

Office of the Registrar Newsletter

Volume 3, Issue 2

December 2012

Important Dates

- Dec 17th**
Grades Due by 2pm

- Dec 18th**
Spring registration re-opens according to assigned registration times (time tickets).

University Closed
Dec 24th - Jan 1st

- Jan 9th**
Spring 2013
Classes Begin

- Jan 16th**
Last Day for Registration/Last day to drop (without a grade) or add a class

- Jan 21st**
Martin Luther King State Holiday
No Classes



Kudos Award

Shane Baptista and Daniella Polich nominated (from left to right) Naamah Noble, Melissa Millner, (Shane Baptista) Sandy Drew, Leona Baird and Fran Akers for a UNCW Kudos Award for their team work and customer services skills.

**Congrats and Thank You for
All that You Do!**

Transitions in Staff

New to our office:

Mike Last, Systems Specialist



Mike joined our office this month as our Systems Specialist. He recently moved from the Triangle Area where he worked as an IT Support Technician for the University of Phoenix.

We are excited to have Mike on the Office of the Registrar Team!

Also, **Fran Akers** is now our **Transcripts Specialist**, leaving the Front Counter Liaison position - *Congrats on your promotion Fran!*

**Grades are due TODAY,
Mon. Dec 17th by 2pm for
Fall 2012 courses**

If you expect you will be unable to submit grades by the deadline, please send an email to **Chris Wrede** to be coded for extended grading. Be sure to include the CRN of the course(s) and copy your department chair and academic dean for approval.

Go Seahawks!

