



UNCW ONE CARD – BOOKSTORE DOLLARS TERMS AND CONDITIONS

Responsible Offices: UNCW One Card, Auxiliary Services

Effective Date: 05.01.2014; Revised 07.2018

I. Overview

Bookstore Dollars is an optional account on the UNCW One Card implemented to provide students increased flexibility for purchases at the UNCW Bookstore. Bookstore Dollars can be used for any item in the bookstore up to and including clothing items, Starbucks Dub City Brew, textbooks, and technology items. The program is designed to provide students, including those receiving financial aid, advanced access to funds for use in the UNCW Bookstore.

II. Eligibility

All registered students are eligible to participate using their UNCW One Card. To participate in the program, students may sign up through their “My Seaport” account online each semester beginning on the first day of registration for the semester. The amount of Bookstore Dollars purchased is charged to the Student Account. Students sign up in increments of \$100.00 up to a maximum of \$700.00 per Fall and Spring semesters and \$500.00 for Summer I and Summer II sessions combined. *(Parents and Students: The amount of Bookstore Dollars is recommended to be the estimated cost of books and supplies for a semester.)* The opportunity to purchase additional Bookstore Dollars is available until the undergraduate withdraw date for each semester. Students and parents should take notice of E-Bill payment deadlines for the student account.

III. Availability

New participants, and returning participants adding additional funds, the Bookstore Dollars account is available to use at the time of purchase. For existing participants with existing dollars, funds will continually be available until there is no remaining balance or the student leaves the university (See section VI).

IV. Bookstore Dollars Account Funds

- 1.) Bookstore Dollars is an optional account of pre-deposited funds accessed by the student for products in the UNCW Bookstore. **Funds cannot be withdrawn as cash from the card under any circumstances.** If the student is no longer affiliated with UNCW, a refund may be processed (See section VI).
- 2.) The amount of Bookstore Dollars selected will be charged to the Student Account. Bookstore Dollars must be paid in full with the Student Accounts Office by the deadline they provide.
 - a. Students that are not financial aid recipients pay for Bookstore Dollars similarly to other charges on their Student Account.
 - b. Students that receive financial aid, the amount of Bookstore Dollars will be applied to their student account and it will be paid the same way other charges are paid when the

financial aid funds are released (**NOTE: It is recommended that financial aid recipients meet with their counselor prior to signing up for Bookstore Dollars to ensure they have enough funds to cover their anticipated charges).**

- i. If financial aid recipients sign-up for Bookstore Dollars after financial aid has already been processed on their student account, the student will be responsible for the Bookstore Dollars charge out of pocket.
- 3.) Students may opt-in each semester for additional Bookstore Dollars. The additional funds will be available to use at the time of purchase. Bookstore Dollars can be added in increments of \$100.00 until the undergraduate withdraw date for each semester.
- 4.) Bookstore Dollars do not expire. They roll over from semester to semester and will continually be available for use until the student graduates or otherwise separates from the university (See section VI.).
- 5.) Bookstore Dollars can be used for any item in the bookstore, up to and including clothing items, Starbucks, textbooks, and technology items.
- 6.) Bookstore Dollars may not be used for the purchase of Gift Cards at the UNCW Bookstore. This is a Barnes & Noble Policy.

V. Bookstore Dollars Account Procedures

- 1.) The student understands and agrees that the UNCW One Card is **not a credit card, nor can it be used to obtain cash or cash advances from the account under any circumstances.**
- 2.) The Bookstore Dollars account on the UNCW One Card will function as a debit account for purchases made at the UNCW Bookstore.
 - a. There is no limit to the number of purchases that may be debited to the account, provided funds are available.
- 3.) Merchandise purchased at the UNCW Bookstore will be accepted for return according to the policy in force at the UNCW Bookstore. **Cash refunds will not be made** for returned merchandise purchased with Bookstore Dollars.
- 4.) Every student is eligible for a Bookstore Dollars account on the UNCW One Card. The account for new participants, or participants adding additional funds, will not be active until the student opts-in at the beginning of a semester through the Bookstore Dollars portal in MySeaport. The account will remain active for existing participants until there is no remaining balance, or the student leaves the university (See section VI).
- 5.) Bookstore Dollars program privileges can be cancelled at any time at the discretion of Auxiliary Services.

VI. Graduation or Withdrawal/Closing of Account

- 1.) Upon graduation, official withdrawal, or cessation of enrollment from the university, the cardholder may close the Bookstore Dollars account.
 - a. **Balances below \$30 cannot be refunded to the student account and should be used prior to Graduation or Withdrawal from the university.**
 - b. **Balances above \$30 on the Bookstore Dollars account, less the administrative fee of \$30, will be refunded to the student account. No cash refunds will be given.**
- 2.) For Students – The Escheatment Process:
 - a. If I fail to close my Bookstore Dollars account when I separate from the university and **my Bookstore Dollars account balance is greater than \$50.00**, I understand that I will receive written notification, at my last known address on file with the University, regarding my Bookstore Dollars. I also understand that my unclaimed

balance is subject to my student account being paid in full. I am fully aware that if I do not submit proof of claim within 15 days of receipt of the notification letter, my unclaimed balance, less a \$30.00 administrative fee, will be relinquished to the North Carolina Department of State Treasurer to whom all further claims must be directed.

- b. If I fail to close my Bookstore Dollars account when I separate from the university and **my Bookstore Dollars balance is less than \$50.00**, I understand that my unclaimed balance, less a \$30.00 administrative fee will be relinquished to the North Carolina Department of State Treasurer to whom all further claims must be directed. I also understand that my unclaimed balance is subject to my student account being paid in full.