TUTORS:
How to set your own tutoring appointments in TutorTrac

Tutors are able to jump from their Tutor Account to their student account without the need to log in and out.

To do this the Tutor would click on the “TracMan” icon in the upper left hand corner of the screen and select “Switch to Student Profile…” (see image below).

This allows tutors to book appointments with other tutors as a student.

After you’ve set your appointment, simply log out or switch back to your tutor ID.

Welcome to the TutorTrac 4.0 Demo site. You are currently viewing a subset of the TutorTrac 4.0 system and to test the new features.

The Trac Navigation menu in the upper-left corner of the system is available throughout the entire TutorTrac system. Consult the manual for detailed instructions on setting up your records from any system are now available from this screen.

Our development team is working hard to get these features ready. Let us know if you have any comments or if you would like to try out new features.

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