Checklist for Meaningful Discussions

Participation

☐ Were your discussion postings and replies done on time?

☐ Did you reply to the content or ideas expressed by at least one other classmate?

☐ Did you reply to more than one classmate?

Analysis and Interpretation

☐ Did you explain the relevance of your comments to the discussion?

☐ Did you apply one or more concepts from your readings with original analysis and interpretation?

☐ In your messages, did you add something in order to deepen the discussion? For example, did you share another viewpoint or add new information, an elaboration, a reflection, an insight, a question, or constructive feedback?

Scholarly Dialogue

☐ Did you go beyond undocumented opinions, feelings, impressions, or arguments by adding examples, sources, citations, and reasoning?

☐ Did you avoid personal attacks and stick with the issues in a respectful and professional style?

☐ For references, did you provide correct and complete citations?

☐ Did you express ideas clearly with: (1) correct word choice, (2) correct spelling, (3) correct grammar, and (4) conversational or formal writing style appropriate to the tone of the discussion, or according to the directions for the discussion?