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UNCW Office of International Students & Scholars

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Dear Global Seahawks,

The Office of International Students & Scholars (OISS) fosters globalization at UNCW by recruiting, admitting, welcoming, supporting, engaging, and advocating for UNCW’s community of international students and scholars. We are so excited that you have decided to join our UNCW community!

OISS provides:

1. **Advice on federal immigration regulations for foreign students, visiting scholars, and employees on our visa sponsorship (F, J, H1-B, and LPR)**
2. **Transitions support to life in the United States**, while addressing the unique needs of international students and scholars
3. **Coordination of events and programs** to engage the international scholars with the broader community to promote a global culture throughout our campus
4. **Service to the campus community** in an administrative and advisory capacity

**Schedule an appointment with OISS here**
RESPONSIBILITIES OF A J-1 SCHOLAR

Scholars in J-1 status are responsible for learning, understanding, and complying with U.S. federal laws and regulations governing the J visa. Failure to do so will violate the scholar’s legal status in the U.S. Your responsibilities include but may not be limited to the following:

Report Address Changes to the Office of International Programs (OIP)
U.S. federal regulations require all J-1 scholars to report a change of address within 10 days of the address change to an international scholar advisor in OIP. The U.S. federal government requires scholars to report directly to OIP. OIP is required to provide this and other scholar data to the federal government electronically. No other university office is authorized by the federal government to process this data.

Report Departure Date and Reason to OIP
Periodically, scholars leave the university early or unexpectedly due to a variety of reasons. U.S. federal regulations require J-1 scholars to inform their advisor in the Office of International Programs if they plan to leave the university before the expiration date of their DS-2019 form as well as the reason for doing so.

Report Changes in Program to OIP
Scholars must notify their international advisor whenever there is a change in their academic program or program dates.

Abide by Employment Regulations
J-1 scholars may conduct research or teach only at UNCW unless specifically authorized ahead of time by OIP to give a lecture or consult at another institution. Scholars must contact their international advisor if invited to speak or consult at another institution.

Maintain Adequate Health Insurance
J-1 scholars must maintain adequate health insurance for themselves and any dependents in J-2 status throughout their stay in the U.S.

Apply for an Extension Prior to the DS-2019 Expiration
Scholars must apply for an extension before their DS-2019 form expires if they intend to stay at UNCW. Scholars in the Research Scholar or Professor categories currently have a maximum of three years to complete their J-1 program. Short-term scholars have 6 months, and specialists have one year.

Receive Transfer Authorization Prior to Leaving UNCW
Scholars must receive authorization from their international advisor before leaving UNCW in order to transfer to another institution.
Depart the U.S. within 30 Day Grace Period
Scholars must depart the U.S. within 30 days of DS-2019 expiration date or program end date, whichever is earlier, unless they have applied for a change of status with the U.S. Citizenship & Immigration Services.

Obtain Travel Signature Prior to Departing the U.S.
Scholars should obtain their international advisor's signature on their DS-2019 form prior to traveling outside the U.S. This signature is valid for one year or until the expiration date of the DS-2019 form, whichever is earlier. In order to travel, the scholar will need:

1. Passport
2. Active J-1 Visa (not expired)
3. Travel Signature

It is recommended to make copies of all passport and immigration related paperwork prior to traveling.

J-1 Exchange: The following brochures are here to help you understand your rights and responsibilities as a J-1 exchange visitor:

- Wilberforce Pamphlet: https://travel.state.gov/content/dam/visas/LegalRightsandProtections/Wilberforce/Wilberforce-ENG-100116.pdf
Applying for a Social Security Number

F-1 Students (may only apply for a SSN if they have an offer of employment)
1. Have your UNCW employer sign the F-1 SSN Memo
2. Once the form is signed by your UNCW employer, have the form signed by the Office of International Programs
3. Take all immigration documents (passport, I-20, and I-94*) along with the completed F-1 SSN Memo to the Social Security Office
   *You can print your I-94 from this website: https://i94.cbp.dhs.gov/

J-1 Students/Scholars
1. Have the J-1 SSN Memo signed by the Office of International Programs
2. Take all immigration documents (passport, DS-2019, and I-94*) along with the completed J-1 SSN Memo to the Social Security Office
   *You can print your I-94 from this website: https://i94.cbp.dhs.gov/

Social Security Office
Phone Number: 1-866-964-6227
Hours: Monday-Friday 9 AM-4 PM (12 PM on Wednesday)
Address 1528 South 16th Street, Wilmington, NC 28401

Important Tips
1. Be sure to ask for a receipt showing you applied for an SSN. To obtain your SSN, you can return to the Social Security Office the following day with the receipt and your passport and be given your SSN. Your Social Security Card, however, will arrive in the mail in about two weeks.
2. Visit the Social Security Office on Tuesdays, Wednesdays, and Thursdays for quicker service. Also, avoid the start and the end of the month as those are peak times.
3. If you have issues with your application, speak with the Office of International Programs as we can work with the Office Manager to clarify issues/rectify problems.
4. Although often requested, SSNs are NOT required to apply for a driver’s license, to open a bank account, rent an apartment, or obtain a cell phone. International students need to be assertive and remind these offices the law does not require an SSN for any of these services.
Health Insurance Options for J-1 Visiting Scholars

The U.S. Department of State federally mandates all those in J-1 and J-2 status to carry health insurance coverage that meets U.S. Department of State minimum health insurance requirements.

All international students and scholars (and their visa dependents) are required to have sickness and accident insurance and medical evacuation and repatriation insurance in effect for the duration of their program at UNCW. **Failure to carry insurance is considered a serious violation by the US government.** Scholars must have insurance that meets the following requirements during the entire duration of their stay:

- Medical benefits of at least $100,000 per accident or illness
- Repatriation of remains in the amount of $25,000
- Expenses associated with the medical evacuation of the exchange visitor to his or her home country in the amount of $50,000
- A deductible not to exceed $500 per accident or illness.
- Underwritten by an insurance corporation having an A.M. Best rating of “A-” or above; a McGraw Hill Financial/Standard & Poor’s Claims-paying Ability rating of “A-” or above; a Weiss Research, Inc. rating of “B+” or above; a Fitch Ratings, Inc. rating of “A-” or above; a Moody’s Investor Services rating of “A3” or above; or such other rating as the Department of State may from time to time specify; or Backed by the full faith and credit of the government of the exchange visitor’s home country.

There are two options available:

1. **Purchase insurance through BlueCross and Blue Shield (GeoBlue).**
   - For more information regarding plans, coverage and cost, please visit [https://ogse.geobluestudents.com/?ac=NZF-627](https://ogse.geobluestudents.com/?ac=NZF-627) or the UNCW visiting scholar page at [https://uncw.edu/international/isss/j1visitingscholar.html#minimum](https://uncw.edu/international/isss/j1visitingscholar.html#minimum).

2. **Provide Proof of Alternative Insurance that Meets Department of State Minimums**
   - If students and scholars feel they have insurance coverage that meets the minimum requirements outlined above, they must provide proof of this coverage during the J-1 Scholar Orientation.
   - All international students and scholars (and their visa dependents) are required to have sickness and accident insurance and medical evacuation and repatriation insurance in effect for the duration of their program at UNCW. Failure to carry insurance is considered a serious violation by the US government.
Below you will find some valuable information from PERCH, which is support for off-campus, non-traditional, and graduate students at UNCW through the Office of the Dean of Students.

**Off-Campus Housing Assistance**

You should begin by visiting the UNCW Off-Campus Housing Website [https://offcampushousing.uncw.edu/](https://offcampushousing.uncw.edu/)

**OISS resource information on UNCW Off-Campus Housing:**
[https://uncw.edu/international/isss/resourcesmain.html](https://uncw.edu/international/isss/resourcesmain.html)

This website includes:
- Apartment complexes and single-family homes
- You can filter by number of bedrooms, bathrooms, and cost
- A list of amenities, map of your commute to campus, and if it is within the 1-mile radius

**Short-Term Leases**

Many international visitors only plan to stay for one semester, requiring a short-term housing lease. If you need a short-term lease, be sure to ask if it is offered and what the rate is per month.

**Lack of Social Security Numbers**

The lack of a social security number is sometimes a challenge for international renters. However, some apartments or real estate companies are willing to work with international tenants by:
- Accepting a valid passport number, an individual taxpayer identification number or visa number instead of a social security number
- Requiring a co-signer on the lease
- Requiring payment of additional security deposits or payment of application fees

**Off-Campus Safety**

You can access the Wilmington Crime reports over the last 30 days: [https://www.starnewsonline.com/crimemap](https://www.starnewsonline.com/crimemap)
After-Hours Care

AccessOrtho Orthopedic Urgent Care, 4815 Oleander Drive, Wilmington, NC 28403, (910) 332-3800

*AccessOrtho treats fractured/broken bones, muscle, pain, sport-related injuries, and other issues related to bones, muscles, or ligaments.

CVS Minute Clinic, 6901 Market Street, Wilmington, NC 28411, (910) 395-5373

Dawson Street Urgent Care, 608 Dawson Street, Wilmington, NC 28401, (910) 667-0470

Masonboro Urgent Care, 6132 Carolina Beach Road, Wilmington, NC (910) 794-4947

Medac Urgent Care-Monkey Junction, 5245 South College Road, Wilmington, NC, (910) 392-7806

NextCare Urgent Care, 4815 Oleander Drive, Wilmington, NC, (888) 381-4858

NHRMC ExpressCare, 510 Carolina Bay Drive, Wilmington, NC (910) 662-6700

Port City Urgent Care and Family Practice, 706 South College Road, Wilmington, NC, 28403, (910) 798-2212

Shipyard Medical Center, 2632 Carolina Beach Road #3, Wilmington, NC 28403, (910) 794-3939

Hospitals

Emergency Service and New Hanover Regional Medical Center, 2131 South 17th Street, Wilmington, NC (910) 667-7000

NHRMC Orthopedic Hospital, 5301 Wrightsville Avenue, Wilmington, NC 28403, (910) 452-8100
Clinics for Children

KidzCare Pediatrics PC, 3505 Converse Drive Suite 200, Wilmington, NC, (910) 392-5634

Carolina Pediatrics of Wilmington, 715 Medical Center Drive, Wilmington, NC 28401, (910) 763-2476

Dentists

DentalWorks: Yabanez Benson J, DDS, 5225 Sigmon Road, Wilmington, NC, 28403, (910) 332-4980

Eric and Casey Burns, DDS, 4914 Randall Parkway, Wilmington, NC 28403, (910) 799-9059

French Family Dentistry, 6620 Gordon Road, Wilmington, NC 29411, (910) 794-5500

Kuzma Advanced Dentistry, 3505 Converse Drive Suite 100, Wilmington, NC 28403, (910) 392-6060

Picklesimer & Plasky: Plasky Leslie P DDS, 4719 College Acres Drive, Wilmington, NC 28403, (910) 799-2238

Port City Dental, 4622 Oleander Drive, Wilmington, NC 28403, (910) 399-1127

Port City Family & Cosmetic Dentistry, 4700 New Center Drive, Wilmington, NC 28405, (910) 251-8174

Racine Dental Care, 215 Racine Drive Suite 102, Wilmington, NC 28403, (910) 332-0687
**Transportation**

**UNCW Office of International Students & Scholars**

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**Shuttle Information**

1. On-Campus Shuttle Schedule:  

2. Off-Campus Shuttle Schedule:  

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**North Carolina DMV**

- General information:  
  [https://www.ncdot.gov/dmv/license-id/driver-licenses/Pages/default.aspx](https://www.ncdot.gov/dmv/license-id/driver-licenses/Pages/default.aspx)

- Title & Registration:  
  [https://www.ncdot.gov/dmv/title-registration/Pages/default.aspx](https://www.ncdot.gov/dmv/title-registration/Pages/default.aspx)

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**WAVE**

- WAVE routes and schedule:  
Obtaining a NC Driver's License or ID Card

Good news! You do NOT need a Social Security Number to obtain a NC Driver’s License or ID. If you plan to drive in the USA, you must obtain a US license within 60 days of establishing residence in NC.

To obtain a license, you must present the follow documents:

1. **Proof of age and identity**
   
   This can be obtained from your passport

2. **Proof of legal presence (in lieu of providing a Social Security Number)**
   
   - This can be obtained from your I-94 print-out ([https://i94.cbp.dhs.gov/I94/#/home#section](https://i94.cbp.dhs.gov/I94/#/home#section)), plus your I-20 (F1 students) or DS-2019(J1 students)
   
   - If you have a SSN, also bring your social security card (but again, a SSN is NOT required)

3. **Proof of residency in North Carolina**
   
   - You may use your UNCW on-campus housing contract to prove your local address. You can ask for a copy of your UNCW housing contract from the Housing and Residence Life Office. You may also use a utility bill, apartment lease, etc.
   
   - Note that the DMV requires a physical address (not a PO Box) for their database. As such, if you use your UNCW address, make sure it’s in the proper format (i.e. 601 S College Rd, UNCW Station-CB#, zip code with 4 extra digits, etc.)
   
   - Example:
     
     Students Complete Name
     University Suites P RM 207a
     UNCW Station- CB#__
     601 S College Rd
     Wilmington, NC 28407-____

4. **Proof of car liability insurance (ONLY if you are getting a Driver’s License, not required for ID cards)**
   
   - Your insurance agent can provide this for you. While we can’t recommend one agency over the other, here are three insurance companies you can call/visit to get quotes:

<table>
<thead>
<tr>
<th>Insurance Company</th>
<th>Address</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Able Auto Insurance</td>
<td>4209 Oleander Drive</td>
<td>(910) 452-4333</td>
</tr>
<tr>
<td></td>
<td>Wilmington, NC</td>
<td></td>
</tr>
<tr>
<td>Allstate Insurance</td>
<td>413 South College Road</td>
<td>(910) 392-2484</td>
</tr>
<tr>
<td></td>
<td>Wilmington, NC</td>
<td></td>
</tr>
<tr>
<td>State Farm Insurance</td>
<td>432 Eastwood Road #100</td>
<td>(910) 798-2460</td>
</tr>
<tr>
<td></td>
<td>Wilmington, NC</td>
<td></td>
</tr>
</tbody>
</table>

Driver’s Test and License Fees: [https://www.ncdot.gov/dmv/license-id/driver-licenses/Pages/licenses-fees.aspx](https://www.ncdot.gov/dmv/license-id/driver-licenses/Pages/licenses-fees.aspx)

Local Driver’s License offices:

- **Wilmington-North**
  
  (910) 350-2005

  1 Station Rd (on Market Street just south of Gordon Road)

- **Wilmington South**
  
  (910) 251-5747 or (910) 251-5748

  2390 Carolina Beach Rd
# Information for Opening a Banking Account

<table>
<thead>
<tr>
<th>How do you Open an Account?</th>
<th>Bank of America</th>
<th>BB&amp;T</th>
<th>Wells Fargo</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Visit a Bank of America</td>
<td>• Visit a BB&amp;T location</td>
<td>• Visit a Wells Fargo location</td>
</tr>
<tr>
<td></td>
<td>• Have a primary &amp; secondary ID</td>
<td>• Have a primary &amp; secondary ID</td>
<td>• Have a primary &amp; secondary ID</td>
</tr>
<tr>
<td></td>
<td>• Social Security Number or ITIN is not required to open an account or to get a credit card</td>
<td>• Social Security Number or ITIN is not required to open an account or to get a credit card</td>
<td>• Social Security Number or ITIN is not required to open an account or to get a credit card</td>
</tr>
<tr>
<td>Primary ID Examples:</td>
<td>• Foreign Passport</td>
<td>• Foreign Passport</td>
<td>• Foreign Passport</td>
</tr>
<tr>
<td></td>
<td>• Visa</td>
<td>• Visa</td>
<td>• Visa</td>
</tr>
<tr>
<td>Secondary ID Examples:</td>
<td>• Student ID</td>
<td>• Student ID</td>
<td>• Foreign Passport</td>
</tr>
<tr>
<td></td>
<td>• Foreign Passport</td>
<td>• Foreign Passport</td>
<td>• Visa</td>
</tr>
<tr>
<td></td>
<td>• Visa</td>
<td>• Visa</td>
<td>• Foreign Driver’s License</td>
</tr>
<tr>
<td></td>
<td>• Foreign Driver’s License</td>
<td></td>
<td>• Other government ID</td>
</tr>
<tr>
<td>Initial Deposit Amount:</td>
<td>• Minimum- $25, for an American Advantage Safe Balance Account</td>
<td>• Minimum- $50, for a fundamental account</td>
<td>• Minimum- $35, for a Wells Fargo Everyday Checking Account</td>
</tr>
<tr>
<td>How long does it take to open an account?</td>
<td>• Depends on how busy the bank location is</td>
<td>• Depends on how busy the bank location is</td>
<td>• Depends on how busy the bank location is</td>
</tr>
<tr>
<td></td>
<td>• Usually takes between 30-45 minutes per account</td>
<td>• Usually takes about 30-45 minutes per account</td>
<td>• Usually takes about 30-45 minutes per account</td>
</tr>
<tr>
<td>Where can you open an account?</td>
<td>• Any Bank of America Location</td>
<td>• Any BB&amp;T location</td>
<td>• Any Wells Fargo Location</td>
</tr>
<tr>
<td>Monthly Charge:</td>
<td>• $5 monthly maintenance fee for Bank of America Advantage SafeBalance Banking Account</td>
<td>• $5 monthly for Fundamental checking account</td>
<td>• $10 monthly for everyday checking account</td>
</tr>
<tr>
<td></td>
<td>• Fee is waived if customer is under 24 years old and enrolled in school</td>
<td>• No monthly fee for a student account</td>
<td>• Fee is waived for college students</td>
</tr>
<tr>
<td>Fee for an international wire transfer:</td>
<td>• $15 for incoming international wire transfer</td>
<td>• $18 for incoming international wire transfer</td>
<td>• $15 for incoming international wire transfer</td>
</tr>
<tr>
<td></td>
<td>• Additional fees may apply from home bank</td>
<td>• Additional fees may apply from home bank</td>
<td>• Additional fees may apply from home bank</td>
</tr>
<tr>
<td>ATM Locations:</td>
<td>• There are thousands of Bank of America financial centers &amp; ATM’s across the country</td>
<td>• There are 3,100 BB&amp;T ATM’s across country</td>
<td>• There are thousands of Wells Fargo financial centers &amp; ATM’s across country</td>
</tr>
<tr>
<td>How to close an Account:</td>
<td>• Visit any Bank of America location in person with a valid ID card and the account can be closed</td>
<td>• Visit any BB&amp;T location in person with a valid ID card and the account can be closed</td>
<td>• Visit any Wells Fargo location in person with a valid ID card and the account can be closed</td>
</tr>
</tbody>
</table>

[noelle.mortensen@bankofamerica.com](mailto:noelle.mortensen@bankofamerica.com)  
[jrooker@bbandt.com](mailto:jrooker@bbandt.com)  
[Michael.mccoyjr@wellsfargo.com](mailto:Michael.mccoyjr@wellsfargo.com)
## Pre-Paid Phone Plans & Options

<table>
<thead>
<tr>
<th>Plan Cost</th>
<th>AT&amp;T</th>
<th>US Cellular</th>
<th>Boost Mobile</th>
<th>Straight Talk</th>
</tr>
</thead>
<tbody>
<tr>
<td>$60 a Month Plan:</td>
<td>No</td>
<td>No</td>
<td>Unlimited data</td>
<td>Unlimited data with 25 GB at 4G LTE</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Unlimited Talk &amp; Text</td>
<td>Unlimited Talk &amp; Text</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>30 GB Hotspot</td>
<td>International Options</td>
</tr>
<tr>
<td>$55 a Month Plan:</td>
<td>No</td>
<td>Unlimited Data</td>
<td>No</td>
<td>Unlimited Data</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Unlimited Talk &amp; Text</td>
<td></td>
<td>Unlimited Talk &amp; Text</td>
</tr>
<tr>
<td></td>
<td>8GB Data</td>
<td>No</td>
<td>Unlimited Data</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$0.25/minute</td>
<td></td>
<td>Unlimited Talk &amp; Text</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>12GB Hotspot</td>
<td></td>
</tr>
<tr>
<td>$50 a Month Plan:</td>
<td>No</td>
<td>No</td>
<td>Unlimited Data</td>
<td>Unlimited Data with 25 GB at 4G LTE</td>
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<td></td>
<td></td>
<td>Unlimited Talk &amp; Text</td>
<td>Unlimited Talk &amp; Text</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8GB Data</td>
<td>No</td>
<td>Unlimited Talk &amp; Text</td>
<td>No international options</td>
</tr>
<tr>
<td></td>
<td>$0.25/minute</td>
<td></td>
<td></td>
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<td>$45 a Month Plan:</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Unlimited Data with 25 GB at 4G LTE</td>
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<td></td>
<td></td>
<td></td>
<td>Unlimited Talk &amp; Text</td>
<td></td>
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<tr>
<td></td>
<td>5GB Data</td>
<td>No</td>
<td>Unlimited Talk &amp; Text</td>
<td></td>
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<td></td>
<td>Unlimited Talk &amp; Text</td>
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<td>$40 a Month Plan:</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Unlimited Data with 3GB at 4G LTE</td>
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<tr>
<td></td>
<td></td>
<td>Unlimited Talk &amp; Text</td>
<td>Unlimited Talk &amp; Text</td>
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</tr>
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<td></td>
<td>1GB Data</td>
<td>No</td>
<td>Unlimited Data</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$0.25/minute</td>
<td></td>
<td>Unlimited Talk &amp; Text</td>
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</tr>
<tr>
<td>$35 a Month Plan:</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Unlimited Data with 3GB at 4G LTE</td>
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<tr>
<td></td>
<td>250MB Data or WiFi</td>
<td>Unlimited Talk &amp; Text</td>
<td>Unlimited Talk &amp; Text</td>
<td></td>
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<tr>
<td></td>
<td>Unlimited Talk &amp; Text</td>
<td>$0.03/MB</td>
<td>Unlimited Talk &amp; Text</td>
<td></td>
</tr>
<tr>
<td></td>
<td>250MB Data or WiFi</td>
<td>Unlimited Talk &amp; Text</td>
<td>Unlimited Talk &amp; Text</td>
<td></td>
</tr>
<tr>
<td>$30 a Month Plan:</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Unlimited Data with 3GB at 4G LTE</td>
</tr>
<tr>
<td></td>
<td>250MB Data or WiFi</td>
<td>Unlimited Talk &amp; Text</td>
<td>Unlimited Talk &amp; Text</td>
<td></td>
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<tr>
<td></td>
<td>Unlimited Talk &amp; Text</td>
<td>$0.03/MB</td>
<td>Unlimited Talk &amp; Text</td>
<td></td>
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<tr>
<td></td>
<td>250MB Data or WiFi</td>
<td>Unlimited Talk &amp; Text</td>
<td>Unlimited Talk &amp; Text</td>
<td></td>
</tr>
<tr>
<td>Can Buy at:</td>
<td>Target</td>
<td>US Cellular Store</td>
<td>Walmart</td>
<td>Walmart</td>
</tr>
<tr>
<td></td>
<td>Walmart Online</td>
<td>Online</td>
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- There are just a few options available to you
- Feel free to research more
- There are contract phone plans available, but you would be tied to a contract
- You can put the pre-paid plans on auto-refill and that can usually save you money
Emergency Action Plan

Fire/ Evacuation*  
- Activate the nearest fire alarm. 
- Exit via stairways. Do NOT use elevators. Assist persons with disabilities. 
- Call 911 once outside. 
- Remain outside at the designated location, account for all persons and wait for an all-clear.

Medical Emergency  
- Assess the scene for safety, number of victims and types of injuries/hazards. 
- Call 911 for help with severe injuries/dangerous conditions. 
- Locate first aid kit and render care to the level of your training. 
- Report the accident to Environmental Health & Safety.

Tornado Warning  
- Seek shelter indoors on the building’s lowest level. 
- Close doors. Avoid windows. Crouch on the floor with hands over your head. 
- Wait for an all-clear.

If an evacuation order is issued:  
- Prepare to depart: Pack supplies, medicines and valuables. 
- Unplug and cover computers and sensitive equipment. Move these items off the floor and close your doors. 
- Once you leave campus, do not expect to return until the university re-opens.

After campus re-opens:  
- Take note of items damaged and report accordingly.

Hurricane  
- Take action: If the spill exceeds your capabilities in size, training or personal protective equipment, contact EH&S. 
- Call 911 if the spill is large or presents a significant hazard. 
- Evacuate* if necessary.

Hazardous Material/ Odor of Gas

*Evacuation procedures are posted near exits in each building.

Safety Awareness/Accident Prevention
- Prepare: Visit EH&S at uncw.edu/emergencyandsafety for training, resources and information. 
- Learn: Be first-aid/CPR trained. 
- Know: Identify the locations of first-aid kits and defibrillators. Contact EH&S for help. 
- For any questions or more details about this emergency action plan, contact the emergency manager at 910.962.3057.

Building address
Building assembly point
Building emergency coordinator

UNCW
Emergency ............................................. 911
Environmental Health & Safety...... 910.962.3057
University Police ......................... 910.962.2222
Physical Plant Work Order Desk .... 910.962.3101
UNCW Directory

The UNCW directory can be used to find staff, professors, and departments on campus. The directory provides you with contact information including phone numbers, emails, and office locations. You can search for individuals by:

- First name
- Last name
- Or Department

There is also a printable PDF of the faculty & staff directory available.

Directory website: [www.uncw.edu/directory](http://www.uncw.edu/directory)
The UNCW Technology Assistance Center (TAC) can be used to find information regarding technical solutions for students. TAC is located on the first floor of Randall Library. TAC provides “self-help” solutions as well as the option to submit a ticket.

**Steps for submitting a TAC ticket:**

1. Click [here](#) to submit a ticket
2. Click on the category you have an issue with
3. Choose which sub-category best describes your issue
4. Click submit a ticket

**On Campus Walk-In / Chat Hours:** Monday-Thursday 8 AM- 12 AM, Friday 8AM-6 PM, Saturday 12 PM- 6 PM, and Sunday 10 AM- 12 AM

Hours subject to change based on Randall Library Hours
English Learning Center

*Note: There are additional fees for participating in the ELC*

Program History
The [UNCW ELC program](https://uncw.edu/international/esl/application.html), part of the UCW International Programs Office, began in 1993. The original purpose was to support the English language needs of two short-term groups: One group was from Nagoya Gakuin University in Japan, and the other was from G. D’Annunzio University in Italy. In the early years following partnership with these universities, there were also summer programs for employees of Dole Food Company, Inc., of Ecuador. Gradually, the program expanded; full semester and summer programs were developed and offered. Most recently, in 2015, the program received accreditation by The Commission on English Language Accreditation (CEA).

Program Mission
“The English as a Second Language Program at the University of North Carolina Wilmington is committed to providing quality English language and American experiential learning for cross-cultural communication, friendship, and lifelong memories. Our aim is to develop learners who can navigate a range of English-language settings, including the American academic environment, with skill and confidence.”

Sessions & Dates

<table>
<thead>
<tr>
<th>Fall (Begins in August)</th>
<th>Spring (Begins in January)</th>
<th>Summer (Begins in June)</th>
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<tbody>
<tr>
<td>5 Weeks</td>
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<td>8 Weeks</td>
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<tr>
<td>Full Semester (16 Weeks)</td>
<td>Full Semester (16 Weeks)</td>
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Program Features
- Small program and class sizes allow for individualized attention and care
- Interactive, student-focused learning environment
- Exceptional student services
- Conditional admission to UNCW

Apply Here: [https://uncw.edu/international/esl/application.html](https://uncw.edu/international/esl/application.html)
Rec Center
- Faculty & Staff Campus Rec Membership Form:
  https://uncw.edu/campusrec/images/member.application.useragreement.informedconsent.pdf

Parking
- Map of Parking Zones:
- Vehicle Registration Form:
  https://uncw.edu/parking/documents/19-20_facultystaffvehicleregistrationform.pdf
*Important: When submitting your parking form, you must bring a copy of your UNCW invitation letter if you are not paid by UNCW

Dining
- Faculty & Staff Meal Plan Form:
  https://uncw.edu/onecard/documents/facultystaff_mealplan_071919.pdf
General K-12 Education Information
- Free Transportation (buses) Provided
- School is Assigned Based on Address
- Grades 7-12 have Athletic Teams
- 27 Public Elementary Schools
- 10 Public Middle Schools
- 7 Public High Schools

How to Enroll Your Child in School
- Students turning 5 before August 31 may enroll in kindergarten
- Enrollment Checklist
- North Carolina Law Requires some Immunizations for Students to Attend Public Schools
- Example of a School Calendar
- Parent Resources
EDUCATION OPTIONS FOR CHILDREN

Private School

Public School

Daycare
Shopping
UNCW Office of International Students & Scholars

Click Here!

[Google Map of Shopping around UNCW]

[Click Here! Link]
Asian

101 Tokyo, 880 Town Center Drive, Wilmington, NC. (910) 399-3101

Asahi Ting, 5709 Oleander Drive, Wilmington, NC. (910) 392-1868 Asian

Buffet, 2541 Carolina Beach Road, Wilmington, NC. (910) 763–8800

Asian Fusion Noodle House, 4724 New Centre Drive, Wilmington, NC.
(910) 859-8242

Bdobo Mongolian Grill, 419 South College Road, Suite 35, Wilmington,
NC. (910) 790-3800

Big Thai Restaurant, 1319 Military Cutoff Road, Suite L, Wilmington, NC.
(910) 256-6588

Blue Asia, 341 South College Road, Road Suite 52, Wilmington, NC. (910) 799-
0002

China Garden, 1988 Eastwood Road, Wilmington, NC. (910) 509-
4288

China King Restaurant, 845 South 17th Street, Wilmington, NC. (910) 762-
3318

China One, 8207 Market Street, Suite B, Wilmington, NC. (910) 686–8588

China Wok, 1929 Oleander Drive, Suite B, Wilmington, NC. (910) 763-5525

Genki Japanese & Sushi Restaurant, 4724 New Centre Drive, Suite 5,
Wilmington, NC. (910) 796-8687

Indochine, 7 Wayne Dr, Wilmington, NC (910) 251–9229
Kabuki Japanese & Korean Barbecue, Suite 2, 4102 Oleander Dr. (910)350-3332

Paper Crane, 420 Eastwood Rd #103, Wilmington, NC (910) 395-7008

Yosake, 33 South Front St, Wilmington, NC (910) 763-3172

Italian

A Taste of Italy, 1101 South College Road, Wilmington, NC. (910) 392-7529

Carrabba’s Italian Grill, 15 Van Campen Blvd, Wilmington, NC. (910) 794-9094

Osteria Cicchetti, 1125 K Military Cutoff Road, Wilmington NC 28405. (910) 256-7476

Roko Italian Cuisine, 6801-105 Parker Farm Drive Wilmington, NC 28405 (910) 679-4783

Slice of Life, 122 Market St, Wilmington, NC (910) 251-9444

Crust Kitchen, 124 Princess St, Wilmington, NC (910) 399-1263

Middle Eastern/Greek/Mediterranean

Olympia, 5629 Oleander Dr. (910)796-9636

Peno, 351 South College Road #29, Wilmington, NC 28403, (910) 769-1056

French

Brasserie Du Soleil, 1908 Eastwood Road, Suite 118, Wilmington, NC. (910) 256-2226

Caprice French Bistro, 10 Market Street, Wilmington, NC. (910) 815- 0810
Mexican
Camino Real Mexican Restaurant Bar & Grill, 2307 North College Road, Wilmington, NC. (910) 790-0494
El Cerro Grande, 341 South College Road #60, Wilmington, NC. (910) 793-0035
Islands, 260 Racine Dr., Wilmington, NC (910) 799-2109
La Tapatia, 812 South College Road, Wilmington, NC. (910) 397-7707
Plaza Mariachi, 326 South College Rd, Wilmington, NC. (910) 313-6894
Tower 7 Baja Mexican Grill, 4 N Lumina Ave, Wrightsville Beach, NC (910) 256-8585

American
Carolina Ale House, 317 South College Rd, Wilmington, NC (910) 791-9393
Hops Supply Co., 5400 Oleander Dr., Wilmington, NC (910) 833-8867
Blue Surf Café, 260 Racine Dr., Wilmington, NC (910) 523-5362
Famous Toastery, 6722 Wrightsville Ave, Wilmington, NC (910)256-7030
Sweet n Savory Café, 1611 Pavilion Pl, Wilmington, NC 28403 (910)256-0115

Jamaican
Jamaica’s Comfort Zone, 417 South College Road, Suite 24, Wilmington, NC. (910) 399-2867
Baptist
First Assembly of God, 4927 Wrightsville Avenue, Wilmington, NC (910) 791-3671
Calvary Baptist Church, 423 North 23rd Street, Wilmington, NC, (910) 762-5608
College Acres Baptist Church, 702 Eastwood Road, Wilmington, NC, (910) 799-3773
Lake Forest Baptist Church, 1626 Lake Branch Drive, Wilmington, NC, (910) 763-6053
Northside Church, 2501 North College Road, Wilmington, NC, (910) 791-6053
Seagate Baptist Church, 6115 Oleander Drive, Wilmington, NC, (910) 791-8943
Shiloh Baptist Church, 719 Walnut Street, Wilmington, NC, (910) 762-1690
Southside Baptist Church, 3320 South College Road, Wilmington, NC, (910) 762-1690
Sunset Park Baptist Church, 231 Central Blvd, Wilmington, NC, (910) 762-4486
Winter Park Baptist Church, 4700 Wrightsville Avenue, Wilmington, NC, (910) 791-4725
Union Missionary Baptist Church, 2711 Princess Place Drive, Wilmington, NC, (910) 763-3006

Catholic
Catholic Campus Ministry, 4802 College Acres Drive, Wilmington, NC (910) 792-0507
St. Mary Roman Catholic Church, 412 Ann Street, Wilmington, NC, (910) 762-5491
St. Mark Roman Catholic Church, 1011 Eastwood Road, Wilmington, NC, (910) 398-6509
Immaculate Conception, 6650 Carolina Beach Road, Wilmington, NC, (910) 791-1003
Episcopal
Church of the Good Shepherd Episcopal Church, 515 Queen Street, Wilmington, NC, (910) 763-6080
St. Andrew Episcopal Church, 101 Airlie Road, Wilmington, NC, (910)256-3034
St. John Episcopal Church, 1219 Forest Hills Drive, Wilmington, NC, (910) 762-5273
St. Paul’s Episcopal Church, 16 North 16th Street, Wilmington, NC, (910) 762-4578

Lutheran
St. Matthew Lutheran Church, 612 South College Road, Wilmington, NC, (910) 791-4582

Methodist
Fifth Avenue United Methodist Church, 409 South 5th Avenue, Wilmington, NC, (910) 763-2621

Presbyterian
Cape Fear Presbyterian Church, 2606 Newkirk Avenue, Wilmington, NC, (910) 762-9693
Wilmington Presbyterian Church, 1416 Market Street, Wilmington, NC, (910) 762-9693
Winter Park Presbyterian Church, 4501 Wrightsville Avenue, Wilmington, NC (910) 762-9693
Korean Presbyterian Church, 231 Englewood Drive, Wilmington, NC, (910) 799-6645

Mormon
Church of Jesus Christ of Latter-day Saints, 514 South College Road, Wilmington, NC, (910) 791-4362

Islamic
Tauheed Islamic Center of Wilmington, 721 Castle Street, Wilmington, NC, (910) 343-8034

Judaic
Beth Simcha Messianic Jewish Congregation, 7957 Market Street, Wilmington, NC, (910) 681-0117
B’nai Israel Synagogue, 2601 Chestnut Street, Wilmington, NC, (910) 762-1117

**Buddhist**

Tung Lam Buddhist Temple, 622 Gordon Road, Wilmington, NC, (910) 833-8976
Buddhist Association of North Carolina, 1610 Midway Road, Bolivia, NC, 28422, (910) 253-4526

**Other**

United Advent Christian Church, 4912 South College Road, Wilmington, NC, (910) 791-6383
Wilmington Seventh-Day Adventist Church, 2833 Market Street, Wilmington, NC, (910) 762-1932
Covenant Moravian Church, 4126 South College Road, Wilmington, NC, (910) 799-9256
Port City Community Church Wilmington, 250 Vision Drive, Wilmington, NC, (910) 202-8800
Lifepoint Church, 3534 South College Road Suite A, Wilmington, NC, (910) 794-3100
New Beginning Christian Church, 3120 Alex Trask Drive, Castle Hayne, NC, (910) 341-7984
Purpose Church International, 1470 North Kerr Avenue, Wilmington, NC, (910) 399-1838
The Bridge Church, 2101 Market Street, Wilmington, NC, (910) 447-9456

**Services in Korean**

Korean Presbyterian Church, 231 Englewood Drive, Wilmington, NC, (910) 799-6645
Wilmington Korean Baptist Church, 4602 South College Road, Wilmington, NC, (910) 392-7048
Peace Korean Ministry, 320 Military Cutoff Road, Wilmington, NC, (910) 791-4034

**Services in Spanish**

Iglesia De Dios Pentecostal, 359 Mercer Avenue, Wilmington, NC (910) 762-2379
Global River Church, 4702 South College Road, Wilmington, NC, (910) 392-2899
Primera Iglesia Bautista, 301 Northern Blvd, Wilmington, NC, (910) 251-3446
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