



UNIVERSITY OF NORTH CAROLINA
WILMINGTON

PeopleAdmin 7 – Campus Roll Out

PeopleAdmin 7 has arrived at UNCW! Human Resources is excited to announce an upgrade to our existing online applicant tracking and position management system, PeopleAdmin. With a go live date of February 17, 2015, PeopleAdmin 7 streamlines processes and offers increased functionality. Training sessions for system users will begin the week of February 9th.

Here's what you need to know:

- Training is for current PeopleAdmin 5.8 users (Levels 1-4).
- Space is limited to 12 people per session.
- We suggest that you sign up as teams: those that are Level 1 users should come to training together with their Level 2, 3, or 4 user.
- Exercises are designed to move you through the creation of positions, hiring proposals, and the approval process.
- For questions contact Deanna Tirrell at 2-7355 or by email tirreld@uncw.edu.

Please use the link below to sign up for training. Once you are assigned a time, an Outlook invite will be sent to you.

<https://selectsurvey.uncw.edu/SelectSurveyNET//TakeSurvey.aspx?SurveyID=n45llm3>

HUMAN RESOURCES

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