

SmartTime Calendar (Non-Exempt) 2019

LEAVE			Calendar Days Covered		Submit	Approve	View Bal	Vac and Sick	Comp Accr &
Year	Period	Payroll	From	To	Deadline	Deadline	on WEB	Accrual Thru	Lv Taken Thru
2018	SB 26	MN01	11/26/18	12/09/18	12/10/18	12/11/18	1/31/2019	January	January 6
2019	SB 01	MN01	12/10/18	12/23/18	12/20/18	12/21/18	1/31/2019	January	January 6
2019	SB 02	MN01	12/24/18	01/06/19	01/07/19	01/08/19	1/31/2019	January	January 6
2019	SB 03	MN02	01/07/19	01/20/19	01/22/19	01/23/19	2/28/2019	February	February 3
2019	SB 04	MN02	01/21/19	02/03/19	02/04/19	02/05/19	2/28/2019	February	February 3
2019	SB 05	MN03	02/04/19	02/17/19	02/18/19	02/19/19	3/29/2019	March	March 3
2019	SB 06	MN03	02/18/19	03/03/19	03/04/19	03/05/19	3/29/2019	March	March 3
2019	SB 07	MN04	03/04/19	03/17/19	03/18/19	03/19/19	4/30/2019	April	March 31
2019	SB 08	MN04	03/18/19	03/31/19	04/01/19	04/02/19	4/30/2019	April	March 31
2019	SB 09	MN05	04/01/19	04/14/19	04/15/19	04/16/19	5/31/2019	May	May 12
2019	SB 10	MN05	04/15/19	04/28/19	04/29/19	04/30/19	5/31/2019	May	May 12
2019	SB 11	MN05	04/29/19	05/12/19	05/13/19	05/14/19	5/31/2019	May	May 12
2019	SB 12	MN06	05/13/19	05/26/19	05/28/19	05/29/19	6/28/2019	June	June 9
2019	SB 13	MN06	05/27/19	06/09/19	06/10/19	06/11/19	6/28/2019	June	June 9
2019	SB 14	MN07	06/10/19	06/23/19	06/24/19	06/25/19	7/31/2019	July	July 07
2019	SB 15	MN07	06/24/19	07/07/19	07/08/19	07/09/19	7/31/2019	July	July 07
2019	SB 16	MN08	07/08/19	07/21/19	07/22/19	07/23/19	8/30/2019	August	August 4
2019	SB 17	MN08	07/22/19	08/04/19	08/05/19	08/06/19	8/30/2019	August	August 4
2019	SB 18	MN09	08/05/19	08/18/19	08/19/19	08/20/19	9/30/2019	September	September 1
2019	SB 19	MN09	08/19/19	09/01/19	09/03/19	09/04/19	9/30/2019	September	September 1
2019	SB 20	MN10	09/02/18	09/15/19	09/16/19	09/17/19	10/31/2019	October	October 13
2019	SB 21	MN10	09/16/19	09/29/19	09/30/19	10/01/19	10/31/2019	October	October 13
2019	SB 22	MN10	09/30/19	10/13/19	10/14/19	10/15/19	10/31/2019	October	October 13
2019	SB 23	MN11	10/14/19	10/27/19	10/28/19	10/29/19	11/29/2019	November	October 27
2019	SB 24	MN12	10/28/19	11/10/19	11/11/19	11/12/19	Payday	December	November 24
2019	SB 25	MN12	11/11/19	11/24/19	11/25/19	11/26/19	Payday	December	November 24
2020	SB26	MN01	11/25/19	12/08/19	12/09/19	12/10/19	1/31/2020	January	January 5
2020	SB01	MN01	12/09/19	12/22/19	12/19/19	12/20/19	1/31/2020	January	January 5
2020	SB02	MN01	12/23/19	01/05/20	01/06/20	01/07/20	1/31/2020	January	January 5