

Commuter Student Campus Mailbox Sign-Up

Name: _____
LAST FIRST MI

Student ID # _____ Current Campus Mailbox # _____
(Required) (If applicable)

Contact phone number if we have questions: () _____

E-mail Address: _____

Campus Mailbox Assignment Policies and Rates

- ◆ Campus mailboxes are assigned on a first-come, first-served basis.
- ◆ Only currently enrolled UNCW students are eligible for a student mailbox.
- ◆ Campus mailboxes are limited, **SO SIGN UP EARLY!**
- ◆ Campus mailboxes for commuter students automatically renew each semester, including summer, unless you notify Seahawk Mail.
- ◆ Your student account will be charged as follows:

▪ Academic Year	\$11.00 per semester
▪ Summer School	\$ 5.50 per term
- ◆ Refunds are applied to students' accounts; **no refunds are issued after the end of the drop/add period.**
- ◆ Mail Forwarding: In the absence of a current, signed mail forwarding card, when a student box is closed, UNCW is authorized, by the signature below, to **forward mail to students' permanent address, unless the student has updated their temporary address on SeaNet in the past twelve months.**
- ◆ Misuse may result in termination of campus mailbox privileges.

Signature Required (Please Use Ink) Date

By signing I agree to all terms and conditions outlined above. I understand that it is my responsibility to update my address information on SeaNet, and to notify all correspondents when my address changes.

**Drop completed forms in the "Campus Only" mailbox in the Fisher University Union,
Fax to 910-962-3693 or mail to Seahawk Mail, 601 S. College Road, Wilmington NC 28403-5608.**

FOR DEPARTMENTAL USE ONLY

Assign Date _____ Clerk Int. _____ CB # Assigned _____