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**Important Dates**

- **Feb 27th**  
 Last Day to withdraw with a W- Undergraduate Students
- **Mar 2nd-Mar 10th**  
 Spring Break  
 No Classes
- **Mar 20th**  
 Office of the Registrar  
 Closed for Staff Development
- **Mar 25-Mar 28th**  
 Spring 2014 Course Building Workshops
- **Mar 28th**  
 -No Classes  
 -Office of the Registrar will close at 3pm
- **Mar 29th**  
 No Classes- Good Friday State Holiday
- **April 3rd**  
 Last day to withdraw with a W- Graduate Students
- **April 8th**  
 Seonet opens for summer/fall 2013 pre-registration
- **April 15th**  
 Graduation application deadline for summer/fall 2013

# Office of the Registrar Newsletter

Volume 3, Issue 3

Feb 2013

## Tuition Surcharge

For those students who incurred a tuition surcharge for this semester, the surcharge will appear on your student account on **Tuesday, February 26**. If you plan to submit a waiver request, the deadline for submission is Tuesday March 12.

The waiver procedure and additional information can be found [here](#). Payment will be due April 2, 2013 to avoid a summer/fall 2013 registration and transcript/diploma hold.

-If you have any questions **regarding the hours used in calculating your tuition surcharge**, please contact [Jonathan Reece](#), Associate University Registrar, at (910) 962-3122.

-If you have questions **regarding the amount of your surcharge**, please contact [Student Accounts](#), at (910) 962-4281.

### ~New Staff Member~

#### Rosalie Woodward, Front Office Liaison

Rosalie joined our office this month as one of our Front Office Liaisons. Before UNCW Rosalie worked at Registrar's Office at Wake Technical Community College in Raleigh, North Carolina.

*We are excited to have Rosalie on the Office of the Registrar Team!*



## Major Declarations and Curricular Updates

Changes to catalogue year, major, minor and/or concentrations will **not** be allowed from:

**Mar 1st through April 21st- Opening Monday April 22nd**

For more info, click [here](#)

The Office of the Registrar will be

**CLOSED**

**Wed. March 20th**

for Staff Development

We will also closed from

**3pm-5pm on Thurs. March 28th**

*Our apologies for any inconvenience*

-Office of the Registrar Staff