, paralysis or death of my student and damage or destruction to my student's property, even if caused, in whole or part, by the negligence of the staff member and volunteers of the Program or the University of North Carolina at Wilmington (hereinafter "UNCW") with the exception of willful or gross negligence.

I understand that I may inspect the premises, facilities and equipment to be used or with which my minor student may come in contact. If I believe anything is unsafe, I will immediately refuse to allow my student to participate further in the Program activity. By entering into this agreement, I am not relying on any oral or written representation or statements made by UNCW, other than what is set forth in this agreement.

I give permission to any doctor, hospital, or other medical agency to release confidentially to the treating physician(s) for my minor student any information they may have concerning his/her medical condition and their professional contact with him/her. I hereby grant my permission for such diagnostic, therapeutic, and operative procedures as may be deemed necessary for my child. (Where practical, you will be notified by telephone before any procedures are done.) A photocopy of this permission is to be considered as valid as the original. I further understand that treatment for any medical problems my minor student may suffer is my responsibility and will be paid by me and/or covered by my insurance.

I shall indemnify, defend and save harmless UNCW, its officers, directors, employees, representatives, agents and volunteers from all liabilities, losses, costs, damages, claims or causes of action of any kind or nature whatsoever, and expenses, including attorney's fees, arising or claimed to have arisen out of personal injuries or death, or property damage or loss, sustained by my minor student or me as a result of negligence on the part of any of the entities or individuals identified above as a result of my minor student's own negligence or intentional acts, during my child's participation in this Program, including travel to and from the activity sites.

I have read the Code of Conduct (Rules & Regulations) and hereby accept the regulations of the program described therein. I understand that the Program has the authority to establish and enforce other regulations in addition to these.

I further agree that this agreement shall be governed by and interpreted in accordance with the laws of the State of North Carolina, United States of America. If any provision of this release is found to be unenforceable or invalid, that provision shall be severed from this contract. The remainder of this contract will then be construed as though the unenforceable provision had never been contained in this document.

With the Program and activities having been fully explained to me and all of my questions answered to my satisfaction, I agree to participate in the Program, fully aware of the activities and risks that may be involved. I also understand that this is a legal document which is binding on me, my heirs and assigns and on those who may claim by or through me. I am eighteen years of age or older, have full capacity to enter into this Agreement, and do so voluntarily.

**I HAVE READ THIS AGREEMENT, I UNDERSTAND IT AND I AGREE TO BE BOUND BY IT.**

*(Signature of one parent binds both parents.)*

SIGN HEREclear

Parent/Guardian Name

Student Name

Name of Program your Student is Attending

**Photo and Media Release**

**PHOTO AND MEDIA RELEASE**

I agree that my minor student may be photographed, audio or videotaped by the Program or UNCW. With my signature, I agree that photographic image(s) and information that correspond with the photographic image(s) may be disseminated for any public release usage by the Program or UNCW.

- I AGREE
- I DO NOT AGREE

**UNCW Student Code of Conduct**

**UNCW STUDENT CODE OF CONDUCT**

To ensure that everyone has a positive experience while participating in a camp or program located at facilities of the University of North Carolina Wilmington (“UNCW”), students attending the Program are expected to behave in a disciplined, responsible and respectful manner when on or off the UNCW campus. Failure to follow these rules and regulations will subject the students to immediate disciplinary action as described more fully below.

**As a condition of the student’s participation, both parents/guardians and students must agree that neither UNCW nor the instructors, staff members, resident assistants and desk staff are guarantors of the safety of the students, particularly for the students’ unsupervised time and instances where the students fail to follow applicable rules and regulations.**

Students will:

- respect Program staff requests and follow all of their directions with a positive attitude
- respect all safety guidelines required by Program staff including prescribed locations and boundaries
- respect all curfew, wake-up and lights-out policies (residential students)
- respect all rules and boundaries related to where you may go on campus
- respect all program changes made based on weather or safety related considerations
- respect the dress code and wear appropriate clothing and closed-toes shoes during all field activities
- respect the differences in other people, make an effort to include everyone
- pick-up after themselves (at all locations) and throw all trash away
- respect other people’s personal property and privacy
- treat the natural environments (including animals) with respect
- respect all UNCW property including equipment, boats, buildings and the campus
- be respectful of UNCW students and staff when in university buildings
- let their Program staff know if they are not having a quality experience/good time
- immediately bring disagreements to the attention of Program staff
- behave in an age-appropriate manner;



## Students will not:

- fight, tease or bully other students using any part of their body, gestures or words;
- behave in a manner that may hurt another student or staff member's feelings;
- put themselves, other students or Program staff at risk;
- go anywhere without the permission and accompaniment of Program staff;
- go into water above knee-level unless given permission while in a lifeguard's presence and wearing appropriate floatation device;
- use derogatory terms or offensive language at any time;
- bring inappropriate items to program (weapons, drugs, cigarettes, e-cigarettes, R-rated materials, binoculars, etc.);
- alter, damage, destroy, and/or deface the MarineQuest brand and/or logo (including, but not limited to, tee-shirts, posters, and signs);
- open windows or prop open locked doors in any buildings;
- bring any type of electronic equipment that is prohibited, which include: tablets, laptops, iPads, and DVD players.
- have a personal cell phone in their possession at any time during camp for any reason (MarineQuest phones are available to call home);
- in any way encourage others to violate the code of conduct.

## Parents will:

- provide all necessary student information (related to differences in behavioral, physical, and/or learning abilities) to ensure that their child has a safe and positive program experience and informs the program staff of the best way to interact with/manage their child
- review the Student Code of Conduct with their child prior to arrival at the Program.
- inform program staff if your student is having any challenges with their learning experience
- ensure a parent/guardian or designated emergency contact is available during program to communicate with program staff if needed
- work with program staff to resolve issues that may arise

- report illegal or inappropriate behavior by program participants (including their own child) to program staff
- report illegal or inappropriate behavior by program staff to university police (910) 962-2222 [https://uncw.edu/policies/documents/02.250\\_minorpolicy\\_122212final.pdf](https://uncw.edu/policies/documents/02.250_minorpolicy_122212final.pdf)

Parents will not:

- interact with Program staff in a threatening/abusive manner at any time (in person or on the phone) or their child will be dismissed from the Program without tuition/fee refund.
- interact with other participants or their parents in a threatening/abusive manner at any time (in person or on the phone) or their child will be dismissed from the Program without tuition/fee refund.

*I understand and acknowledge that if I chose not to follow the Student Code of Conduct that on my:*

**First Offense** - I will be given a verbal warning explaining the expected behavior;

**Second Offense** - I will be removed from the activity and my parent(s) will be called to discuss my behavior.

**Third Offense** - my parent(s) will be called notifying them of my dismissal from program.

Furthermore, I understand that MarineQuest has a **zero tolerance policy** for some actions, including the refusal to wear a face mask. In these cases, students will be immediately dismissed and will not receive a program refund.

Student Signature

×

SIGN HERE

clear

Parent/Guardian Signature



### Campus Kindness Compact

## CAMPUS KINDNESS COMPACT

Remember the proverbial golden rule – do unto others as you would have them do unto you.

Respect the differences in people – recognize that being part of the diverse SVSM community is an opportunity for you to grow as a person.

Listening is the gateway to understanding and communicating.

Try to be mindful - think before you act or say something that might offend or hurt others.

If you unintentionally offend or hurt someone, offer a sincere apology and do not do it again!

If you are unintentionally offended or hurt by someone else, let them know it. If they offer a sincere apology, please do your best to accept it.

If you feel an apology was insincere, please allow your SVSM support team to help navigate the situation.

If you feel that you were intentionally offended or hurt, please know that this is unacceptable.

The Code of Conduct is clear ...

- respect the differences in other people and make an effort to include everyone
- respect other people's personal property and privacy
- never fight, tease, bully, or intimidate other students using any part of their body, gestures or words

- never behave in a manner that may hurt another student or staff member's emotional well being.

People make mistakes. Do your best to forgive and move forward.

Be accountable – apologize, then learn and grow from your mistake

Be willing to help others learn and improve themselves.

Speak up for yourself when you can. When you can't, your SVSM support team is here for you. You have worked hard and deserve the right to have the very best experience with Summer Ventures that we can provide for you. We support you and will help you advocate for yourself.

- Student acknowledge and will abide by the Campus Kindness Compact.

## **UNCW Policies and Procedures**



# UNIVERSITY *of* NORTH CAROLINA WILMINGTON

## **POLICIES AND PROCEDURES**

To maintain the safety of our participants and integrity of UNCW, all program participants must abide by the following policies and procedures.

### **UNCW Protection of Minors Policy**

UNCW is committed to the safety of minors during their participation with SVSM. As such the University employs effective measures to safeguard any young people visiting or involved in activities on our campus. The University's obligation to these minor visitors (including your child) must ensure our programs address the elements necessary to prevent or reduce the opportunities that can lead to an incidence of abuse. For more information including reporting mechanisms; complaint forms and reporting information; listing of the contacts to whom reports/complaints may be made; process for anonymous

reporting; best practice resources and information for programs involving minors; and Title IX and Clery Act compliance information please visit [www.uncw.edu/marinequest/minorspolicy.html](http://www.uncw.edu/marinequest/minorspolicy.html).

SVSM works exclusively with minors and as such many of its rules, policies, and regulations are designed to promote the protection of these participants. Participants are encouraged to remember that UNCW takes this Minors Protection Policy very seriously, and that enforcement of these rules and policies are designed to keep them safe while in UNCW's care. **These policies are not designed to inhibit participant independence or treat them as immature**, they are simply for their safety and protection as well as the University's. This includes protecting our program participants from one another; therefore SVSM participants are expected to respect the privacy of their fellow participants.

### **Harassment Policy**

UNCW defines harassment as any aggressive pressure or intimidation by one individual on to another, such as bullying and including Title IX infractions and discrimination. Title IX infractions and discrimination are defined as treating an individual differently than another based on one or more of the following identifiers: race, gender identity, age, color, ethnicity, religion, disability, sexual orientation, or political affiliation. Bullying is defined as the use of forceful, threatening, or abusive behavior to intimidate or dominate others. Fighting, teasing, or bullying an individual using any part of one's body, gestures, or words is classified as harassment. Similarly, any action that may hurt another student or staff member's feelings is classified as harassment. This harassment policy is subject to zero tolerance and immediate dismissal from the program.

### **Transportation**

Parents/guardians are responsible for providing or arranging student transportation to the UNCW campus to begin the Program and from the UNCW campus at the end of the Program. Parents may arrange carpools if they wish to do so, without the Program's involvement, but must provide in writing at least 48 hours prior to pick-up the name of the person who has permission to pick up their student. **Students are not allowed to bring a car to campus and are not allowed to sign themselves into the program.**

If a student must return home because of dismissal, illness, or family emergency, parents

are responsible for picking up their student. If they cannot pick up their student themselves, parents are responsible for arranging for and/or paying the costs of the student's travel home. If the student is underage according to an airline, it is the parent's responsibility to arrange for them to travel as an unaccompanied minor.

With respect to general risks, minor students should be cautioned (i) not to go out alone or with strangers and (ii) to always keep possession of their identification and valuables (or keep them safely locked up). **Unchaperoned students are not allowed off campus.**

**No Program participants who are minors will be allowed to go anywhere unsupervised/unchaperoned.** While in the Program (absent an emergency), students may not take public transportation or taxis unless they are accompanied by a chaperone. By enrolling students in the Program, parents expressly permit their student to travel in vehicles provided for that purpose. During the Program, students are not permitted to ride in cars operated by persons other than adults connected with the Program, with the following two exceptions for residential students (after signing out and later back in with a program representative):

- During visits by a parent or guardian, a student may ride in the vehicle operated by that adult.
- With written permission from a parent or guardian, students will be allowed to ride to religious services of their choice in vehicles operated by representatives of the church, synagogue, mosque or temple. Arrangements must be requested in writing prior to camp start and approved by a SVSM director.

- Parent/Guardian acknowledges and agrees to abide by the above policies.
- Student acknowledges and agrees to abide by the above policies.



**UNIVERSITY of NORTH CAROLINA WILMINGTON**

## POLICIES AND PROCEDURES CONTINUED

### Dress Code Policy

In an attempt to create a safe, productive, and positive environment, we require that all clothing be modest and appropriate for young up-and-coming scientists and mathematicians. A student's appearance, mode of dress, or condition of personal hygiene will not be permitted to disrupt the academic experience or constitute a threat to the health or safety of the participant or others. All clothing items worn must be modest (including swimsuits and pajamas). In general we suggest that if you are not sure if a clothing item would be considered modest by the UNCW staff then you should leave it at home. If there is a question of whether or not an item shall be considered modest the final discretion is held by the SVSM director (***This discretion is absolute and is not subject to appeal or challenge***). The SVSM director may make reasonable accommodations to this Policy based on a student's religious beliefs or medical condition(s). Therefore, the following rules shall be followed:

- Undergarments must be completely covered at all times;
- Pajamas are required in residential setting;
- Net shirts, bare midriffs, or other revealing attire are not acceptable; unless swimming, shirts should be worn;
- Pants or shorts must be worn at the natural waistline or such that no underwear shall be revealed; short shorts will not be allowed;
- Swimsuits must be modest (provide full coverage and stay in-place when active in water);
- Sunglasses are not to be worn in the building except for medical and/or safety reasons;
- Close-toed shoes must be worn during all field-based and laboratory activities;
- No clothing or accessories with letters, initials, symbols, or wording that is obscene, offensive, inflammatory, or detrimental to the instructional process are allowed.

When, in the judgment of the SVSM director and/or staff, a participant's appearance violates the intent of this Policy, the participant will be required to make necessary modifications. If they refuse, they risk dismissal from the activity. Violations of the dress

code policy will result in disciplinary action as outlined in the student code of conduct and/or Zero Tolerance Policy.

### **Packing Policy**

As scientists we **travel light**, therefore we require that **all residential participants pack for one week** regardless of program length. You will have access to a laundry facility (one of the delights of college life) and you will have a break to do laundry during home weekend. Each student should arrive with **no more than one suitcase and one small carry-on item**. Students must be prepared to carry their luggage without assistance as needed for check-out. We suggest using luggage with wheels and discourage the use of tote bags. UNCW will provide linens to all residential participants for your convenience and to reduce the amount of luggage necessary for program participation. Linens provided include 2 sheets, pillow with pillowcase, light blanket, 2 bath towels, 2 hand towels and 2 washcloths.

When packing snacks please pack in moderation and avoid peanut products, also we ask that you not send beverages crates/cases. We strongly encourage healthy snacking, avoiding high sugar and caffeine. All snacks should must be kept in a larger sealable container. Ants are a problem in the coastal North Carolina.

### **Property**

All personal items brought to the Program are brought at the students' risk. UNCW cannot be held responsible for loss, damage, and/or destruction of items brought to the Program by any participant. Students are expected to use good judgment, respect, and consideration for others and their property while participating in the Program. Students are expected to use all equipment (including that belonging to support vendors) in the proper manner it is intended for, following their instructor's directions. Littering, vandalism, graffiti or misuse of grounds or property are grounds for summary dismissal from the Program. A damage assessment of the condition of each student's room and the common areas will be made during the students' arrival and the day preceding their departure. Monetary assessments for damages may be made to an individual, or to individuals or to the group.

Tampering with fire equipment or causing damage to university property may result in summary dismissal. UNCW will determine, to the extent possible, any damage by



performing an inspection of the buildings, facilities and properties at the conclusion of the Program. Any damages determined to have been occasioned by the student's use will be charged to the student and/or their parents or guardians, who must pay the charge within thirty (30) days.

### **Photography/Camera Policy**

Participants are allowed to use cameras, however use of a camera must not delay or otherwise interfere with the program's progress/schedule. Students should not rely on the use of cell phones as their camera (see cell phone policy). Electronic digital cameras are permitted at the Program but at the user's own risk. We suggest that students use disposable cameras. All personal items (including cameras) brought to the Program are brought at the students' risk. Neither UNCW nor SVSM will be held responsible for loss, damage, and/or destruction of items brought to the Program by any participant. Students/Parents/Guardians are reminded that not all participants have signed media releases, therefore if a student innocently takes a photo of another student and then places it on their social media site, they could risk legal action by that student's parents/legal guardians. To avoid any issues, we suggest talking to your student about accepting a student's request not to be photographed.

### **Cell Phone Policy**

UNCW SVSM participants will be permitted to bring cell phones to the program; however, there are strict usage guidelines. Phones must be left in your dorm room and only used during scheduled free time. Campus has made an exception to our no phones policy for SVSM participants. **Any phone that makes an appearance during academic programming time(s) or other non-usage times will be confiscated.** We encourage students to develop friendships (non-romantic) while at the program. We encourage parents to allow their students to be independent and not request that they call home every day. Cell phones should not be relied on to serve as your camera. UNCW has zero tolerance for misuse of cell phones to engage in sexting, social media bullying, or the taking and posting of photos of people for whom you do not have permission to do so.

### **Laptops and Electronic Devices**

Laptops are allowed for academic purposes. If a participant chooses to use their laptop for

other purposes, they must adhere to campus policies. UNCW requires that you complete the Responsible Use of Electronics Resources for Minors form (a copy of which is included in this packet).

- Parent/Guardian acknowledges and agrees to abide by the above policies.
- Student acknowledges and agrees to abide by the above policies.



## UNIVERSITY *of* NORTH CAROLINA WILMINGTON

### **POLICIES AND PROCEDURES CONTINUED**

#### **Illness and Injury**

UNCW must be notified of any pre-existing conditions. Pre-existing conditions include illnesses or injuries that have occurred recent to the beginning of program. For example, if a student recently had an ear infection and just completed a prescription medication, UNCW should be notified. Also, please notify UNCW of any injury. We ask that students that are still recovering from an illness to wait on joining their program until they are 100% recovered to prevent relapse of illness. Students must comply with the medical advice given by any/all medical professionals. Failure to do so may result in their dismissal from the Program.

The UNCW is **not** equipped with an infirmary that can serve non-registered UNCW students. If a residential summer program participant becomes ill while attending the program, a staff member will assist the student in notifying parents of his or her condition and the student will be given a 1-day release from normal program participation. During this time, they will be allowed to stay in the dormitory, with supervision. If the student is unable to participate in their normal program activities after their 1-day recovery period, then the student's parents or legal guardians may be required to arrange for the student's return home before the end of that business day. In the instance where a student must leave the program due to illness, he or she will be allowed to return when cleared by a medical professional, but no sooner than 24 hours from the time of their original dismissal.

Upon request by the student, parents, or legal guardians (or if deemed necessary by the Program Director), UNCW will transport ill students to Medac Health Services (or other provider if required by your insurance) where they can be seen by a medical professional. However, all expenses for medical care are the responsibility of the student and/or their parents or legal guardians. Due to the close proximity of living for residential students, any student diagnosed with a contagious illness will be quarantined and may be required to return home by the end of that business day and stay home until cleared by a medical professional. Any roommates of these students will be asked to move to a new room in order to maintain a healthy environment.

### **Inter-visitation and Dating**

Students are **not** allowed to visit in the rooms of the opposite sex, whether on-campus or off-campus. Students will not open dorm windows to communicate with other students. During the Program, students will not be allowed to receive visits from or otherwise fraternize with friends who are not Program participants. This prohibition includes but is not limited to friends from home, high school students in other programs on campus, and college students enrolled in courses at UNCW. At absolutely no time will any family member be allowed to stay in the dorm with campers.

### **Zero Tolerance Policy & Dismissal**

To ensure the safety of all participants of the Program, UNCW reserves the right to discipline, up to and including dismissal of any minor student whose attitude, class attendance, work habits, relations with fellow students, faculty, staff, or general conduct is judged by the UNCW staff to be unsatisfactory or unacceptable. Determination of whether a student qualifies for dismissal is at the discretion of the Program. ***This discretion is absolute and is not subject to appeal or challenge.*** Under the “Zero Tolerance” policy, the Program reserves the right to summarily dismiss and expel any student for the following violations:

- any violation of rules, regulations or policies governing the Program.
- any violation of local, state or federal laws.
- any harassing, threatening or intimidating behavior based on the Program’s interpretation.

- any physical, verbal or substance abuse.
- any behavior that causes emotional/psychological abuse.
- any possession of firearms or other weapons.
- any use, possession, or sale of tobacco, drugs, inappropriate visual materials, or alcohol while attending the Program.
- any conduct judged by the directors and staff of the Program or UNCW to be inappropriate, immature/attention seeking/harmful to oneself or others, dishonest, disruptive, disrespectful or otherwise unacceptable.
- 

**All violations covered by North Carolina law, including but not limited to certain infractions involving alcohol, tobacco and illegal drugs, hazing and sexual assault may be reported to local law authorities.**

The following activities are of particular concern: Program participants involved in such activities will be subject to summary dismissal from the Program and removal from the residence halls:

- a. Actions which are directly detrimental to the physical safety or health of other guests;
  - b. Use or possession of fireworks, explosives, flammable materials, firearms, weapons or other objects which are potentially harmful to the physical welfare of other participants;
  - c. Removing, damaging, or in any way tampering with fire safety equipment or triggering false fire alarms;
  - d. Misusing or vandalizing elevators, elevator equipment or elevator locks;
  - e. Deliberate or malicious vandalism or theft of university furnishings and/or equipment;
- and
- f. Throwing objects out of/at windows or off balconies.

The following infractions will result in disciplinary action and may result in dismissal from the Program: violation of policies on visitation, dating, or visitors; use of a vehicle in violation of rules; riding with an unauthorized driver; threatening or otherwise disruptive behavior; misuse of facilities, unethical use of the Internet or equipment; cutting classes, non-participation in activities.

Students may be disciplined or dismissed for any single violation or for repeated violations

of any nature.

UNCW requires that the parents or legal guardians of any discharged student or any student who voluntarily decides to leave the Program to arrange for the student's return home within 24 hours of the dismissal and that the parents or guardians bear full financial responsibility for the discharged student's transportation from UNCW campus and/or Wilmington. It is the university's practice to summon police authorities to manage situations involving illegal activity on or off UNCW premises by any individual. **All fees and payments paid on behalf of any discharged student or student who decides to voluntarily leave will not be refunded.**

### **Emergency Weather Information**

In the event of severe weather such as a hurricane, students will be sent home with as much notice as possible. Parents will be expected to pick up their student or arrange for their safe departure from campus.

To seek information about severe weather on campus, you can find UNCW alerts at: <https://sites.google.com/site/uncwalert/> . You should also check the main [www.uncw.edu](http://www.uncw.edu) website homepage for more information. MarineQuest will always contact parents in the event of an emergency.

UNCW Emergency and Safety: <https://uncw.edu/emergencyandsafety/index.html>

\*\*\*Please note under normal weather conditions we operate rain or shine. **HOWEVER**, some activities may be rescheduled or cancelled due to safety concerns.

- Parent/Guardian acknowledges and agrees to abide by the above policies.
- Student acknowledges and agrees to abide by the above policies.

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