



UNIVERSITY of NORTH CAROLINA WILMINGTON

OFFICE of THE REGISTRAR

**APPLICATIONS AND PROCEDURES FOR APPROVAL
TO WALK IN A GRADUATION CEREMONY**

- Students may be allowed to participate in the graduation ceremony if they are expected to meet requirements **with the completion of one course of up to four (4) hours during the term immediately following the graduation ceremony.**
- Students approved to walk will not have their names appear in the commencement program.
- Students approved to walk will not, if applicable, receive any recognition of university honors and/or distinctions (*no distinction cords issued*) until all graduation requirements have been met.
- It will be the student's responsibility to notify their department of their approval to walk by showing their certified copy of the completed graduation application via the web. (SeaNet access 'view my graduation application' link)
- Each department will be responsible for maintaining a list within their department, as the individual students notify them. **A list, maintained by the graduation specialist, for cap and gown distribution is sent to the bookstore and transition programs for record-keeping purposes.**
- Any student not meeting the criteria for early participation in graduation, as set forth by the UNCW Faculty Senate; will be denied to participate by the Office of the Registrar. Appeals must go through the student's respective College/School Dean.
- **Submission Timeline:** between the **drop/add registration deadline** and the **last day for withdrawal**, in the term you plan to walk (check [calendar](#) for exact dates)

By signing below, I understand the criteria and responsibilities necessary for me to walk in a graduation ceremony prior to my completing graduation requirements and that I must complete the following course

_____ during the _____ semester in order to meet those requirements.

Printed Name

Student ID Number

Signature

UNCW Email Address

Date

OFFICE OF THE REGISTRAR

601 SOUTH COLLEGE ROAD • WILMINGTON, NORTH CAROLINA 28403-5618 • 910-962-3125 • FAX 910-962-3887