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**Important
 Dates**

- **May 8th**
Grades due
by 2pm
- **May 10th-11th**
Commencement
 Questions about commencement?
[Transition Programs](#)
- **May 15th-16th**
 Transfer Orientation
 and Advising
- **May 20th**
 Summer I
 classes begin
- **May 22nd**
 Last day of
 registration for
 Summer I: to drop (w/o
 a grade) or add a class.
- **May 27th**
 Memorial Day State
 Holiday
- **May 31st**
 Fall 2013
[Pre-Registration](#)
 Ends

Office of the Registrar Newsletter

Volume 3, Issue 4

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Change in UNCW Transcript Cost

Effective July 1, official transcript requests made at our front counter will increase from \$5 to \$8.

This change brings both our online and in-person requests into sync. We ask that all transcript requests for postal mail and email delivery be made online.

Transcript requests made at our front counter will be for immediate pickup only.

We have computers at our counter for students to use in requesting transcripts to be sent to third party recipients. Additional information on this change will be appearing on our website at <http://www.uncw.edu/reg/students-transcripts.htm>, effective July 1.

Remember that unofficial transcripts can be printed directly from <http://seanet.uncw.edu> at no cost.



Jonathan Reece, UNCW Registrar

As you may already know, former Associate Registrar has transitioned to the Registrar position here at the UNCW Office of the Registrar.

We are excited to have his leadership within the office and throughout the campus!

Override Reminders

Posting override permissions does not register students for the course. It only gives them the ability to register. Once an override is granted, the student will receive an email notification outlining the steps to register for the course via SEANET. On the last day of drop/add, student registration activity is not permitted after 9pm. Thus, it is important to issue overrides in a timely manner, to allow the student adequate time to receive the override email notification and register by 9pm.

After being given a closed class override, the student will not be able to select add course from the drop down menu associated with the course. The student will need to enter the CRN in one of the boxes at the bottom of the add classes worksheet

Course overrides are section specific. If the student still can't register, after having been issued an override, check to make sure you have given the proper override and the student is trying to register for the same section of the course, for which they were given an override.

Please do not issue closed class overrides for courses with waitlists. It disrupts the waitlist. Waitlists and closed class overrides are mutually exclusive.

Questions or concerns? Contact Shane Baptista at 22001 or baptistas@uncw.edu

New University Studies Clusters

- ◇ Coastal Health and Environment
- ◇ Judaism and the Jewish People
- ◇ Ancient Thought and Culture

Questions about University Studies?

Visit the [University Studies](#) web site

**Office of the Registrar
 Front Counter Summer Hours
 Monday-Thursday 8am-5pm
 Friday-8am-11:30am
 Beginning May 13th-Aug 9th**