

Detailed Instructions for downloading Advising form or Waiver form as fillable PDF's.

- **You must click the link to download the form,**
- **Save it to your desktop as a pdf**
(You should rename the form (*lastname firstname 850#advising form* or *lastname firstname 850# waiver form*, depending on which form you are using.)
- **Then re-open it in Adobe to edit.**
- **Save your filled out and signed advising form (or waiver form) again on your desktop as a pdf, DO NOT "print to pdf"**
- **This form must remain in a fillable state for your advisor to complete**

If you do not have Adobe it is available for free from here <https://get.adobe.com/reader/>
If you are using your cell phone, you must download the Adobe Reader app (also free)

Detailed Degree Audit Instructions For students who started taking UNCW courses in fall 2016 or later

Please follow the instructions below to save your degree audit.

1. Uncw.edu > Current Students > SeaNet
2. Secure Log-In > Student Services > Student Records > Degree Audit > Submit Audit
3. Your audit will appear
4. Click on Save As PDF
5. Once pop-out box opens click on the Print icon (you may need to select "Save as PDF" from the drop-down menu)
6. Save PDF to your desktop as "*LastName FirstName 850# degree audit.pdf*"

How to read your degree audit (Fall 2016 or later) – <https://vimeo.com/246341450>