

How to Find a Student's Schedule

1. Log into SeaNet using your 850 number and PIN



 Please enter your user Identification Number (ID) and your Personal Identification Number (PIN). When finished, click Login.

If you do not know your user Id or PIN, please go [here](#) to retrieve it. Your SeaNet user-id is 9 digits, beginning with 85, and your PIN is a 8 digit number with birth-date - MMDDYYYY. Your PIN is not the same as your 4 digit Registration PIN (alt pin).

When you are finished, please Exit and close your browser to protect your privacy.

If you are locked out for any reason, please contact the TAC at (910) 962-4357 to have your PIN reset.

User ID:
PIN:

RELEASE: 8.7

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2. Click on Faculty Services

A screenshot of a web application menu. It features four items, each with a small icon of a book and a folder. The items are: "Employee Services" (View or change your benefits information; View your leave history or balance), "Faculty Services" (Display student information; Display your class list; Enter grades; Process i), "Personal Information" (View or update your address(es), phone number(s), e-mail address(es), P), and "NCAA Compliance" (NCAA Compliance). A blue arrow points to the "Faculty Services" item. A yellow horizontal line is above the menu, and a blue horizontal line is below it.

3. Click on Advisor Menu



Faculty Services

[Term Selection](#)

[Part of Term Selection](#)

[CRN Selection](#)

[Faculty Schedule by Day and Time](#)

[Summary Class List](#)

[Mid Term Grades](#)

[Final Grades](#)

[Registration Overrides](#)

[Student Menu](#)

Display student information; View a student's schedule; Process registration override:

[Advisor Menu](#) ←

View a student's transcript; View a student's grades; Display Advisee information.

[Search for Courses](#)

Search for Courses

[Grade Change](#)

Change a student's grade. The chairperson and the associate dean for your department

[Assign Incomplete Grade](#)

Assign grade of I to a student.

[Convert Incomplete to Final Grade](#)

Convert incomplete to final grade.

[Approve Grading Activity](#)

4. Click on Display Students Schedule



Student Records

[Term Selection](#)

Select term

[Part of Term Selection](#)

Select the part-of-term (term within a term)

[ID Selection](#)

Select student's ID

[View Student Information](#)

View a student's current statuses, citizenship, residency, student type, class, test scores, and program(s) of study/catalog year

[Student Academic Transcript](#)

View a student's unofficial academic transcript

[Display Students Schedule](#) ←

View a student's registered course(s) schedule


[Advisee Listing](#)

- Input the student name or ID and click Submit. You might be prompted to select the appropriate term. Once you hit submit, you will see the next screen.

Personal Information **Faculty Services** **Employee**

Search [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

ID Selection

 You may enter:
1. The ID of the Student/Advisee you want to process, or
2. A combination of partial names and/or a student search type.

To search for all Advisees for the term selected, click the Advisees radio button.
To search for all students in your classes for selected term, click the Student radio button.
To search for all Advisees and students in your classes, select click the Both radio button.
An All button will appear for Advisors. Please be sure to use a partial name to search to limit the search criteria.
You may use the % symbol as a wild card in the name field.
Press the Submit button to return results.

Student or Advisee ID:

OR

Student and Advisee Query

Last Name:

First Name:

Search Type: Students
 Advisees
 Both
 All

- Choose the appropriate schedule desired.

Student Schedule Links

Student Schedule Links

Student Name:

Banner ID:

[View Detailed Schedule](#)

[View Summary Schedule](#)

[View Graphic Schedule](#)

RELEASE: 7.4