HR Online Decommission Information

November 19, 2018

HR Online, the UNCW application used for temporary, student, and supplemental pay actions, is being decommissioned on Monday, November 19. This application is being replaced by Faculty Load and Compensation (FLAC) and Electronic Personnel Action Forms (EPAF) for temps and students.

Any assignment not fully approved by November 18, 5pm will be removed. HR will contact originators to have them re-enter job assignments in EPAF or FLAC.

Both FLAC and EPAF are Banner products that are used for entering job assignments and pay actions for undergrad student employees, graduate student employees, and temporary employees. If you are in an academic unit, please reach out to your business officer or Academic Affairs Resource Management for training on FLAC.

Registration is open for EPAF and training dates, times, and locations are located on the Dare To Learn course registration website. Look for EPAF (Electronic Personnel Action Form) Training.

Originator/Preparer training is mandatory as we want a successful transition to the new system.
Training Includes:
EPAF Overview
Demo and Hands-on Training
Tools and Resources

Since there is a hands-on portion of training, we encourage attendees to bring some examples of job assignments in order to become familiar with working in the new system. Some test cases will be provided as well.

Open Labs for EPAF: (all Open labs are held in McNeill Hall 2061)
Wednesday, November 14: 8:30a-10:30a
Monday, November 26: 2p-4p
Friday, December 14: 9a-11a
Wednesday, December 19: 8:30a-10:30a

Please feel free to contact Human Resources HRIS team with additional questions.

Thank you,
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Patti Hale
Kim Roughton