

Tutor Application

Math Services at the University Learning Center

Math Tutoring at the ULC

Undergraduate and graduate students can work as math tutors at the University Learning Center. All tutoring occurs in University Learning Center located in DePaolo Hall. **To become a tutor you must complete both sides of this application and submit it with an unofficial copy of your transcript.** If there is an opening, you will be contacted for an interview.

Minimum qualifications

- Upper-class student (sophomore, junior, senior or graduate student)
- 3.0 cumulative GPA or higher from UNCW
- Successful completion of the math courses you wish to tutor, with a grade of A or B and evidence of continued math practice (i.e. additional math and/or statistics courses).
- *International students must have or be willing to obtain a social security number for employment purposes.*

General Information

Name		UNCW ID # <small>(e.g.850123456)</small>	
Local Mailing Address	<small>Street</small>	<small>City</small>	<small>State</small> <small>ZIP</small>
UNCW e-mail			Cell Phone
Are you related by blood or marriage to any person now working for UNCW?	<input type="checkbox"/> Yes → <input type="checkbox"/> No	If Yes, list their name, relationship to you and their department.	
Are you currently or have you ever been employed by another UNCW Department?	<input type="checkbox"/> Yes → <input type="checkbox"/> No	If Yes, which department?	
Are you on or have you been on disciplinary probation, conduct suspension, or found responsible of an honor code violation at this or any other university?	<input type="checkbox"/> Yes → <input type="checkbox"/> No	If Yes, please attach an explanation.	
What class are you?	<input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Graduate <input type="checkbox"/> Special Undergrad or Non-Degree Seeking		
What is your major?		What is your minor?	When do you expect to graduate?
How did you hear about the ULC?			
If you receive Work Study and want to use it for this position, please tell us the amount of your award: <i>Having a Work Study award is NOT a condition of employment.</i>			\$

List the highest math and/or statistics courses you have earned a grade of "B" or higher and/or that you are currently enrolled in:

Course (eg MAT 111)	Instructor	Semester taken	Instructor e-mail

References

Please list two instructors who can be a reference for you. Be sure to notify them that we will be contacting them to serve as your references. The ULC will send a Reference Form to each instructor.

Professor's Name	Department	Course Taken	Semester Taken	Grade Earned

Please note: If you are hired as a tutor, you will be required to participate in a tutor training program.

Tutor Signature: _____ Date: _____

Complete both sides of this application.

