

Banner Form Naming Convention

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|--|--------------------------------------|--------------------------------------|---|
| Position 1 | A Alumni/Development | L Occupational Tax/Lic. | U Utilities |
| Identifies the primary system owning the form, report, job, or table. | B Property Tax | N Position Control | V Voice Response |
| | C Courts | O Customer Contact | X Records Indexing |
| | D Cash Drawer | P HR/Payroll/Personnel | W Reserved for client |
| | F Finance | Q Electronic Work Queue | Y applications that co-exist |
| | G General | R Financial Aid | Z with Banner2000 |
| | I Information Access | S Student | |
| | K Work Management | T Accounts Receivable | |
| | Position 2 | General (G) | Student (S) |
| Identifies the module owning the form, report, job, or table. | E Event Management | A Admissions | A Accounts Payable |
| | J Job Submission | C Catalog | B Budget Development |
| | L Letter Generation | E Support Services | C Cost Accounting |
| | O Overall | F Registration/Fee Assessment | E Electronic Data Interchange |
| | P Purge | G General Student | F Fixed Assets |
| | S Security | H Grades/Academic History | G General Ledger |
| | T Validation form/table | I Faculty Load | I Investment Management |
| | U Utility | K Reserved for SCT Intl.-UK | O Operations |
| | X Cross product | L Location Management | P Purchasing/Procurement |
| | Accounts Receivable (T) | M CAPP | R Research Accounting |
| | F Finance Accounts Receivable | O Overall | S Stores Inventory |
| | G General Accounts Receivable | P Person | T Validation form/table |
| | O Overall | R Recruiting | U Utility |
| | S Student Accounts Receivable | S Schedule | X Archive/Purge |
| | T Validation form/table | T Validation form/table | |
| | U Utility | U Utility | |
| | | | |
| | Financial Aid (R) | HR/Payroll/Personnel (P) | Alumni/Development (A) |
| | | Position Control (N) | |
| | B Budgeting | A Application | A Membership |
| | C Record Creation | B Budget | D Designation |
| | E Electronic Data Exchange | C COBRA | E Event Management |
| | F Funds Management | D Benefit/Deductions | F Campaign |
| | H History and Transcripts | E Employee | G Pledge and Gift/Pledge Payment |
| | J Student Employment | H Time Reporting/History | |
| | L Logging | O Overall | M Prospect Management |
| | N Need Analysis | P General Person | O Organization |
| | O Common Functions | R Electronic Approvals | P Constituent/Person |
| | P Packaging & Disbursements | S Security | S Solicitor Organization |
| | R Requirements Tracking | T Validation/rule table | T Validation form/table |
| | S Student System Shared Data | U Utility | U Utility |
| | T Validation form/table | X Tax Administration | X Expected Matching Gift |
| | U Utility | | Information Access (I) |
| | | | S Student |
| | | | R Financial Aid |

| Position 3 | General (G) | Student (S) | Finance (F) |
|---|---|--|---|
| Identifies the type of form, report, job, or table. | A Application form | A Application form | A Application form |
| | B Base table Batch COBOL process | B Base table | B Base table |
| | I Inquiry form | I Inquiry form | I Inquiry form |
| | O Online COBOL process | P Process | M Maintenance form |
| | Q Query form | Q Query form | Q Query form |
| | R Rule table Repeating table Report/process | R Rule table Repeating table Report/process | R Rule table Repeating table Report/process |
| | T General maintenance Temporary table | V Validation form/table View | V Validation form/table View |
| | V Valdtn form/table View | | |
| | | Accounts Receivable (T) | |
| | A Application form | P Process | R Report |
| | I Inquiry form | Q Query form | V Validation form/table |
| | Financial Aid (R) | HR/Payroll/Personnel (P) Position Control (N) | Alumni/Development (A) |
| | A Application form | A Application form | A Application form |
| | B Base table | B Base table Batch COBOL process | B Base table |
| | I Inquiry form | I Inquiry form | C Called/list form |
| | P Process/report | P Process | I Inquiry form |
| | R Rule table Repeating rules table Report | R Rule table Repeating table Report/process | P Process/report |
| | T Temporary table | V Validation form/table | R Repeating rules table |
| | V Validation form/table View | | T Temporary table |
| | | Information Access | V Validation form/table View |
| | | R Report | |

Example: SPAIDEN
Position

1
2
3
4-7

General Person Identification
Character

S
P
A
IDEN

Refers to

Student system
Person module
Application form
(identifier for this form)