

## ON UNCW DEPARTMENT LETTERHEAD

May 10, 2020

To Whom It May Concern:

This letter is to support the university's H-1B petition for Dr. Will B. Employed to serve as Assistant Professor in the Department of Chemistry at the University of North Carolina Wilmington.

The Chemistry Department is hiring Dr. Will B. Employed to develop a vigorous externally funded research program at both the undergraduate and graduate levels and to teach courses in organic chemistry and biochemistry. He will serve as a faculty advisor to at least three chemistry majors each year. Dr. Employed will be responsible for submitting papers describing his work to professional journals and submitting grant applications to external funding agencies to provide financial support for his research. He will serve on at least two committees within the department and will provide service to the university and the profession. A Ph.D. degree and postdoctoral experience are required for this position.

Dr. Employed is highly qualified to fill the position of Assistant Professor. He earned his Ph.D. from the University of Goodmarks, and then served as Assistant Professor of Chemistry at the University of Hardwork for three years. He completed a 1-year post-doctoral appointment at the University of Goodmarks and then served as Assistant Professor of Chemistry at the University of Oncemore for four years. Since 1992 he has been involved in teaching several different courses in chemistry and biochemistry and has taught advanced courses to biochemistry and chemistry majors with a specialization in biochemistry. Dr. Employed has received funding in Spain to establish an independent research program.

His appointment as Assistant Professor will begin on August 19, 2020, for which he will receive an annual salary of \$xx,xxx. We understand the nature of the H-1B status we seek for Dr. Employed and, assuming the petition is approved, we fully intend to comply with all of the regulations regarding employment of individuals in H-1B status.

Thank you for your consideration and attention to this matter.

Sincerely,

**ORIGINAL INK SIGNATURE**

Dr. Neutron  
Professor and Chair, Chemistry Department