



UNIVERSITY OF NORTH CAROLINA  
WILMINGTON

## ADDITIONAL PEOPLEADMIN 7 TRAINING SESSIONS

Human Resources will hold additional training sessions for PeopleAdmin 7.

Here's what you need to know:

- Training is for current PeopleAdmin 5.8 users (Levels 1-4).
- Space is limited to 12 people per session.
- We suggest that you sign up as teams: those that are Level 1 users should come to training together with their Level 2, 3, or 4 user.
- Exercises are designed to move you through the creation of positions, hiring proposals, and the approval process.
- To sign up for training, please contact Deanna Tirrell at 2-7355 or by email [tirreld@uncw.edu](mailto:tirreld@uncw.edu).

Additional Training Dates:

- Thursday, February 19: 9am – 11am, HO 249
- Wednesday, February 25: 1pm – 3pm, HO 249
- Thursday, March 5: 9am – 11am, HO 249
- Tuesday, March 10: 2:30pm – 4:30pm, HO 249

### HUMAN RESOURCES

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