Basics
- History style guide: *A Manual for Writers of Term Papers, Theses, and Dissertation*, Kate Turabian, 6th Ed. 1996.

References
- Label your reference page “Bibliography.” Double space between title and first entry.
- Basic Format (Single Author example):
  - Last name, First name. *Title of work*. (Publication city: Publisher, Year of Publication.) Page number.
- A 3-em dash should replace the author’s name in consecutive listings by the same author.
- Date of Access is not necessary in entries.
- DOIs are preferred to URLs in your bibliography.

Basic Format/Organization of a Paper
- Your history paper should be chronologically consistent.
- Be specific with dates, names, and locations.
- Primary sources are key to history papers. Remember these are the records left by people during previous time periods for you to interpret. Secondary sources are also very important.
- Footnotes should be used at the end of a sentence after the period. They should point the reader to the specific entry in the works cited. The first footnote for a source should contain all bibliographic information. If you use the same author as in the previous note use “Ibid” to indicate duplicated information.
- In your footnotes or endnotes you have the option to include supplementary commentary on the citation at the end of the citation.
Chicago/Turabian Highlighted Grammar and Style

- Always write in the past tense, except when speaking of other current historians.
- Always write in active voice.
- Quotes of longer than fifty words follow standard block quotation format.
- Don’t simply summarize historical facts, analyze them as well. When writing for history it is easy to fall into a summary of the historical events.
- Use “down” style, where capital letters are used sparingly.
- Italics are used for larger works and quotation marks for smaller subsets of these works.
- Abbreviations: Most should be spelled out initially for readers who may not be familiar with them.

Suggested Databases

- Academic Search Complete
- America: History & Life
- Historical Abstracts
- Humanities & Social Sciences Index Retrospective
- Iter: Gateway to the Middle Ages and Renaissance
- JSTOR
- New York Times Archive
- Project Muse
- WorldCat

Links for Handout References

- Chicago Style Guide
  http://www.chicagomanualofstyle.org/16/contents.html
- Purdue OWL, Chicago Manual of Style
  http://owlenglish.purdue.edu/owl/resource/717/01/
- Strunk And White, The Elements of Style (free online text)
  http://www.bartleby.com/141/index.html
- Merriam-Webster’s Dictionary Online
  http://www.merriam-webster.com/dictionary
- Bowdoin University, Reading, Writing, and Researching for History
  http://www.bowdoin.edu/writing-guides/