Blackboard® 9.1 and TurningPoint Cloud

The integration with Blackboard® 9.1 allows for Turning Technologies users to leverage response devices in class to easily collect student achievement data. Very simply one can import a participant list of students from Blackboard into TurningPoint Cloud and then export assessment data into Blackboard.

This document covers the following topics:

- Navigating to the Registration Link
- Creating a Turning Account
- Adding a Participant List from Blackboard
- Emailing Participants
- Downloading a Participant List from Turning Account
- Updating Participant Lists from Turning Account
- Using a Downloaded Participant List
- Uploading Grades to Blackboard
- Contact Us

Navigating to the Registration Link

In order to link your Blackboard Instructor account with your Turning Account you must create your account through the registration link in Blackboard. It is also important that you use your school email address for the registration process.

1. Log into Blackboard.
2. Click the Courses tab.
3. Select the course with which you are using clickers.
4. Click Tools from the left menu.
5. Click Turning Technologies Registration. You will be taken to the Turning Account web page. Follow the steps in the next section to register for your Turning Account.

Creating a Turning Account

A Turning Account is a unique identifier that is used to tie together all software accounts and response devices. A Turning Account is required for use with Turning Technologies products.

1. Enter your school or organization email address and click Create.
2. Check your email and click the link to verify your Turning Account.

**NOTE**
If you did not receive the verification email, click the Resend button in Turning Account.

3. Enter all required fields as noted by the asterisks.

turningtechnologies.com/technical-support/integration-solutions
4 Enter and confirm your **password** in the fields provided.

**NOTE**
The password must be at least eight characters long and contain one lowercase letter, one uppercase letter and one number.

5 Select the box labeled *By checking this, you agree to comply with the End-User License Agreement and Terms of Use.*

6 Click **Finish**.

7 Click **Finish**.
The Turning Account Dashboard is displayed.

---

**Adding a Participant List from Blackboard**

1 Sign in to your Turning Account.

2 Select **Participants** from the left menu.

3 Click **Integrations** at the top of the screen.

**NOTE**
You will only see Integrations if you registered your Turning Account through your LMS with your school email.

4 Click **Add**.

5 Select the **participant list** to sync.

**TIP**
If you do not see the participant list you are looking for, try the search feature. Enter your search text in the search field located to the upper right to narrow the results.

6 Click **Sync**.

A status card appears at the top of the screen with the status of the participant list. Once the participant list is synced it will be listed on the **Integrations** tab.

**NOTE**
Participant lists on the Integrations tab are synced nightly.

7 Click **Participant Lists** in the breadcrumb trail at the top of the page to return to the list of Integrations participant lists.

8 Repeat these steps for any other participant list you wish to sync.
Emailing Participants

Through the Blackboard integration with Turning Account you can email participants to remind that they need to create an account, register a license or a device.

1. Sign in to your Turning Account.
2. Select Participants from the left menu.
3. Click Integrations at the top of the screen.

**NOTE**
You will only see Integrations if you registered your Turning Account through your LMS with your school email.

4. Select the participant list that contains the participants you want to email and click Manage.
5. Select whether you want to email the Verified or Unverified participants.
   - Verified participants are participants that have a Turning Account.
   - Unverified participants are participants that DO NOT have a Turning Account.
6. Click Email.
   The Send reminder emails to participant list window is displayed.
7. Select the desired options and click Send.

Downloading a Participant List from Turning Account

A participant list from Turning Account can easily be downloaded to TurningPoint Cloud.

**Before You Begin**
A participant list must be created in Turning Account to be available for download. For more information see Creating a Participant List in Turning Account.

1. Open TurningPoint Cloud and sign in to your Turning Account.
2. Select the Manage tab.
3. Select a participant list with the icon from the left panel.
4. Select Download from the Participant List Overview.
   The participant list displays in the Participant List Overview.

Updating Participant Lists from Turning Account

A participant list created on Turning Account and downloaded to TurningPoint Cloud can easily be updated.

**IMPORTANT**
Edits to the participant list within TurningPoint Cloud will not update to Turning Account.

1. Open TurningPoint Cloud and sign in to your Turning Account.
2. Select the Manage tab.
3 Select a participant list with the icon from the left panel.
4 Click Update from the Participant List Overview.
The participant list updates in the Participant List Overview.

**Using a Downloaded Participant List**

A participant list from Blackboard can be loaded into TurningPoint Cloud to track participant results.

1 Open TurningPoint Cloud and sign in to your Turning Account.
2 From the Polling tab, select the participant list and the polling environment.

**WARNING**
A Blackboard participant list must be loaded prior to running a session.

3 Run and save the session.
4 Close the polling environment to return to the TurningPoint Cloud Dashboard.

**Uploading Grades to Blackboard**

Grades can be uploaded to Blackboard via Results Manager.

1 Open TurningPoint Cloud and sign in to your Turning Account.
2 Select the Manage tab.
3 Select the participant list and click Results Manager in the lower right corner of the window.

**IMPORTANT**
A Turning Account license is mandatory. If a participant does not purchase a Turning Account license, his or her score will show as an asterisk in all TurningPoint Cloud participant reports. Furthermore, his or her score will export as “0” to an Excel workbook and will not be exported to an LMS.

4 Click Integrations and select Upload.
The Upload Grade Columns is displayed.
5 Select the grade columns you want to upload and click Upload.
The Task Window is displayed.
For more information, see Task Window.
6 Click Close when the column(s) have finished uploading.
7 Click Close again to close the Results Manger view.

**Next Steps**
Log in to your Blackboard account to view the exported results data.

turningtechnologies.com/technical-support/integration-solutions
Contact Us

For additional help, contact Turning Technologies Technical Support.

Technical Support is available from 8 a.m. - 9 p.m. EST.

From within the contiguous United States, you can reach Technical Support toll-free by calling 866.746.3015. If you are calling from outside of the United States, please call +1 330.746.3015.

Technical Support may also be reached via e-mail at support@turningtechnologies.com.