



# INTENT TO REGISTER FORM

Students interested in forming a UNCW Registered Student Organization (RSO) must first set up a meeting with an Involvement Specialist.

After e-mailing your Intent to Register form and a first draft of your organization's constitution your organization will be notified by a CAIC staff member and will be given 30 days of "Provisional Status" to hold meetings and recruit new members. New organizations may not hold major events or fundraisers until fully approved by the Student Organizations Committee (SOC).

Within the timeframe of Provisional Status, the student organization will need to work with the CAIC staff member assigned to their organization to get their constitution to final draft.

Provisional status may be renewed beyond the allotted 30 days providing the students involved request an extension from a CAIC staff member and the organization maintains contact with CAIC throughout the provisional period. If no extension is requested, provisional status will be terminated upon the 30 day expiration.

## Registered Student Organization Intent to Register

We intend to organize and officially register the \_\_\_\_\_, a proposed organization at the University of North Carolina Wilmington. We agree to comply with the "Code of Student Life" as well as all University, state, local, and federal regulations.

**Check the box if true:** Our group will be based in Onslow County and is composed of students whom are in a program which does not include the paying of university student fees as a part of attendance.

Check the box of the category of your organization. (You may check up to two)

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Academic                     | <input type="checkbox"/> Media                    | <input type="checkbox"/> Religious               |
| <input type="checkbox"/> Fraternities and Sororities* | <input type="checkbox"/> Multicultural            | <input type="checkbox"/> Service                 |
| <input type="checkbox"/> Graduate*                    | <input type="checkbox"/> Performing & Visual Arts | <input type="checkbox"/> Special Interest        |
| <input type="checkbox"/> Honorary                     | <input type="checkbox"/> Political/Activist       | <input type="checkbox"/> Sports and Recreation * |
|   | <input type="checkbox"/> Professional             |  |

\*These categories are governing bodies and may require additional steps to affiliate with them.

### ORGANIZATION CONTACT INFORMATION

Primary Contact\*: \_\_\_\_\_ \*UNCW Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Class Standing: (circle one) Fr So Jr Sr Grad

Alternate Contact\*: \_\_\_\_\_ \*UNCW Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Class Standing: (circle one) Fr So Jr Sr Grad

Alternate Contact\*: \_\_\_\_\_ \*UNCW Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

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Class Standing: (circle one) Fr So Jr Sr Grad

\* UNCW requires that you submit the names, class standing, UNCW email addresses, and phone numbers of five potential student members when proposing a new student organization.

If there are any questions regarding this form contact the Assistant Director for Campus Activities & Involvement via email at [activities@uncw.edu](mailto:activities@uncw.edu) or by calling 910.962.3553

#### For Office Use Only:

Received By: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Contacted: \_\_\_\_\_ Prov. Status End: \_\_\_\_\_

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