

NEO Gone Virtual Checklist

Use this checklist to help you track your progress in completing NEO Gone Virtual.
To get started, go to www.uncw.edu/onboarding and click **NEO Gone Virtual**.

Part 1: Required Online Safety Training

- **Complete Active Attacker Training & Videos** (1 training, 3 videos)
 - Active Attacker Training
 - Workplace Violence Prevention
 - Introduction to UPD Video
 - Active Attacker Overview Video
- **Complete Harassment Prevention Training & Video** (1 training, 1 video)
 - Harassment Prevention Training
 - Introduction to CARE Video
- **Complete IT Security Training** (1 training):
 - Security Awareness Foundations Training
- **Complete Environmental Health & Safety Training** (3 trainings, 1 video):
 - Emergency & Fire Preparedness Overview
 - Portable Fire Extinguisher Safety
 - Hazard Communication Overview
 - Introduction to EH&S Video
- Take the [Safety Training Survey](#)

Part 2: New Employee Welcome Seminar

- RSVP to the New Employee Welcome Seminar** Outlook invitation
- Attend the New Employee Welcome Seminar** on Zoom

Part 3: Virtual Passport

- Complete the requirements** needed to fill your [Virtual Passport](#)

Part 4: New Employee Teams Community

- Login to the New Employee Community** on Microsoft Teams
- Share a resource you've recently found helpful** on the New Employee Teams page