

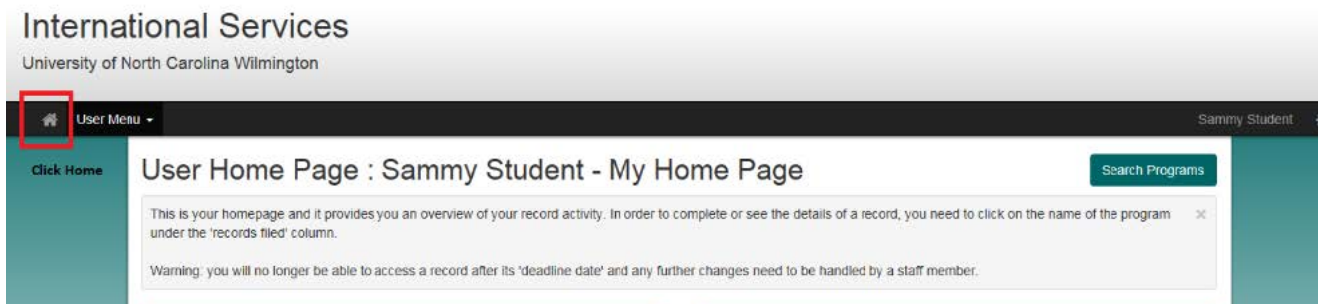
How to Update Your SEVIS U.S. and SEVIS foreign addresses in the OISS Immigration Portal (Terra Dotta)

***Important Note:** SEVIS is the Student Exchange Visitor Information System, used by U.S. Immigrations and Customs Enforcement to manage international student data. Address information you provide in the OISS immigration portal is reported to SEVIS, so it is important to keep these addresses accurate and updated.

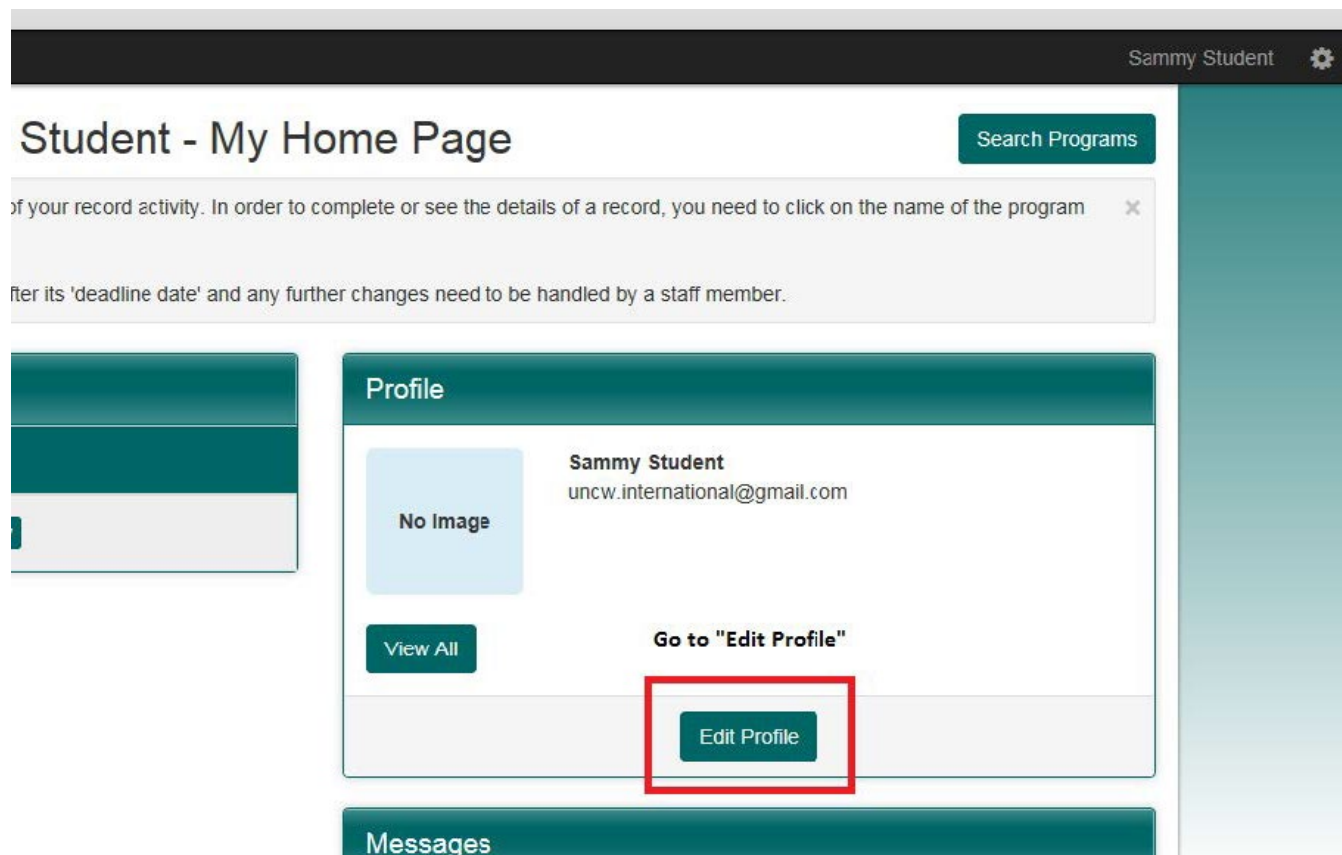
****All F-1 and J-1 students are required to report their United States address within 10 days of arriving in the U.S. Any change of addresses throughout your program must be reported to OISS within 10 days.****

Please follow the steps below to add or update addresses in the OISS Immigration Portal.

1. Log into the [OISS Immigration Portal \(TerraDotta\)](#) using your UNCW username (without the @uncw.edu) and password.
2. Go to the user home page of the portal by clicking the house icon in the top left.



3. Find the Profile section on your portal home page and click the "Edit Profile" button.



- Click on the "Address Info" tab in the profile

International Services

University of North Carolina Wilmington

User Menu ▾

User Profile : Profile

This is your core profile information. You can edit it by changing the values in the form and clicking on the 'Update' button at the bottom of the page. Please note that some profile fields are editable, and if you find erroneous information in the form below that you cannot correct, send an email to international@uncw.edu with the details.

Student, Sammy
 Male
 Age 68
 uncw.international@gmail.com

Created: 02/20/2018 (by University, Terradotta)
 Last Updated: 03/01/2018 @ 10:39:48 AM

Profile Information **Address Info** Go to "Address Info"

First Name:

- On the Address Info page, click the pencil icon to the right of the "SEVIS – US Physical Address" and enter the address where you physically live in the U.S., exactly as follows:

| | |
|---|---|
| <p>On-Campus Address Format: 601 S College Rd Building Name, Building Number – Apartment Number Wilmington, NC 28403</p> <p>On-Campus Address Example: 601 S College Rd Seahawk Crossing, Building 1 - Apt 123 Wilmington, NC 28403</p> | <p>Off-Campus Address Format: Street Number Street Name Apartment Number (if applicable) City, State Zip Code</p> <p>Off-Campus Address Example: 123 Example Rd Apartment 2B Wilmington, NC 28403</p> |
|---|---|

Address Info

| Address Type | Address | Action |
|---|---|--------------|
| SIS - US Address | Address not on file. | 🔒 |
| SIS - Foreign Address | Address not on file. | 🔒 |
| SIS - US Mailing Address (J-1) | Edit the "SEVIS - US Physical Address" with your United States address | 🔒 |
| SEVIS - US Mailing Address | Address not on file. | 🔒 |
| SEVIS - US Physical Address | Address not on file. | ✎ |
| SEVIS - Foreign Address (Not United States) | ugig afda dfa adfa Antigua and Barbuda | ✎ |

- To update your SEVIS Foreign Address, click on the pencil icon to the right of the "SEVIS – Foreign Address (Not United States)" and enter the address in your home country where you will return after your program ends (this may be the address where your family currently lives in your home country).