



# 2014 UNCW Annual Security Report

University of North Carolina Wilmington



University Police prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our website at [www.uncw.edu/police](http://www.uncw.edu/police). Crime statistics represent alleged criminal offenses reported to the UNCW Police Department, other law enforcement agencies and other university officials who have “significant responsibility for student activities.” Therefore, the data collected does not necessarily reflect prosecutions or convictions for crime. Since some statistics are provided by non-police authorities and anonymous reports, the data are not directly comparable to data from the FBI’s Uniform Crime Reporting System, which only collects statistics from police authorities.

The Campus Security Act requires colleges and universities to:

- Publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements.
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other University officials who have “significant responsibility for student and campus activities.”
- Provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees.”
- Disclose in a public crime log “any crime that occurred on campus ... or within the patrol jurisdiction of the campus police or security department.”

## What’s Inside

### About UNCW Police

Fully functional police agency empowered under North Carolina General Statute 116-40.5

### Policies and Procedures

Crime warnings and timely notifications, drug and alcohol policies, response to missing residential students and much more.

### Crime Prevention Strategies

Descriptions of numerous crime prevention strategies including RAD, emergency call boxes, crime prevention programs and building security

### Additional Resources

Phone numbers and links to additional resources both on and off campus.

### Crime Statistics

Crime statistics for the previous three years as required by federal regulation

## Report all crimes to the University Police Department:

### Emergency 911

Non-Emergency (910) 962-2222

Anonymously (910) 962-TIPS (8477) or [www.uncw.edu/police](http://www.uncw.edu/police)

TEXT-A-TIP anonymous crime reporting, begin message with “Tip 708,” your message, and send to “CRIMES” (274637) or online at [www.tip708.com](http://www.tip708.com)

News releases can be viewed at [UNCW News website](http://UNCW News website).

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## A Message from the Chief

The services, collaborations and culture of the University of North Carolina Wilmington are designed to provide a safe and secure environment for the campus experience. This Annual Security Report contains important information about many of the resources available to the campus community. Each of us has a role in providing for a safe community – read on to learn more.

University police officers are sworn and certified law enforcement officers who are armed, have full powers of arrest and are trained far beyond the minimum required of North Carolina law enforcement officers. Many of the university's police officers have extensive military and civilian law enforcement experience and have purposely chosen campus policing as a career. The university's police department works closely with other law enforcement agencies in the region, specifically the Wilmington Police Department and New Hanover County Sheriff's Office. These agencies share response plans, training resources, information and other assets. The police department also works very closely with other areas of the university to meet the needs of an active campus community 24 hours a day.

The services of the university's police department extend far beyond traditional law enforcement services and those of many on campuses. Examples include assistance jump-starting cars, random patrols of residence halls and other campus buildings, security escorts, assistance obtaining domestic violence protection and civil no-contact orders (restraining orders) regardless of residence status and facilitation of a variety of educational programs ranging from self-defense to property security and community response protocols.

The UNCW Campus Crime and Security Report is published each year in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* [20 USC 1092 (f)]. The report is compiled in accordance with the guidelines set forth in U.S. Department of Education, Office of Postsecondary Education, [\*The Handbook for Campus Safety and Security Reporting\*](#), Washington, D.C., 2011.

This report includes statistics for the previous three years concerning crimes that occurred on campus, in certain off-campus buildings or property owned/controlled by UNCW and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, sexual assault, and other matters. A copy of this report can be obtained by contacting the UNCW Police Department.

I hope you will partner with us to keep UNCW safe!

Yours in service,

David M. Donaldson  
Chief of Police

## Where Do We Get Our Data?

The following university officials or members of designated offices, by virtue of their titles and position, are required to notify the police department of incidents of offenses occurring in certain geographic locations associated with UNCW:

1. University Police: All personnel
2. Office of Housing and Residence Life: All professional staff, resident assistants and desk receptionist, including contracted security guards.
3. Office of the Dean of Students: All professional staff
4. Athletic Department: Athletic director, other administrators, trainers and coaching staff
5. Campus Recreation: All professional staff
6. Campus Life: All professional staff
7. UNCW faculty/staff advisors of registered student organizations
8. UNCW Title IX Coordinator

Clarification was given to those considered to be campus security authorities as a result of the 1998 amendments to 20 U.S.C. Section 1092(f), which notes that campus “pastoral counselors” and campus “professional counselors,” when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics.

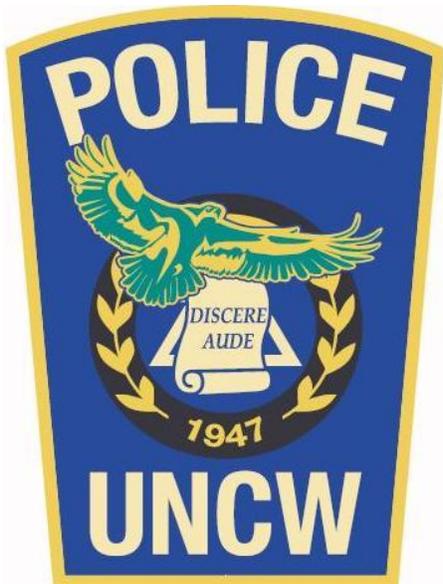
### **The Rulemaking Committee Defines Counselors As:**

*Pastoral counselor:* An employee of an institution who is associated with a religious order or denomination and is recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

*Professional counselor:* An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

The UNCW Police Department also requests required statistical data from the law enforcement agency with primary jurisdiction for providing law enforcement services to locations referenced as “non-campus property” and “public property,” defined as:

- *Non-campus property:* Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students and is not within the same reasonably contiguous geographic area of the institution.
- *Public property:* All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.



## About UNCW Police

The University of North Carolina Wilmington provides a fully functional police agency empowered under North Carolina General Statute 116-40.5. Police officers are certified under the North Carolina Department of Justice Criminal Justice Education and Standards Commission and possess full arrest authority. University Police also refer students to the Campus Conduct System for minor violations and violations of campus policy. The police department is located on the east side of campus on Lionfish Drive. The department provides police and security services to the university community 24 hours a day, 365 days a year. The department operates a communications center that is staffed and equipped to receive and respond to telephone, electronic and radio communications 24 hours a day.

## Response to Crimes and Other Emergencies

Generally, the UNCW Police Department (UPD) is responsible for providing immediate emergency response to and investigating reports of criminal actions and/or initiating or providing assistance to other agencies and departments for other types of emergencies occurring on property owned, leased and managed by UNCW.

Through contractual agreement, the New Hanover County 911 Center provides dispatching services to UNCW.

## How to Report Crimes and Other Emergencies

Community members, students, family, staff, faculty and guests are encouraged to report all crimes and public safety-related incidents to the UNCW Police Department in a timely manner.

Because police reports are public record under state law, the UNCW Police Department cannot keep information regarding crimes confidential. There are, however, mechanisms in place that allow anonymous reporting to the police department. These are outlined in the graphic on the following page. For more detailed information, please see [UNCW Policy 05.502 Crime Reporting](#).

Witnesses and victims who wish to report sex assaults on a voluntary, confidential basis may speak to professional staff in the UNCW Collaboration on Assault Response and Education (CARE) Office, UNCW Counseling Center or Abrons Student Health Center. Additionally, the Rape Crisis Center, Domestic Violence Shelter and campus ministers will honor confidentiality. Information from these reports is collected for statistical purposes. For more information regarding this procedure, please review the section *University Policies and Procedures Regarding Sexual Assault*.



## Report all crimes to the University Police Department

### Emergency 911

Non-emergency – on campus ext.2-2222,  
off campus 910.962.2222

Anonymously – on campus ext. 2-8477 (2-TIPS),  
off campus 910.962.8477

Anonymously send email from the police department  
website: [www.uncw.edu/police](http://www.uncw.edu/police)

Activate an emergency call box

TEXT-A-TIP anonymous crime reporting: Begin  
message with “Tip 708” and send your message via  
phone to “CRIMES” (274637) or online at  
[www.tip708.com](http://www.tip708.com)

The police department monitors emergency call boxes as well as emergency telephones located on university properties. Elevators are equipped with an emergency telephone, and some locations within some buildings have intercoms that connect directly to the University Police Department.

### Response to Missing and Endangered Persons

It is the policy of the UNCW Police Department to thoroughly investigate all reports of missing persons and to support and assist missing person investigations originating outside our jurisdiction. In addition, the department holds that every person reported missing will be considered at risk until significant information to the contrary is confirmed.

There is no required waiting period for reporting a missing person. A person may be declared “missing” when his or her whereabouts are unknown and unexplainable for a period of time that is regarded by knowledgeable persons as highly unusual or suspicious in consideration of the subject’s behavior patterns, plans or routines. Any university member who has knowledge of or receives a report that a student is missing is required to immediately report the information or evidence to the UNCW Department of Housing and Residence Life or the UNCW Police Department.

**UNCW Policy 04.140 Missing Residential Student Policy outlines the following:**

- A. Residential students are to be informed that he/she has the option to identify an individual to be contacted by the institution not later than 24 hours after the time that the student is determined missing.
- B. Residential students who are under 18 years of age and not emancipated individuals are to be informed that the university is required to notify a custodial parent or guardian no later than 24 hours after the time that the student is determined to be missing.
- C. Residential students are to be informed that the university will notify the appropriate law enforcement agency no later than 24 hours after the time that the student is determined missing.
- D. Residential students are to be informed that he/she has the option to confidentially identify an individual, and his or her telephone number(s), to be contacted by the institution no later than 24 hours after the time that the student is determined missing. The Office of Housing and Residence Life will collect and maintain the confidential contact information. The student is responsible for ensuring that the contact information is current and accurate.

If the student is a residential student, the staff of the UNCW Department of Housing and Residence Life will conduct a preliminary investigation in order to verify the situation and to determine the circumstances that exist relating to the reported missing student.

- 1. A staff member will attempt to contact the subject student via his or her telephone, email and/or by other methods of communication.
- 2. If the subject student cannot be reached, two staff members will visit the room of the resident student in question to verify their whereabouts and/or wellness, and, in some cases, deliver a message to contact a parent or family member who is searching for them.
- 3. If the residential student is not at the room, but it is occupied, the residence life staff will attempt to gain information on the student's whereabouts and/or wellness from questioning the occupants.
- 4. If there is no response when the staff member knocks on the door of the room or there are occupants who do not know of the subject's whereabouts, the residence life staff will enter into the room in question, by key if necessary, to perform a health and safety inspection. The staff members will take note of the condition of the room and look for visible personal property (wallet, keys, cell phone, clothing, etc.) that might provide clues as to whether the subject student has taken an extended trip or leave from the residence hall.
- 5. If the student is not found in the room, the residence life staff will attempt to gain information of the student's whereabouts from roommates, members of the residential community, or friends. The residence life staff will also attempt to acquire additional phone numbers for the subject student (if not already on file) and use them to initiate contact.
- 6. At any step in the process, staff members will immediately report any suspicious findings to UNCW Police.
- 7. If all of these steps do not provide residential staff with an opportunity to speak with the missing resident or to learn his or her whereabouts, UNCW Police will be contacted to investigate further.

8. If the missing student is determined to be under the age of eighteen, housing and residence life staff will notify the Office of the Dean of Students so that contact will be made with the student's parents within 24 hours. If the missing student is determined to be over the age of 18, housing and residence life staff will notify the Office of the Dean of Students so that contact will be made with the student's confidential contact within 24 hours.
9. If these steps provide residential staff with an opportunity to speak with the missing residential student, verification of the student's state of health and intention of returning to campus is made. If needed, a referral will be made to the UNCW Counseling Center. The Division of Student Affairs shall contact UNCW Police to document that a missing student investigation was begun and apprise them of the student's state of health and well-being.

The complete policy regarding missing residential students can be viewed at the following link: [UNCW Policy 04.140](http://uncw.edu/policies/documents/04140_MissingResidentialStudentPolicyrevAug09.pdf).  
([http://uncw.edu/policies/documents/04140\\_MissingResidentialStudentPolicyrevAug09.pdf](http://uncw.edu/policies/documents/04140_MissingResidentialStudentPolicyrevAug09.pdf))

## Relationship with Other Law Enforcement Agencies

The UNCW Police Department benefits from an excellent working relationship with surrounding law enforcement agencies. The Wilmington Police Department, New Hanover County Sheriff's Office, Wrightsville Beach Police Department, Carolina Beach Police Department, Kure Beach Police Department, N.C. State Highway Patrol, N.C. Alcohol Law Enforcement and N.C. State Bureau of Investigation are all participants in a comprehensive countywide communication system that allows direct linkage between the various agencies. Each of the above agencies has supported and continues to support the UNCW Police Department when requested.

The UNCW Police Department has entered into mutual aid agreements with the other campus police departments within the UNC system and with the Wrightsville Beach Police Department. Additionally, the UNCW Police Department has mutual aid agreements and has entered into agreements with the City of Wilmington and New Hanover County that provide a limited expansion of the university's law enforcement jurisdiction. The terms of the agreements establish the conditions under which either agency may request and/or provide assistance to the other and the circumstances of the expanded jurisdiction. It should be noted that the UNCW Police Department does not patrol or respond to routine calls for service in the areas of expanded jurisdiction.

The UNCW Police Department has not entered into agreements with any agency for the investigation of alleged criminal offenses. However, the New Hanover County Sheriff's Office through a Memorandum of Understanding with the UNCW Police Department will, at the request of the UNCW Police Department, assist with the processing, collection and preservation of crime scene and critical evidence associated with major crime scenes (i.e. homicide, rape, kidnapping, bombing, arson, robbery, home invasion and major property crime). The document articulates the respective roles of each agency when operating under the Memorandum of Understanding.

## Crimes Occurring at Recognized Off-Campus Student Organization Locations

UNCW does not have any officially recognized off-campus student organizations.

## Community Policing and Crime Prevention

All students, faculty members and staff members share the responsibility for providing a safe campus. Every campus community member should be educated and aware of the services the department offers. The police department is founded on the value of community policing and crime prevention. To this end, the department provides crime prevention information, materials and education to the campus throughout each school year.

### Crime Prevention and Education

The police department coordinates crime prevention and community policing activities through formal policing models, identified at UNCW, as Police and Community Networking (PAC'N) and Patrol Areas of Responsibility (PARs). These policing models allow individual police officers and patrol squads to give particular emphasis to the residential areas of the campus while also maintaining services to the greater campus community. To this end, police staff work especially closely with resident students, as well as housing and residential life resident assistants and residence coordinators and other designated personnel across the campus. The PAC'N and PARs platforms are designed to allow officers to assist community members in defining problems, developing solutions and implementing strategies to solve problems and prevent crimes. A variety of formal and informal educational programs are facilitated through these initiatives including:

- Sexual Assault Education and Prevention
- Property Security - [Operation Identification](#)
- Traffic Injury Prevention
- Basic Car Maintenance
- Response to emergencies such as an active shooter
- [Bike Registration, Safety and Security](#)
- Drug and Alcohol Awareness
- Personal Safety and Property Security

For more information, contact the police department at (910) 962-2222.

### Rape Aggression Defense (RAD)

As part of its crime prevention effort, the police department offers [RAD – Rape Aggression Defense](#) (<http://uncw.edu/police/radschedule.html>) – classes throughout the year. The RAD system is a program of realistic self-defense tactics and techniques. RAD is a comprehensive course for women that begins with awareness, prevention, risk reduction and avoidance. RAD teaches physical self-defense as a viable option for a woman who is attacked. In addition to being offered as a co-curricular activity, RAD is an elective lab in PED 101. Multiple sessions of RAD are offered each semester and are promoted on the police department's website, through academic classes, on public bulletin boards and discussed in community meetings.



## Crime Warnings and Timely Notifications

In an effort to provide timely notice to the university community notifications are usually made when a crime poses an ongoing threat to students and employees. Notice will usually be given when one of the following incidents is reported to the UNCW Police Department: arson, aggravated assault, murder/criminal homicide, robbery, sex offenses and other incidents as deemed appropriate. In all cases, including in instances of a violent crime occurring between two individuals who know each other, police personnel will assess the circumstances that have been reported, or are available, to determine if the suspect poses an on-going threat to the campus community and issue a warning where appropriate.

### **Notifications may be disseminated by any of the following methods:**

Email  
Text messages  
UNCW ALERT  
Broadcast voicemail

Website postings

Community meetings  
Print media  
Televised media  
Public postings  
Telephone  
Personal communication



The UNCW Police Department maintains a daily crime log, which is available through a Quick Link on our homepage: [www.uncw.edu/police](http://www.uncw.edu/police). The information in the [Crime Log](#) typically includes the following as it relates to crimes: date reported, date and time of occurrence, nature, general location, and disposition. The Crime Log is normally updated within two business days, excluding days UNCW is closed. Hardcopies of the log are available for public inspection, upon request, during normal business hours.

## Emergency Notification, Response and Evacuation Procedures



05.504

### EMERGENCY NOTIFICATION, RESPONSE AND EVACUATION PROCEDURES

<b>Authority:</b>	Chancellor
<b>History:</b>	Established August 21, 2009; Revised August 21, 2012
<b>Source of Authority:</b>	UNC Code, Appendix 1, Section XV
<b>Related Links:</b>	UNCW Police; Emergency Operations Plan (EOP)
<b>Responsible Offices:</b>	UNCW Police, Office of Marketing and Communications, UNCW Police, University Relations, Environmental Health & Safety

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#### **I. Purpose**

These procedures are established in compliance with the Higher Education Opportunity Act (§485(f)(1)(J); 20 U.S.C.S. §1092(f)) to provide emergency response, notification and evacuation procedures for campus.

#### **II. Scope**

These procedures apply to all university members and visitors to campus.

#### **III. Reporting Emergencies**

Individuals should report all emergencies by calling 911 from any telephone, whether cellular, landline or campus extension, by pushing the emergency intercom button or the blue light emergency phone buttons (Emergency Call Boxes), which are available at various locations on the campus properties. False alarms or abuse of the notification system is a violation of campus policies as well as North Carolina law.

#### **IV. Responsibility for Emergency Response and Notification**

- A. Generally, the UNCW Police Department (UPD) is responsible for providing immediate emergency response to and investigating reports of criminal actions and/or initiating or providing assistance to other agencies and departments for other types of emergencies occurring on property owned, leased and managed by UNCW.

- B. Once a confirmed significant emergency or dangerous situation involving immediate threat to the health or safety of students or employees is occurring on campus, the campus community shall be notified, unless UPD determines and pronounces that issuing an immediate notification would place the community at a greater risk or would compromise efforts to contain the emergency. Any delay in notification shall be for as short a time as possible. It is anticipated that initial notifications will be the responsibility of UPD. However, it is recognized that any number of circumstances may cause this responsibility to fall to the University Relations or, in some cases, another designated office(s)/department (s). Additional messages may be released by UPD as the incident or situation dictates and as time permits. In situations where the initial emergency notification was made by UPD, University Relations has responsibility for broadcasting further messages to the UNCW community. The Chief of Police, or designee, shall notify University Relations of the incident and shall notify that office when UPD has transferred responsibility for further notifications to them. UPD will work to continue to update and brief University Relations staff on incident developments, advising on the content and timing of further communications.
- C. The initial message shall be brief and direct to notify the community and advise on, such as whether to seek shelter, secure doors, avoid or evacuate a location(s) or take other action as needed. Any of the following emergency communications, as well as others as deemed appropriate, may be utilized depending on the type and nature of the emergency:
1. Seahawk Siren System – used for emergencies requiring shelter in place to stay safe. The siren will be utilized during sudden emergencies such as tornadoes, hazardous materials incidents, or active shooters.
  2. University’s emergency notification system, which sends the message to all UNCW email addresses and sends voice and text messages to cell phone numbers voluntarily provided by students, faculty and staff. This system also has the capability of populating social media, RSS and CAP.
  3. Campus Intercom System – The campus intercom system may be used to notify persons indoors in a manner similar to the Seahawk Siren System. It may be used to provide shelter in place or evacuation information as necessary for a variety of emergencies. The active listening function of this system will only be used by law enforcement in actual emergencies.
  4. In-person communication by one individual to another person or group of persons.
- D. University Police and the University Relations shall test the notification systems no less than annually and its effectiveness will be monitored by Environmental Health & Safety (EH&S) emergency management function.
1. The following guidelines apply to the test of the notification systems:
  2. The tests are announced to the students, faculty and staff at least 24 hours prior to

- a test of the system.
3. Information on the tests is publicized on the UNCW website and on printed education materials; including but not limited to, the components of the notifications systems, their purpose, anticipated testing schedule, and instructions.
  4. If additional information is required, the EH&S office will maintain an after action report to include the following information:
    - i. Date of the test
    - ii. Components tested
    - iii. Any issues with the equipment/tools
    - iv. General description of the test (including if it was regularly scheduled or unannounced)

E. At a minimum this policy shall be publicized as follows:

1. Annually in the Campus Crime and Security Report
2. At <http://www.uncw.edu/emergencyandsafety/index.html>
3. New Student Orientation
4. Publication in the UNCW Emergency Action Plan

## Security of and Access to Campus Facilities

Police officers randomly patrol common hallways throughout residence halls and the exterior grounds. The University Apartments, University Suites, Seahawk Landing, Seahawk Village and Seahawk Crossing are considered private residences, as are rooms within the traditional residence halls. Therefore, the interior spaces of these facilities are not randomly patrolled.

Academic, administrative and support buildings are secured each evening at the conclusion of the scheduled activity for facilities by building staff, housekeeping staff, the UNCW Police Department or electronically through a computerized access control system administered by access management. Reservations and requests for facility use are administered by the reservations office, the Division of Student Affairs or department building coordinators.



### Card Access

All ground-floor accessible doors to UNCW's traditional-style residence halls as well as the Seahawk Landing, Seahawk Village and Seahawk Crossing are locked 24 hours per day, seven days a week. All the front doors (main entrance doors) of residence halls have a card reader, which only admits residents of that hall. All other ground accessible doors are alarmed.

### **Desk Receptionists (DRs)**

DRs are student staff members who work at the front desk of each of the traditional residence halls between the hours of 8 a.m. to midnight. DRs are responsible for answering the front desk telephone, providing loaner keys and issuing supplies. The DR is also responsible for providing security in the hall by maintaining an awareness of residents and others entering and leaving. The DR may request individuals entering the building to show a UNCW ID and may inspect bags/backpacks.

### **Night Security Staff**

Contract security guards, employed through housing and residence life, work at the front desks in each residential area from midnight to 8 a.m. seven days a week whenever a building is open for residents. These individuals perform many of the same duties as the DR staff and they closely monitor access to each of the residential areas.

### **Residence Assistants (RAs)**

RAs are UNCW students of sophomore standing or above who are responsible for: (1) getting to know each person on the floor or in the assigned area (2) familiarizing students with residence hall and university rules and regulations (3) assisting with the enforcement of these rules and regulations (4) helping residents to maintain an environment conducive to studying and learning (5) acting as a liaison between residents and the Office of Housing and Residence Life (6) facilitating student-to-student and student-to-staff interaction (7) assisting in the development of educational and social programs and (8) being on duty on weekdays from 5 p.m. until 8 a.m. and on weekends from 5 p.m. on Friday until 8 a.m. on Monday on a rotating basis.

### **Residence Coordinator (RCs)**

RCs are full-time professionals who report to the associate director of residence life. These individuals live on campus and are assigned to administer a specific residence hall or area; supervise a graduate assistant and/or resident assistants; coordinate the educational, social, and recreational programs; and enforce university policy. Each RC is also a campus conduct officer who adjudicates on-campus student discipline. In addition, they assist housing and residence life by performing specific administrative duties. It is the responsibility of the RC to work actively with staff and students to promote a positive community environment. One of these professional staff members is on duty each evening to respond to emergencies in the residential facilities.

### **Assistant Residence Coordinators**

The Office of Housing and Residence Life employs graduate assistants. They serve in areas of campus where they assist the residence coordinator by helping supervise an RA staff and/or DR staff, advising hall government and coordinating area programming efforts.

Residence hall rules and regulations may be accessed through the following link:  
<http://www.uncw.edu/stuaff/housing/rulesandregs/rulesandregshome.html>

## Security Considerations in the Maintenance of Campus Facilities

UNCW is committed to campus safety and security. Locks, landscaping and outdoor lighting are designed for safety and security. Sidewalks are designed to provide well-traveled, lighted routes from parking areas to buildings and from building to building. Sidewalks and building entrances are illuminated to provide well-traveled lighted routes from parking areas to buildings and from building to building. Generally, the responsibility for maintaining campus buildings and grounds falls to the physical plant, a department within the university's Office of Facilities. Physical plant personnel conduct inspections of academic and administrative buildings and the campus grounds. As part of their duties, police personnel report to the Office of Facilities and others, any maintenance issues they observe. Annually, representatives from the student body and several university departments, including the Office of Housing and Residence Life, environmental health and safety, UNCW Police, physical plant and others walk the campus to identify security issues and prompt corrective actions. A centralized online work order system is available for UNCW employees to submit specific maintenance items. These actions are in addition to routine maintenance and repair programs administered for the safety and security of campus facilities.

### Fire Safety

Fire safety is a top priority. All campus housing facilities have fully functional fire detection and alarm systems as well as fire suppression sprinkler systems. The systems are tested and certified on a yearly basis in conjunction with the Department of Insurance, the UNCW Department of Environmental Health and Safety (EH&S) and physical plant electrical shop. Fire drills are conducted by the housing and residence life staff and EH&S once each during the fall and spring semesters. The vacating of the buildings during these drills is overseen by the housing and residence life staff, the UNCW Police Department, and EH&S. The Wilmington Fire Department and the UNCW Police Department respond to every general fire alarm.



### Annual Fire Safety Report and Fire Log

In compliance with the Higher Education Opportunity Act (Public Law 110-315), University of North Carolina Wilmington publishes annually a [Fire Safety Report](#) and Fire Log. This report is published through environmental health and safety and is available through its homepage (<http://uncw.edu/ehs/>). The report contains fire statistics; a description of fire safety systems in each residential housing facility; the number of fire drills held the previous calendar year; the institutions policies on portable electrical appliances, smoking and open flames in housing facilities; procedures for student housing evacuations; policies for fire safety and training programs for students, faculty, and staff; a list of the titles of each person or organization to which individuals should report a fire has occurred; and plans for future improvements in fire safety, if determined necessary by the institution.

## Alcohol Policy



05.303

### ALCOHOL POLICY

<b>Authority:</b>	Chancellor
<b>History:</b>	Reformatted and revised May 15, 2008; Updated February 2011 on tentative basis, finalized July 1, 2011
<b>Source of Authority:</b>	UNC Code, Section 502
<b>Related Links:</b>	Alcohol Beverage Permit; Marketing of Alcoholic Beverages; Facilities Use Policy
<b>Responsible Offices:</b>	Business Services

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#### I. Purpose

The University of North Carolina Wilmington permits alcohol to be consumed at special activities and programs and in the privacy of residence hall rooms subject to applicable law. This policy is designed to promote the positive use or nonuse of alcoholic beverages in a responsible manner.

#### II. Scope

University policies concerning the possession and consumption of alcoholic beverages do not contravene federal, state, or municipal law regarding their purchase, possession, or consumption. This policy is applicable to all property owned or leased by the university.

#### III. Prohibited Behavior

- A. In accordance with North Carolina law, it is illegal for any person under 21 years of age to purchase, possess or consume, or for anyone to aid or abet such a person in purchasing or consuming any alcoholic beverages.
- B. Alcoholic beverages are not permitted to be sold by any person, organization or corporation on the campus of the university, including property leased by the university.
- C. It is unlawful for any person to drink alcoholic beverages or to offer a drink to another person or persons, whether accepted or not, on any public road or street, parking lot, sidewalk or other publicly owned or leased place within the city of

- Wilmington. Refer to policy statement IV.C. for the special events exclusion allowed for access-controlled areas.
- D. State funds and student fees collected by the university cannot be used to purchase alcoholic beverages.
  - E. Employees of the university may not consume alcohol during regular working hours, unless they take leave and do not return to work.

#### **IV. Approval and Guidelines for University Events**

- A. The use of alcoholic beverages at a university event shall be subject to the approval of the Chancellor or designee.
  - 1. The Alcohol Beverage Permit must be filed with the Associate Vice Chancellor – Business Services seven (7) days prior to the event.
  - 2. An authorized representative of the UNCW department or sponsoring organization must sign the Alcohol Beverage Permit, acknowledging that all regulations stated in the Alcohol Policy are understood.
- B. Student events at which alcoholic beverages may be consumed can be held only under circumstances in which the sponsoring organization demonstrates reasonable means of insuring the safety of participants and adherence to state law.
  - 1. The advisor or authorized representative to a sponsoring student organization must have supervised the planning.
  - 2. An advisor or authorized representative to a sponsoring student organization must be present for the entire event.
- C. Special events at which alcoholic beverages may be brought in by participants; e.g., athletics tailgating events, are only permitted by departments or department-sponsored programs, within guidelines established by the department representative, in coordination with Office of Risk Management and Insurance, UNCW Police, and Environmental Health and Safety. Permits and/or waivers will be reviewed and approved in advance by the Chancellor's Designee, or the Associate Vice Chancellor – Business Services, at least 14 days prior to the event.
- D. Consumption of alcoholic beverages is only permitted within the approved area designated for the event.
  - 1. Possession and consumption of alcoholic beverages at approved events on the university campus shall be restricted to areas which are not in the public view or students attending classes or students attending planned undergraduate activities, events or programs. Exceptions will be subject to approval of the Chancellor or designee.
  - 2. Use of an Event Manager is encouraged for events that permit alcohol to be served.
  - 3. Use of an approved Event Manager is required for events in which alcohol will be present, but not served by ARAMARK. The area must have controlled access.
- E. Consumption of alcoholic beverages during regular working hours of the university (e.g., 4 – 5 pm) is only permitted when the majority of event participants are not university employees. Exceptions will be subject to approval of the Chancellor or designee.

- F. Non-alcoholic beverages and sufficient quantities of food must be available at the same place as the alcoholic beverages. Quantities of alcoholic beverages purchased for an event shall be in compliance with guidelines set forth by the National Institute on Alcohol Abuse and Alcoholism.
- G. Alcohol shall only be served by the university's food service contractor, except for events as noted in Section IV.C.
  1. The university's food service contractor is responsible to ensure proper identification is proved at the time of the event. Only a governmental-issued picture ID displaying date of birth will be accepted as valid identification.
  2. A student, 21 years of age or older, may purchase, possess or consume alcohol within the approved area designated for the event, but is prohibited from aiding or encouraging anyone under the age of 21 to possess or consume alcoholic beverages on campus.
  3. Alcohol shall not be served to those exhibiting unusual behavior or impaired speech or motor coordination when such behavior appears to be the result of substance abuse.
- H. Individuals and/or sponsoring organizations or units who fail to comply with this policy and the guidelines for alcohol consumption on campus will be subject to disciplinary action. For employees, such disciplinary action would follow the pertinent misconduct procedures. Students who violate this policy will be referred to the Office of the Dean of Students for disciplinary action.
- I. The signing of the Alcohol Beverage Permit by an authorized person of a UNCW department or sponsoring organization acknowledges that breaking of this agreement may justify revocation of privileges to seek future permission to hold activities where alcoholic beverages can be consumed.
- J. The university shall hold any person who violates the law or any university policy while intoxicated fully responsible for his or her action and the consequences thereof.

## Alcohol Use/Possession in Residential Areas

The University of North Carolina Wilmington abides by North Carolina State laws and statutes. Students 21 years of age and older may possess and consume beverages within the privacy of their bedroom or private living area. Students suspected of underage possession/consumption and/or other alcohol policy violations will be referred to the Office of the Dean of Students. Below outlines the expectations of the alcohol policy.

General Alcohol Expectations:

- Residents who are not 21 are not permitted to possess/consume alcohol
- Residents 21 years or older are allowed to possess/consume alcohol
- Non-students and off-campus students are not permitted to bring alcohol onto campus
- Alcohol is not permitted in public areas: hallways, lounges, balconies/porches, pool and other outdoor areas
- Alcoholic beverage sales on the UNCW campus are prohibited
- Communal containers of alcohol are not permitted. This includes but is not limited to kegs and other large containers

- Games/activities which encourage binge drinking are not permitted. This includes but is not limited to beer/water pong, flip cup, card games, etc. Paraphernalia associated with such games/activities are also prohibited.

Expectations of responsible alcohol consumption by those of age:

- Should never purchase/provide alcohol to underage persons
- Should never be in the presence of underage consumption
- Should account for alcohol purchased/owned
- Should never exhibit behavior attributed to over consumption of alcohol. This includes but is not limited to vomiting, slurred speech, need of physical/medical assistance, inability to carry out bodily functions, etc.

Residents who are under 21 years of age are not allowed to host people with alcohol regardless of the ages of guests.

A student and his/her guest may be asked to open all backpacks, bags, coolers and other containers when entering a residence hall. This procedure is a safety and security measure, which prevents most unwanted or unauthorized materials from being brought into the halls. All students' cooperation with staff requests is expected and appreciated. A resident and his/her guests may be denied entrance if they choose not to cooperate with this request.

## Policy on Illegal Drugs

### 04.110 POLICY ON ILLEGAL DRUGS

<b>Authority:</b>	Board of Trustees
<b>History:</b>	Revised June 15, 2012; Reformatted July 18, 2005; approved April 13, 1988; supersedes former MSC 1.20 policy
<b>Source of Authority:</b>	41 U.S.C. §701; 15 C.F.R. Part 29; UNC Code, Section 1300.1
<b>Related Links:</b>	Code of Student Life - Substance Abuse Handbook
<b>Responsible Office:</b>	Dean of Students

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#### I. Purpose

The fundamental purpose of the university is to maintain an environment that supports and encourages the pursuit and dissemination of knowledge. That environment is damaged by illegal drug use. Therefore, all members of the academic community, students, faculty members, administrators and other university employees, share the responsibility for protecting the environment by exemplifying high standards of professional and personal conduct.

## **II. Policy and Program**

- A. The illegal use, possession, sale, delivery and/or manufacture of drugs will not be tolerated and may be grounds for immediate suspension or dismissal of students, faculty members, administrators and other university employees.
- B. University policies and programs are intended to emphasize:
  - 1. The incompatibility of the use or sale of illegal drugs with the goals of the university.
  - 2. The legal consequences of involvement with illegal drugs.
  - 3. The medical implications of the use of illegal drugs.
  - 4. The ways in which illegal drugs jeopardize an individual's present accomplishments and future opportunities.
- C. The university provides a systematic substance abuse education and prevention program designed to reach all segments of the campus community. To assist in accomplishing this mission, CROSSROADS: Substance Abuse Prevention and Education Program, has developed a well-integrated centralized program that is a focal point for campus substance abuse education, training, and prevention which monitors the effectiveness of programs for constituencies served. The Counseling Center provides substance abuse counseling and referral services for students and provides consultation to students, faculty and staff. This policy on illegal drugs is presented within the four areas of education, counseling and rehabilitation, enforcement and penalties and assessment.

## **III. Education**

The university provides a program of education designed to help all members of the university community avoid involvement with illegal drugs. Education programs:

- A. Provide a system of accurate, current information exchange on the health risks and symptoms of drug use for students, faculty and staff.
- B. Promote and support institutional activity programming that discourages substance abuse.
- C. Establish collaborative relationships between community groups and agencies and the institution for education, treatment and referral.
- D. Provide training programs for students, faculty and staff to enable them to detect problems related to drug use, and to refer persons with these problems to appropriate assistance.

- E. Include information about drugs for students and family members in the student orientation programs. The use of prescription and over-the-counter drugs will be addressed.
- F. Support and encourage faculty in incorporating education about drugs into the curriculum where appropriate.
- G. Develop a coordinated effort across campus for drug related education, treatment and referral.

#### **IV. Counseling and Rehabilitation**

- A. The university provides information about drug counseling and rehabilitation services to members of the university community. Persons who voluntarily avail themselves of university services can be assured that applicable professional standards of confidentiality will be observed. Counseling and rehabilitation services include:
  - 1. Training for professional staff and student staff on drug abuse information, intervention and referral.
  - 2. Education programs for students who have demonstrated abusive behavior with drugs.
  - 3. Assessment, counseling and referrals for students.
  - 4. Consultation, information and referrals for students, staff and faculty.
- B. In providing the above strategies, it is recognized that some campus constituents may prefer professional assistance external to the campus. Therefore, CROSSROADS: Substance Abuse Prevention and Education Program will collaborate with the Counseling Center in the development of appropriate referral mechanisms for these individuals. A listing of off-campus resources for assistance and referral is available for those who choose that option. In the development of this program, it is desired that faculty, students, administrators and other employees be comfortable in the manner in which they are served and have a choice in the selection of appropriate assistance. Individuals served in the Counseling Center on campus can be assured that applicable confidentiality will be maintained.

#### **V. Enforcement and Penalties**

##### **A. Enforcement**

In seeking to enforce established university policy, the university will:

- 1. Publicize all drug policies.
- 2. Consistently enforce drug policies.
- 3. Exercise appropriate disciplinary action for drug policy violations.

## B. Penalties

1. The university shall take actions necessary, consistent with state and federal law and applicable university policy, to eliminate illegal drugs from the university community. University policy on illegal drugs is publicized in the university catalog, student and faculty handbooks, student orientation materials, letters to students and parents, residence hall meetings and faculty and employee meetings.
2. Students and faculty members, administrators and other employees are responsible as citizens for knowing about and complying with the provisions of the North Carolina law that makes it a crime to possess, sell, deliver or manufacture drugs designated collectively as “controlled substances” in Article V, Chapter 90 of the North Carolina General Statutes (see State Law I). Any member of the university community who violates that law is subject both to prosecution and punishment by the civil authorities and to disciplinary proceedings by the university. It is not “double jeopardy” for both the civil authorities and the university to proceed against and adjudicate a person for the same specified conduct. The university will initiate its own disciplinary proceedings against the student, faculty member, administrator, or other employee when the alleged conduct is deemed to affect the interest of the university.
3. Penalties will be imposed by the university in accordance with procedural safeguards applicable to disciplinary actions against students (see *Code of Student Life*, Section II), faculty members (see *Policies of Academic Freedom and Tenure*, UNCW, Section VII), and administrators and other employees (see *Procedure No. PER 6.10 and Personnel Policies for Designated Employment Exempt from State Personnel Act - EPA Administrative Positions*).<sup>1</sup>
4. The penalties to be imposed by the university will vary depending upon the nature and seriousness of the offense and may include a range of disciplinary actions up to and including expulsion from enrollment and discharge from employment. The university may also refer matters to law enforcement for prosecution.
  - (a) For second or subsequent offenses involving illegal drugs, progressively more severe penalties shall be imposed.
  - (b) Students and faculty members, administrators and other employees found to have violated applicable law of university policies concerning illegal drugs may be required to participate in drug education and counseling program, consent to regular drug testing, and accept such other conditions and restrictions, including a program of community service, as the chancellor or the chancellor's designee deems appropriate. Refusal or

failure to abide such conditions and restrictions may result in additional disciplinary action, up to and including, expulsion from enrollment and discharge from employment.

<sup>1</sup>Rules of the State Personnel Commission govern the disciplinary actions that may be taken against SPA employees. Under current commission regulations discharge, rather than suspension, is the applicable penalty for SPA employees in those instances where this policy otherwise requires suspension.

## **VI. Suspension Pending Final Disposition**

When a student, faculty, administrator or university employee has been charged by the university with a violation of policies concerning illegal drugs, he/she may be suspended from enrollment and/or employment before initiation or completion of regular disciplinary proceedings if, assuming the truth of the charges, the chancellor, or in the chancellor's absence the chancellor's designee concludes that the person's continued presence within the university community would constitute a clear and immediate danger to the health or welfare of other members of the university community; provided that, if such a suspension is imposed, an appropriate hearing of the charges against the suspended person shall be held in accordance with applicable campus conduct policy.

## **VII. Assessment**

The University must comply with the applicable state and federal law regarding illegal drugs including without limitation, the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989. In accordance with the latter, the university must conduct a biennial review of the effectiveness of its educational programs regarding illegal drugs and the consistency of sanction enforcement, and maintain the results of such reviews on file.

For more information about the health risks associated with the use of illegal drugs and the abuse of alcohol, as well as a complete list of the legal sanctions related to illegal drugs, please reference the [UNCW Substance Abuse Handbook](#) in the [Code of Student Life](#), which is developed in compliance with the Drug-Free Schools and Campus Regulations (EDGAR Part 86).

## **Sexual Misconduct, Dating Violence, Domestic Violence and Stalking Policy Statement**

In order to provide a safe campus community within which all members are valued and respected, policies and procedures for addressing student sexual misconduct, dating violence, domestic violence and stalking, referred to collectively as Gender-Based/Sexual Misconduct, have been established in accordance with Title IX requirements and are detailed in the Student Gender-Based/Sexual Misconduct Policy. Complaints of student gender-based/sexual misconduct by and/or against individuals in the University community will be promptly investigated, findings issued, and if gender-based/sexual misconduct is found, circumstances redressed and corrective remedies pursued. Gender-based/sexual misconduct by other UNCW community members should be reported to UNCW Police and/or Human Resources and/or the Office of the Dean of Students.

It is important to report ANY student gender-based/sexual misconduct. There are several ways to take action: a) adjudication through the Campus Conduct System; b) pursue legal action; or c) engage both processes concurrently or in succession. In any case, the university recommends that victims report the crime to the UNCW Police or local law enforcement officials as soon as possible to ensure proper evidence collection and investigation. This will be of great importance should the person choose to pursue legal charges. UNCW provides confidential resources, support, and reporting advice to students through UNCW CARE, the Counseling Center, and the Abrons Student Health Center. Reports of gender-based/sexual misconduct received by other UNCW employees will be reviewed by the Dean of Students in consultation with the Office of General Counsel to ensure that Title IX issues are being appropriately addressed.

UNCW offers a range of services and resources to address these needs and support victims of gender-based/sexual misconduct. Through UNCW CARE, the university's violence prevention and intervention program, the university provides confidential consultation and victim advocacy services to students who have experienced gender-based/sexual misconduct. CARE responds to students who have been victimized, as well as those affected by someone else's experience with abuse or assault, providing supportive services, including crisis response, individual advocacy, accompaniment services, acting as an advisor in the campus conduct system, and coordination with both on-campus and off-campus resources. CARE's victim advocates inform and counsel students of their rights and available resources to empower students to make informed decisions and choices in responding to and coping with the effects of gender-based/sexual misconduct. Students can also access victim advocacy via the Rape Crisis Center. Advocates assist students, but the choice of what actions to pursue belongs solely to the victim. A Victim Advocate from CARE is available at any time by calling 962-CARE or 910-512-4821 after hours. More information for survivors is available at [www.uncw.edu/care](http://www.uncw.edu/care).

The university also encourages those assaulted to report the incident to university or local law enforcement officers or to university administrators. Reporting the incident enables university administrators to respond appropriately under the given circumstances, and if possible, pursue corrective measures to prevent further misconduct.

In addition to victim advocacy services and law enforcement, the university's support services include:

- A.** Counseling services for those who have been assaulted or who have concerns regarding gender-based/sexual misconduct, dating violence, domestic violence or stalking.
- B.** Referral to off-campus agencies that provide services for persons who have experienced gender-based/sexual misconduct.
- C.** Assistance to persons who have been sexually assaulted or experienced other gender-based/sexual misconduct in obtaining medical services.
- D.** Procedures for campus conduct action when persons who have been the victim of gender-based/sexual misconduct wish to pursue formal resolution by the university, including administrative orders of no contact between parties or reassignment of campus housing.
- E.** Assistance to persons who have been the victim of gender-based/sexual misconduct in pursuing criminal action against their assailants, including assistance pursuing a protective order issued by the courts.

- F. Year-round primary prevention and education programs, awareness events and print and video resources addressing a variety of topics related to gender-based/sexual misconduct, dating/domestic violence or stalking. These programs include education for new students, risk reduction strategies, bystander intervention trainings and campaigns, and emerging and established evidence-based prevention efforts. These efforts are designed to stop dating/domestic violence, sexual assault, and stalking before they occur through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention and seek to change behavior and social norms in healthy and safe directions.
- G. Training of students, faculty and staff on relevant resources, policies and reporting obligations. Additional specialized training is given to those officials participating in the investigation and adjudication of complaints of gender-based/sexual misconduct at least annually regarding issues related to domestic violence, dating violence, sexual assault and stalking, and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.
- H. When necessary the university will take immediate steps to protect a complainant pending the final outcome of an investigation, including academic accommodations and other interim measures. Remedies may be requested and honored, if reasonably available, regardless of whether the victim chooses to report the crime to university police or local law enforcement or proceed with a university investigation. Academic accommodations and interim measures provided to students will be maintained as confidential to the extent possible.

Academic accommodations and interim measures will be made on a case-by-case basis and may include, but are not limited to:

- reassignment of housing assignment
- changing work schedules
- altering academic schedules
- accessing academic support (tutoring)
- obtaining an administrative order of no contact which states that students may by no means communicate with, directly or indirectly, another student listed by the university

- I. Student sexual misconduct and sexual assaults are forms of sexual harassment under Title IX contained in 20 USC §168(a). The university's Title IX coordinator is designated to ensure all policies and procedures are properly followed.

**Title IX Coordinator**

Dr. Terrence Curran  
 Associate Provost  
 Academic Affairs  
 Campus Box 5900  
 Alderman Hall 109A  
 (910) 962-3876  
[currant@uncw.edu](mailto:currant@uncw.edu)

**Deputy Title IX Coordinator**

Dr. Brian Victor  
 Associate Vice Chancellor  
 Student Affairs  
 Campus Box 5985  
 DePaolo Hall 2015  
 (910) 962-7771  
[TitleIX@uncw.edu](mailto:TitleIX@uncw.edu)

## **IF YOU ARE SEXUALLY ASSAULTED:**

- A.** Get to a safe place, one that is well lit and where there are other people, preferably people you know and trust.
- B.** Do not bathe, douche, brush your teeth, drink, change clothing or even comb your hair before seeking medical attention. It is only natural to want to do so, but you may be destroying physical evidence that could be needed later if you wish to pursue criminal charges.
- C.** Call for help! People who care and who will provide you with support and information are available 24 hours a day via **UNCW CARE at 910-512-4821** or at the **Rape Crisis Center at 910-392-7460**. Staff members at both centers can help you consider your reporting options, decide what to do next, and accompany you through the process.
- D.** To report the assault, call **UNCW Police at 910-962-2222 or ext. 911** on-campus. A student has the option to pursue a criminal complaint with the appropriate law enforcement agency, to pursue a complaint through the campus conduct process, or to pursue both processes simultaneously. See Sections VII and X of the Student Sexual Misconduct Policy for more information about reporting options.
- E.** Get immediate medical attention. You may have injuries that you may not have realized occurred during the assault.
  - a.** Evidence collection and emergency treatment are available 24 hours a day at the local emergency rooms.
  - b.** The Abrons Student Health Center can provide students with immediate needs or subsequent follow-care.
  - c.** The North Carolina Rape Victims Assistance Program and Crime Victims Compensation Act covers most, if not all, medical costs related to rape.
- F.** If you wish, call a friend, family member or other trusted person to be with you.

## **University Disciplinary Hearings**

University disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Student Gender-Based/Sexual Misconduct Policy and the Code of Student Life. The Student Gender-Based/Sexual Misconduct Policy details the specific rights afforded to both complainants and respondents including the right to appeal, opportunities to have an advisor or attorney and one support person present during a disciplinary proceeding, and the right to be informed of the outcome of the hearing. Complainants have the right to request a change in living or academic arrangements through the Office of the Dean of Students, if reasonably available; the right to remain present during the entire proceeding, excluding deliberation; and the right to make a “victim impact statement” and to suggest an appropriate penalty. The standard of proof for all allegations of gender-based/sexual misconduct will be preponderance of evidence as mandated by the U.S. Department of Education’s Office for Civil Rights, which means that there is greater than a 50% chance, based on all reasonable evidence, that the respondent is responsible for the alleged violation. If the respondent is found responsible, sanctions may range from disciplinary probation to expulsion from the University.

## **Disclosure of Results of Disciplinary Proceedings**

The Code of Student Life, Section VII-D, and the Student Sexual Misconduct policy, Section VIII-I, both outline the university’s policies concerning the disclosure of the results of disciplinary proceedings with concern to crimes of violence.

## **Policy with Regard to Employees**

The university affirms its desire to maintain a work environment for all employees free from all forms of harassment, including sexual misconduct. The policies that specifically address employees are the [Harassment Prevention Policy](http://uncw.edu/policies/documents/02.200_Unlawful_Harassment.050605.pdf) ([http://uncw.edu/policies/documents/02.200\\_Unlawful\\_Harassment.050605.pdf](http://uncw.edu/policies/documents/02.200_Unlawful_Harassment.050605.pdf)) and the [Harassment Resolutions Procedures](http://uncw.edu/policies/documents/02210HarassmentResolutionProcedures.Dec09.pdf) (<http://uncw.edu/policies/documents/02210HarassmentResolutionProcedures.Dec09.pdf>). The full text of these policies is available through these links.

## **North Carolina Sex Offender Registry**

North Carolina law currently requires sex offenders and individuals adjudged to be sexually violent predators to register with the sheriff of the county where they are living; the sheriff maintains a registry of this information that is available to the public upon request. Registrants must furnish the following information: name, sex, address, physical description, picture, conviction date, offense for which registration was required, the sentence imposed as a result of the conviction and registration status. Offenders who are non-resident students or non-resident workers must maintain registration with the sheriff of the county where the offender works or attends school and must also identify the school he or she is attending or his/her place of employment. Sex offender registration information is available on a searchable website maintained by The North Carolina Department of Justice Statistics at the following link: <http://sexoffender.ncdoj.gov/>.

## Clery Crime Statistics

Offense (Reported By Hierarchy)	Year	On Campus	Non-Campus	Public Property	Total	Residential Facilities
Murder/Non-Negligent Manslaughter	2013	0	0	0	0	0
	2012	0	0	0	0	0
	2011	0	0	0	0	0
Negligent Manslaughter	2013	0	0	0	0	0
	2012	0	0	0	0	0
	2011	0	0	0	0	0
Sex Offenses, Forcible (Rape, Sodomy, Sexual Assault w/object and Fondling)	2013	9	0	0	9	4
	2012	3	0	0	3	3
	2011	3	0	0	3	3
Sex Offenses, Non-Forcible (Incest and Statutory)	2013	0	0	0	0	0
	2012	0	0	0	0	0
	2011	0	0	0	0	0
Robbery	2013	0	0	0	0	0
	2012	1	0	0	1	0
	2011	0	0	0	0	0
Aggravated Assault	2013	1	0	0	1	1
	2012	1	0	0	1	1
	2011	0	0	0	0	0
Burglary	2013	15	0	0	15	9
	2012	12	0	0	12	8
	2011	18	0	0	18	11
Motor Vehicle Theft	2013	0	0	0	0	0
	2012	4	0	0	4	0
	2011	3	0	0	3	0

Offense (Reported By Hierarchy)	Year	On Campus	Non-Campus	Public Property	Total	Residential Facilities
<b>Liquor Law Violations</b>						
Liquor Law Arrests	2013	2	0	0	2	0
	2012	9	0	0	9	1
	2011	5	0	0	5	2
Liquor Law Violations Referred for Disciplinary Action	2013	504	6	0	504	425
	2012	601	0	0	601	527
	2011	623	0	0	623	544
<b>Drug Law Violations</b>						
Drug Law Arrests	2013	15	0	0	15	8
	2012	17	0	0	17	4
	2011	11	0	0	11	4
Drug Law Violations Referred for Disciplinary Action	2013	148	7	0	148	95
	2012	128	0	0	128	90
	2011	116	0	0	116	97
<b>Weapons Violations</b>						
Weapons Law Arrests	2013	2	0	0	2	1
	2012	1	0	0	1	0
	2011	1	0	0	1	0
Weapons Law Violations Referred for Disciplinary Action	2013	0	0	0	0	0
	2012	5	0	0	5	4
	2011	9	0	0	9	8

Offense (Crimes Not Reported By Hierarchy)	Year	On Campus	Non- Campus	Public Property	Total	Residential Facilities
Arson	2013	3	0	0	3	0
	2012	0	0	0	0	0
	2011	0	0	0	0	0
Domestic Violence	2013	0	0	0	0	0
	2012					
	2011					
Dating Violence	2013	0	0	0	0	0
	2012					
	2011					
Stalking	2013	6	0	0	6	1
	2012					
	2011					

\*Crimes listed as resident hall are also included in the campus category.

The domestic violence, dating violence and stalking categories were added this year in order to comply with changes made to Clery requirements by the Violence Against Women Act (VAWA).

## Hate Crimes

2011 - There were no reported Hate Crimes.

2012 - There were no reported Hate Crimes.

2013 - There were two cases of Intimidation reported on campus that had a racial bias.



# Emergency Procedures



## Hazardous Materials Incident

- If the spill exceeds your capabilities (size, familiarity with substance, etc.), call EH&S at ext 3057.
- If EH&S is not available, call University Police at ext 2222.
- Evacuate building by pulling the fire alarm if necessary.

## Severe Weather/Tornado

- A tornado watch means that tornadoes are possible in an area.
- A tornado warning means that a tornado has actually been sighted somewhere in the warning area.
- If you can hear or see thunder or lightning, you should take cover indoors.
- If a tornado is sighted approaching the campus:
  - Move to the interior hallway on the lowest floor, or move to the inside wall of your room/office.
  - Avoid windows, auditoriums, gyms, or structures with wide free-span roofs.
  - Take shelter beneath your desk or heavy furniture.
  - Assume a curled position to protect your head and eyes.

## Fire

- Upon discovering fire, immediately pull the fire alarm.
- Dial 911 and give details about the fire to emergency personnel.
- Evacuate immediately, close doors behind you and do not stop for belongings.
- Use stairways, not elevators.
- Evacuate to at least 500 feet from building and remain there until accounted for.
- Alert police and fire personnel about potentially trapped victims.
- If the fire is small, use fire extinguishers if you are trained to do so.

## Medical Emergency

- Call 911 for emergency personnel.
- Do not move an injured person.
- Provide care if you are trained to do so.
- Avoid contact with blood and body fluids.
- Stay with the victim until police arrive.

## Tropical Weather Systems

- Hurricane Season lasts from June 1 to November 30.
- A Hurricane Watch means that a hurricane poses a threat to an area within 36 hrs.
- A Hurricane Warning means that hurricane conditions are expected in an area within 24 hrs.
- When a voluntary evacuation is issued, classes will be canceled and students are encouraged to leave.
- When a mandatory evacuation is issued, all students must leave campus. When the university closes, all faculty and staff (except emergency personnel) must leave campus.
- Before evacuating, review departmental checklists to secure offices or consult with R.A.s for housing needs and evacuation information.
- Stay tuned to local media, the UNCW Emergency Information Hotline at ext 3991, and UNCW Web sites for updates and information.

## Bomb Threat

- If you find a suspicious package, do not touch it! Call 911 for emergency personnel.
- If you receive a bomb threat by phone, remain calm and try to obtain as much information as possible to relay to police.
- Follow instructions from emergency personnel.

## Gas Leak

- If you smell gas:
  - Call 911 for emergency personnel.
  - Leave the area immediately without shutting the door.
  - Follow instructions from emergency personnel.
  - When it is safe to do so, call EH&S at ext 3057.

## Crime in Progress

- Report criminal or suspicious activity to emergency personnel immediately by calling 911 or using a call box.
- If possible, get a description of any involved suspects or vehicles and provide information to police.

## Winter Weather

- Depending on the amount of snow or ice, a 2-hour delay, 4-hour delay, or university closing will be issued.
- Call the Emergency Information Hotline at ext 3991 for cancellations, delays, and updates and pay attention to local media.
- Faculty and staff should refer to the UNCW Adverse Weather Policy regarding missed work.

### Important Emergency Numbers & Web Sites In an emergency, dial **911**

University Police (non-emergency) 962-2222  
 UNCW Crime Tip Line 962-TIPS (8477)  
 EH&S 962-3057  
 UNCW Emergency Information Hotline 962-3991  
 or (888) 657-5751

EH&S Web page [www.uncw.edu/safety](http://www.uncw.edu/safety)  
 UNCW Home page [www.uncw.edu](http://www.uncw.edu)  
 @UNCW [appserv02.uncw.edu/news/atUNCW.asp](http://appserv02.uncw.edu/news/atUNCW.asp)  
 NHC Emergency Management <http://www.nhcgov.com/AgAndDpt/EMNG>  
 National Weather Service, Wilmington [www.erh.noaa.gov/er/ilm](http://www.erh.noaa.gov/er/ilm)

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