

Faculty Activity Report
Department of Mathematics and Statistics
January 10, 2014

Information for the annual report and merit salary increments for the calendar year _____

Name _____

Rank _____

Year first employed _____

Tenure status _____

Research-Active status _____

I. Teaching

1. Courses Taught. List all courses taught during the calendar year.
2. Classroom Teaching Materials. Provide syllabi and final exams for each course taught; samples of class handouts, tests, assignments, lecture notes, innovative techniques; peer classroom observation reports (if applicable); teaching awards.
List special efforts you have made to improve your classroom teaching, including innovative materials and techniques, and courses taught for the first time. Comment briefly on the range and depth of coverage in your classes. The information submitted should be sufficient to determine appropriate rigor and depth of coverage.
3. Teaching Activities Outside the Classroom. List contributions to teaching outside the classroom such as advising, DIS, honors or masters theses, masters projects, internships, curriculum development, capstone project mentoring, development of assessment tools, and other academic activities involving learning beyond the classroom.

II. Research, Scholarship, Faculty Engagement, and Professional Development

1. Research Record (in the last three years).
 - a. List research articles or books published, accepted, or submitted for publication in the last three years. Give a complete reference, including the title, complete unabbreviated journal name, volume (year), pages, and joint author(s) for each publication. For listing papers published, use this format:

Kovacs I., Silner D. S., and Williams S. G., "Determinants of Commuting-Block Matrices", The American Mathematical Monthly, Vol. 106, 950-952 (2006).

*For papers accepted, list the title, journal, date of acceptance, and joint authors. Mark each paper whose status has changed since last year with the symbol *. Mark papers not subject to the peer referee process (NR). For each item submitted, give the name of the journal, (approximate) date of submission and joint author(s). Indicate whether papers are submitted but not yet acted on, under revision, or rejected.*

- b. List off-campus invited addresses, research presentations, and other public dissemination of new advances in the discipline, the last three years.*
- c. List research awards, grants (submitted or awarded) and other and other research funding received in the last three years.*
- d. Provide documents or links to support the items listed above.*

- 2. Scholarship and Professional Development. List scholarly activities, such as participation/presentations in on-campus seminars/colloquia, course-work, self-study, books reviewed, textbooks/expository articles/software written in the last three years. Also list professional activities, such as professional meetings attended, participation in short courses, workshops, summer institutes, scholarly contributions to the profession (including experience convening conferences, editing or reviewing submissions for journals or other publications, and evaluating grant applications for professional or academic organizations), academic and professional consulting, etc., in the last three years.*

Summarize ongoing research projects (e.g., description of approach used on the problem, partial results obtained, submission of research-related proposal) and involvement in research seminars.

III. Service

- 1. Departmental Service. List service to the department, including committee work, course coordination, student recruitment activities, writing letters of recommendation for students, and other departmental projects organized or engaged in during the year. Note leadership roles in committees, interest groups, or departmental projects.*
- 2. Extra-departmental Service. List extra-departmental service to the college or university, service to the profession, and community service related to your professional expertise or your relationship with the university. Include in this category service to professional organizations, membership on a state or national professional organization committee, external consultancies, etc.*

Please elaborate on your time commitment, involvement and/or contributions to the service activities listed in 1 and 2 above.

IV. Other (optional)

List any other pertinent information for the annual report and for merit salary increments or other adjustments to salary.