**Note for Gmail Users** – you do NOT need to create an account if you already have a gmail account. Use your gmail username and password to login to YouTube*****

Video Everywhere is a new Blackboard Learn feature of the Content Editor Building Block. Users can record video and upload it directly to YouTube. To use YouTube you must have a gmail account or you can follow the directions below to create a YouTube account.

To create a YouTube account, go to [http://www.youtube.com](http://www.youtube.com) and click the Sign in button in the top right corner of the page.

Click on the **Create An Account** button.

The **Create a new Google Account** page will open. Enter your name, choose a google username enter your password, birthday, gender, mobile phone and current email address.

Agree to the Terms of Service and uncheck Google may use my account information…

Verify your account

Office of e-Learning: Academic Affairs
Once you verify your new google account using another email account, navigate back to YouTube

Click **Upload**

You will now have to create your Channel. Click on the continue button.

You will now be able to upload videos to YouTube.