



## AGENDA

### **Human Resources Liaisons Meeting**

Thursday, November 19, 2020

3:00 – 4:30 pm

Zoom Meeting

- Welcome/Updates Liz Grimes
  
- Talent Acquisition Jennifer Coombs
  - Katie Fornes, SHRM-CP – HR Specialist – Welcome!
  - 3.35 Workflow Update
  - Temp Employee Hiring Process Review
  - People Admin Updates
    - New Workflow Documents
    - Job Alerts
    - Close Dates (End of Priority Consideration)
    - CBC & I9 for Benefitted Positions Triggered via Hiring Proposal
    - Faculty Hiring – AARM Personnel
  - Form for Requesting CBC/I9 for Temps/Students/Volunteers/Adjuncts/Spouses
  - Self-Identification – Military and Disability – My Seaport
  - Recruitment Consultants
  
- HRIS Megan Keefe
  - HR Access Request Form Changes
  
- Benefits/Comp & Class Patti Hale
  - After-tax Life Insurance
  - Retiree Health
  - FSA Balances
  - Review Your December Paycheck
  - Complete Tobacco Cessation Counseling Session

▪ Employee Leadership and Learning Engagement

Molly Nece

- Dare to (ENGAGE/LEARN/RELAX/SERVE) December [Click for MORE](#)  
(Dec. 1-18—Participate/submit a program)
- Community Service Leave [Click for MORE](#) (3 programs to serve during Dare to SERVE)
- Full Cycle Performance: Mid-Cycle Optional; Encourage employees to still review/revise as needed
- UNC System 2020 Engagement Survey Results: 3 Tier Rollout
- Onboarding Gone Virtual: We continue to build out video clips of campus experts
- Soaring Seahawks Appreciation Program (Kudos Re-imagined) [Click for MORE](#)  
(launching this Friday via D2L weekly email)
- University SHRA Performance Management Policy [Click for revised policy](#)  
(Revision: removal of the requirement for quarterly probationary reviews)

▪ Other Business

**Next Meeting Date/Time TBD**