

Commuter Student Campus Mailbox Sign-Up

Name: _____
LAST FIRST MI

Student ID # _____ Current Campus Mailbox # _____
(Required) (If applicable)

Contact phone number if we have questions: (____) _____

E-mail Address: _____

Campus Mailbox Assignment Policies and Rates

- ◆ Campus boxes are limited & assigned on a first-come, first-served basis **SO SIGN UP EARLY!**
- ◆ Only currently enrolled UNCW students are eligible for a student mailbox.
- ◆ Campus mailboxes for commuter students **DO NOT** automatically renew each semester. So, please fill out and submit a new form each semester.
- ◆ Your student account will be charged as follows:
 - **Academic Year** \$11.00 per semester
 - **Summer School** \$11.00 for entire Summer
- ◆ Refunds are applied to students' accounts; **no refunds are issued after the end of the drop/add period.**
- ◆ Mail Forwarding: In the absence of a current forwarding address, when a student box is closed, **UNCW will return all mail/packages to the sender.**
- ◆ Misuse may result in termination of campus mailbox privileges, & a refund will not be issued.

Signature Required (Please Use Ink)

Date

By signing I agree to all terms and conditions outlined above. I understand that it is my responsibility to update my address information with Seahawk Mail or SeaNet, and to notify all correspondents when my address changes.

Email completed form to postal@uncw.edu, drop off at Seahawk Mail in the Fisher University Union, Fax to 910-962-3693, or mail to Seahawk Mail, 601 S. College Road, Wilmington NC 28403-5608.

FOR DEPARTMENTAL USE ONLY

Assign Date _____ Clerk Int. _____ CB # Assigned _____