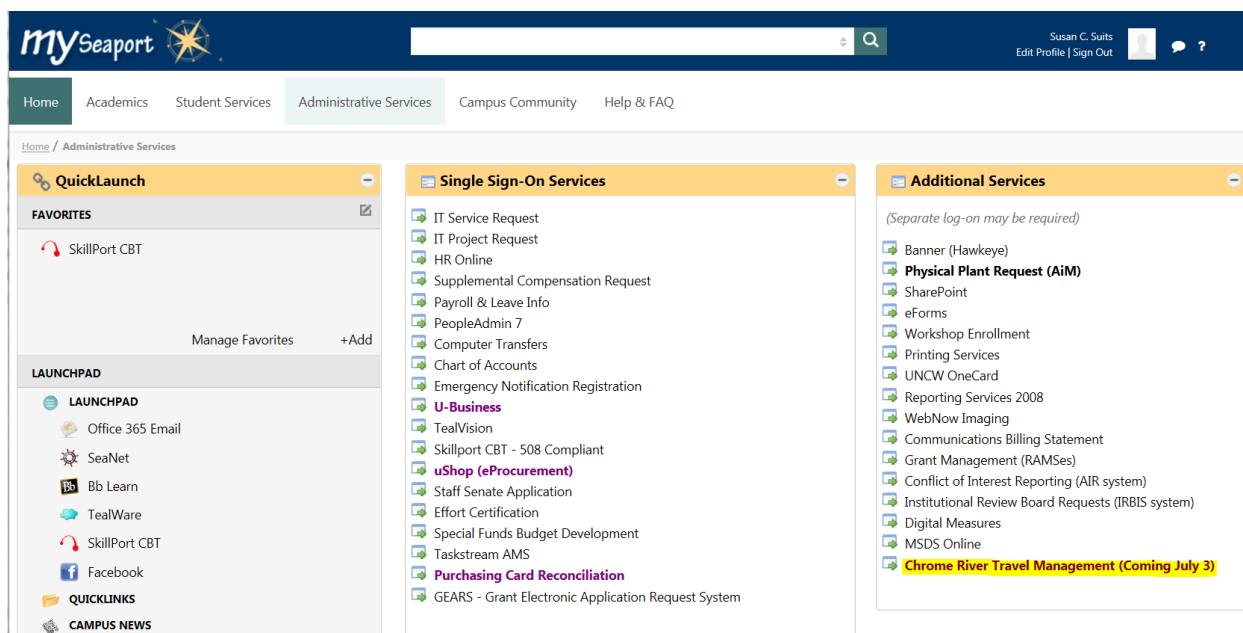


## Logging into Chrome River

- Log into mySeaport
- Click on the Administrative Services Tab
- Click on the Chrome River Travel Management link on the right side of the page

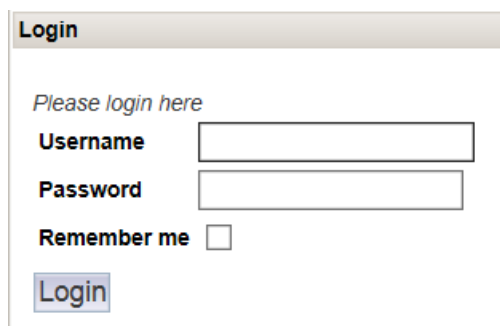


The screenshot shows the mySeaport website interface. The top navigation bar includes the mySeaport logo, a search bar, and user information for Susan C. Suits. The main navigation menu is expanded to show 'Administrative Services'. Below this, there are three columns of service links:

- QuickLaunch:** FAVORITES (SkillPort CBT), LAUNCHPAD (Office 365 Email, SeaNet, Bb Learn, TealWare, SkillPort CBT, Facebook), QUICKLINKS, and CAMPUS NEWS.
- Single Sign-On Services:** IT Service Request, IT Project Request, HR Online, Supplemental Compensation Request, Payroll & Leave Info, PeopleAdmin 7, Computer Transfers, Chart of Accounts, Emergency Notification Registration, U-Business, TealVision, Skillport CBT - 508 Compliant, uShop (eProcurement), Staff Senate Application, Effort Certification, Special Funds Budget Development, Taskstream AMS, Purchasing Card Reconciliation, and GEARS - Grant Electronic Application Request System.
- Additional Services:** Banner (Hawkeye), Physical Plant Request (AIM), SharePoint, eForms, Workshop Enrollment, Printing Services, UNCW OneCard, Reporting Services 2008, WebNow Imaging, Communications Billing Statement, Grant Management (RAMSes), Conflict of Interest Reporting (AIR system), Institutional Review Board Requests (IRBIS system), Digital Measures, MSDS Online, and Chrome River Travel Management (Coming July 3).

### At the Chrome River Log in:

- Username: (your domain name)**@uncw.edu**
- Password: (your domain password)



The screenshot shows a login form titled 'Login'. It includes the following fields and elements:

- A heading: **Login**
- A prompt: *Please login here*
- A **Username** field with a text input box.
- A **Password** field with a text input box.
- A **Remember me** checkbox.
- A **Login** button.