

# UNCW OFFICE OF THE REGISTRAR

n-e-w-s-l-e-t-t-e-r

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## IMPORTANT DATES

September 27-28—Registrar Open Forum

October 1—Re-enrollment Application  
deadline

October 5-6—Fall Break (no classes)

October 9—Last day to withdraw (W)

October 10—Spring time tickets assigned

October 16—Graduation Application Fall 17

October 16—Walker request deadline

November 6—Spring '18 Registration opens

## Online Major Change

The online major change application is currently open and will close on **October 1, 2017**. The application will re-open on Thursday, **November 16, 2017**.

## Tuition Surcharge

On September 8, a notice was sent to students receiving a tuition surcharge. Those charges will appear on the students' E-Bill on October 3. The deadline to appeal the tuition surcharge is October 20 and bill are due on October 24.

## YOUR POST HERE!

Do you have an upcoming deadline or event you would like us to pass on? Email Melissa Duffield at [duffieldm@uncw.edu](mailto:duffieldm@uncw.edu) with newsletter ideas no later than the **10th** of each month.

## FALL Forum Dates

The Office of the Registrar is beginning to plan for the next Open Forum. The dates are **September 27 & 28** from 3:30-4:30pm in **James Hall Auditorium**. If there are topics you wish to be discussed, please contact Melissa Duffield at 2-3126 or email [duffieldm@uncw.edu](mailto:duffieldm@uncw.edu) NLT Sept. 22

## Ellucian's Student Educational Planner (SEP)

Along with the new Degree Works degree audit, we now have Student Educational Planner (SEP) software. This is a tool to use roadmaps of sequences of courses in order to minimize excess credits and graduate on time. Students and advisors lay out a recommended sequence of courses to efficiently plan for degree requirement completion.

Departments can now access the templates via the "Template Management" link in Degree Works and advisors can create plans for students via the "Plans" tab in Degree Works. Templates can be used to build plans or plans can be built from scratch.

There will be more information provided on the SEP software in the fall forum.

## Online Accelerated Program (OAP) Dates , Deadlines, And News

- ◇ September 16—Fall 2 (AP2) Application Deadline
- ◇ September 18—Spring 1 (AP3) Application Opens
- ◇ October 6-11—Fall 1 (AP1) Grading
- ◇ October 16—Fall 2 (AP2) Classes Begin
- ◇ October 18—Fall 2 (AP2) Drop/Add Deadline

For any registrar-related OAP issues, students, faculty and staff should contact:

[OAPregistrar@uncw.edu](mailto:OAPregistrar@uncw.edu)

## Optimized Academic Scheduling - Starting in Fall 2018

The Office of the Registrar has added pages to the website addressing the optimized academic scheduling. For more information, visit:

[http://uncw.edu/reg/classroom\\_optimization.html](http://uncw.edu/reg/classroom_optimization.html)

[http://uncw.edu/reg/classroom\\_optimization\\_FAQ.html](http://uncw.edu/reg/classroom_optimization_FAQ.html)

[http://uncw.edu/reg/classroom\\_optimization\\_definitions.html](http://uncw.edu/reg/classroom_optimization_definitions.html)