



MEETING AGENDA
Wednesday, January 9, 2019
Golden Hawk Room, Trask Coliseum
2:00 pm – 4:00 pm
Started: 2:00 pm
Ended: 3:25 pm

Call to Order

- Confirmation of Quorum - Jordan Calfee – quorum met with 23 attendees
- Reading of Conflict of Interest Statement – Mary Browning, Secretary

“As Parliamentarian of the UNCW Staff Senate, it is my responsibility to remind all members of the Senate of their duty under UNCW Staff Senate conflicts of interest policy to avoid conflicts of interest and appearances of conflict of interest as required by this policy. Each member has received the agenda and related information for this Senate meeting. If any delegate knows of any conflict of interest or appearance of conflict with respect to any matter coming before the UNCW Staff Senate at this meeting, the conflict or appearance of conflict should be identified at this time.”

Guest Speakers

Chancellor Sartarelli gave the following updates as of December 2018:

- UNCW received a \$10 million gift from alumnus David Congdon to help start and support programs in the Cameron School of Business as well as the Computer Information Systems program and building.
- UNCW was elevated to a designation of “Doctoral Universities: High Research Activity.” It is among 139 institutions to receive this reclassification in the Carnegie Classification of Institutions of Higher Education.
- UNCW launched its first satellite, SeaHawk-1 on Dec. 2. The satellite will collect invaluable ocean data to help track harmful algal blooms, as well as potential fishing zones.
- There is currently \$400 million of construction currently happening on campus. Various projects include the Administrative Building; resurfacing of the track; Hurricane Florence related repairs/renovations and further construction of new parking areas.

Dr. Jaime Russell, Director of Student Leadership & Engagement:

- Dr. Russell discussed partnering with the Wilmington Food Bank to help create the Hawk’s Harvest which is a campus food pantry for UNCW students. The pantry is being housed and supported by UNCW Catholic Campus Ministry which is located at the Newman Center on College Acres Dr. For further details on how a student can partake of this service or for those interested in volunteering or make donations, please visit the Student Leadership & Engagement website at <https://uncw.edu/osle/HawksHarvest.html>.

Chair's Update

- The January meeting with the Chancellor was canceled due to the winter holiday break.
- Jordan reported that there were four suggestions in the Staff Senate Suggestion Box. They all centered around employees trying to access campus buildings during, and immediately following, the holiday break. Jordan will set up a meeting with Susi Goodrum, the Computer Systems Administrator who grants building access, to discuss this issue and how it can be avoided in the future.

Treasurer's Report

- No report at this time. Lindsay Doell, Staff Senate treasurer, is out sick at this time.

Human Resources Report

- Jennifer Coombs (w/HR) reported the current organizational changes that have taken place in HR. Kimberly Holbrook, formerly of the Onboarding Center is now working under Jennifer with the Talent Acquisition team. She also discussed the SHRA raise that was first issued in the November payroll. Ranges for these raises can be found on the HR website.
- Molly Nece (w/HR) encouraged everyone to participate in all the learning opportunities listed on the Dare2Learn website <https://uncw.edu/d2la/index.html>. Please pass this information on to your coworkers and colleagues.

Committee Reports

- Scholarship – (Keith Fraser/Nadirah Phippen) – No Report. The committee will be meeting in February.
- Communication (Ariel Bennett) – Staff/faculty portraits are now being offered through the OUR office. Visit their website for the schedule - <https://uncw.edu/ur/photography/index.html>.
- Engagement (Nicole Geczi/Emily Morgan) – The committee will start planning for the Staff Senate Stride as soon as they get confirmation for the date.
- Faculty Senate (Maggie Bannon/Andy Kosch) – No Report.
- Nominations (Adam Clark) – No Report.
- Staff Priorities - No Report.
- Bylaws - Justin Smith - No Report.
- Orientation - Emily Morgan – The next NEO is tomorrow 1/10 and all is covered.
- ITAC – No Report.
- ETEAL Advisory – no report
- Space Planning - no report
- UNC System Office Engagement Survey – An email will be sent out soon concerning the Engagement Survey.
- Faculty Senate – Maggie Brannon – Reported that the Chemistry lab modules in the Leutze parking lot will be ready for classes in January. Faculty were concerned about the student retention rate from the fall to spring semester due to Hurricane Florence, but the rate is currently 97%.
- PTTAC – Susan Smith – Several new lots are currently under construction on campus. A new sidewalk is be poured this week in the back of campus to accommodate students since parts of Chancellor's walk is not accessible. A new parking deck is in the works to be built on the parking lot next to Galloway & Belk.

New Business

- No new business to report at this time.

Roundtable Updates

- Homecoming is scheduled for 2/1 – 2/3
- Military Appreciation event is scheduled for tomorrow 1/10
- Employee discount tickets are now available for the UNCW men's basketball game on Jan. 12
- Textbook scholarships are now available for the spring 2019 semester through the UNCW Bookstore.

Meeting Adjourned at 3:25 - Motion - Susan Smith, 2nd by Justin Smith – approved by all.

Respectively submitted,
Mary Browning
Staff Senate Secretary

Next Meeting Wed, February 13, 2019 – Long Leaf Pine Room