

How to Find a Registration PIN

To find an Registration PIN for one of your advisees, follow steps 1-5.

If the student is not your advisee, see the steps for finding a PIN in Banner.

1. Log into SeaNet using your 850 number and PIN



Please enter your user Identification Number (ID) and your Personal Identification Number (PIN). When finished, click Login.

If you do not know your user Id or PIN, please go [here](#) to retrieve it. Your SeaNet user-id is 9 digits, beginning with 85, and your PIN is a 8 digit number with birth-date - MMDDYYYY. Your PIN is not the same as your 4 digit Registration PIN (alt pin).

When you are finished, please Exit and close your browser to protect your privacy.

If you are locked out for any reason, please contact the TAC at (910) 962-4357 to have your PIN reset.

User ID:
PIN:

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2. Click on Faculty Services

The screenshot shows the UNCWSeaNet navigation menu. At the top is the UNCWSeaNet logo banner. Below it is a navigation bar with three tabs: "Personal Information", "Faculty Services", and "Employee". The "Faculty Services" tab is selected and highlighted with a blue arrow. Below the navigation bar is a search box with a "Go" button and links for "SITE MAP", "HELP", and "EXIT". The main menu items are: "Employee Services" (with a description of benefits and payroll), "Faculty Services" (with a description of student and class information), "Personal Information" (with a description of address and contact info), and "NCAA Compliance". At the bottom, there is a "Return to Homepage" link, the release version "RELEASE: 8.7", and the copyright notice "© 2016 Ellucian Company L.P. and its affiliates."/>

Personal Information Faculty Services Employee

Search [SITE MAP](#) [HELP](#) [EXIT](#)

Employee Services
View or change your benefits information; View your leave history or balances, job information, pay stubs, W-2 or T4 forms; Change your W-4 information; Create requisitions, purchase orders & budget transfers; Query budget & encumbrance data and more.

Faculty Services ←
Display student information; Display your class list; Enter grades; Process registration overrides; Display advisee information.

Personal Information
View or update your address(es), phone number(s), e-mail address(es), Personal Web page, and change your PDI.

NCAA Compliance
NCAA Compliance

[Return to Homepage](#)

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3. Click on Advisor Menu

Faculty Services

[Term Selection](#)
[Part of Term Selection](#)
[CRN Selection](#)
[Faculty Schedule by Day and Time](#)
[Summary Class List](#)
[Mid Term Grades](#)
[Final Grades](#)
[Registration Overrides](#)
[Student Menu](#)
Display student information; View a student's schedule; Process registration over
[Advisor Menu](#) ←
View a student's transcript; View a student's grades; Display Advisee information
[Search for Courses](#)
Search for Courses
[Grade Change](#)
Change a student's grade. The chairperson and the associate dean for your department
[Assign Incomplete Grade](#)
Assign grade of I to a student.
[Convert Incomplete to Final Grade](#)
Convert incomplete to final grade.
[Approve Grading Activity](#)

4. Click on Advisee Listing

Faculty & Advisors

[Term Selection](#)
[ID Selection](#)
[Student Academic Transcript](#)
[Display Students Schedule](#)
[Advisee Listing](#) ←
[Test Scores](#)
[View Holds](#)
[Degree Audit](#)
Request and review degree audits.
[Search for Courses](#)
[Fostering Undergraduate Student Success](#)
Satisfactory Academic Progress; Withdrawal Count; & Tuition Surcharge Hours
[Student Proxy](#)
Student Proxy Information

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- Note the headings for each column. Click View under each column to see more information. This screen will only show your advisees.

Registration PINs are here

Search

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Advisee Listing Apr 08, 2016 12:49 pm

<i>Advisee Listing</i>										
Student Name	ID	Advisor Type	Alternate PIN	Student Information	Holds	Test Scores	Transcript	Degree Evaluation	Registration Status	Student Schedule
		Primary Major	9332	View	View	View	View	View	View	View
		Primary Major	5611	View	View	View	View	View	View	View
		Primary Major	4291	View	View	View	View	View	View	View
		Primary Major	8323	View	View	View	View	View	View	View
		Primary Major	6989	View	View	View	View	View	View	View
		Primary Major	5454	View	View	View	View	View	View	View
		Primary Major	1848	View	View	View	View	View	View	View
		Primary Major	6489	View	View	View	View	View	View	View
		Primary Major	9413	View	View	View	View	View	View	View
		Primary Major	6271	View	View	View	View	View	View	View
		Primary Major	3638	View	View	View	View	View	View	View
		Primary Major	2353	View	View	View	View	View	View	View
		Primary Major	1046	View	View	View	View	View	View	View
		Primary Major	7487	View	View	View	View	View	View	View
		Primary Major	5418	View	View	View	View	View	View	View

Names and IDs will be here