

## UNCW Accompanying Guidelines

Accompanying policies are in place to provide pianistic support for ensembles, classes and to alleviate the financial burden on students by providing a limited number of hours of accompanying services for eligible music students.

- The student is responsible for handling the collaborative relationship in a professional manner. Prompt, consistent communication of lesson times, rehearsal schedules, and performance dates is essential when working with the accompanist.
- Vocal students registered for a one-hour lesson (196/196) must meet with the accompanist for a half-hour coaching per week, and schedule the accompanist for the second half of the voice lesson.
- Instrumental students will be informed two weeks prior to requiring an accompanist for their lesson by their applied teacher. Students are then required to rehearse at least one time with the assigned accompanist prior to their lesson. A sign-up sheet will be posted on the accompanying studio door Monday mornings for rehearsals/lessons to be scheduled for the following week. Additional times may be requested via email ([loparitse@uncw.edu](mailto:loparitse@uncw.edu)) or text (336-404-0921).
- The Department is responsible for providing accompanying services for select master classes, seminars, Departmental seminars, juries, and Honors Recital auditions and the Honors Recital. **It is the student's responsibility to pay for all other accompanying services: coachings/rehearsals, lessons, recitals and outside auditions)**
- Payment arrangements are made through the Community Music Academy by credit card (secure online payment) <http://uncw.edu/music/academics/cma>, or in the form of a personal check, made out UNCW and returned to the CMA Budget Manager, in the music office. Accompanying Rate: \$35/hour; Degree recitals: \$150 (includes dress rehearsal)
- The student must provide all music necessary for lessons and performances, and prepare the scores according to the specifications of the pianist (e.g., original copy, placed in a binder, one vs. two sided copy, etc.).
- **ALL SCORES MUST BE GIVEN TO PIANISTS AT LEAST 2 WEEKS BEFORE IT IS NEEDED FOR A REHEARSAL OR A LESSON.** *Under NO circumstances should the accompanist be expected to perform with less than 2 weeks notice of specific repertoire requirements.* Recital music must be received 4 weeks prior to the student's scheduled recital hearing.
- Notify the accompanist of all foreseeable cancellations or adjustments to the rehearsal schedule. *Any accompanist being hired has the right to refuse services if payment from the student has not been received.*