

SmartTime Calendar (Non-Exempt) 2021

LEAVE			Calendar Days Covered		Submit	Approve	View Bal	Vac and Sick	Comp Accr &
Year	Period	Payroll	From	To	Deadline	Deadline	on WEB	Accrual Thru	Lv Taken Thru
2020	SB26	MN01	11/23/20	12/06/20	12/07/20	12/08/20	1/31/2021	January	January 3
2020	SB27	MN01	12/07/20	12/20/20	12/21/20	12/22/20	1/31/2021	January	January 3
2021	SB01	MN01	12/21/20	01/03/21	01/05/21	01/06/21	1/31/2021	January	January 3
2021	SB 02	MN02	01/04/21	01/17/21	01/19/21	01/20/21	2/28/2021	February	January 31
2021	SB 03	MN02	01/18/21	01/31/21	02/01/21	02/02/21	2/28/2021	February	January 31
2021	SB 04	MN03	02/01/21	02/14/21	02/15/21	02/16/21	3/31/2021	March	February 28
2021	SB 05	MN03	02/15/21	02/28/21	03/01/21	03/02/21	3/31/2021	March	February 28
2021	SB 06	MN04	03/01/21	03/14/21	03/15/21	03/16/21	4/30/2021	April	April 11
2021	SB 07	MN04	03/15/21	03/28/21	03/29/21	03/30/21	4/30/2021	April	April 11
2021	SB 08	MN04	03/29/21	04/11/21	04/12/21	04/13/21	4/30/2021	April	April 11
2021	SB 9	MN05	04/12/21	04/25/21	04/26/21	04/27/21	5/29/2021	May	May 9
2021	SB 10	MN05	04/26/21	05/09/21	05/10/21	05/11/21	5/29/2021	May	May 9
2021	SB 11	MN06	05/10/21	05/23/21	05/24/21	05/25/21	6/30/2021	June	June 6
2021	SB 12	MN06	05/24/21	06/06/21	06/07/21	06/08/21	6/30/2021	June	June 6
2021	SB 13	MN07	06/07/21	06/20/21	06/21/21	06/22/21	7/31/2021	July	July 4
2021	SB 14	MN07	06/21/21	07/04/21	07/06/21	07/07/21	7/31/2021	July	July 4
2021	SB 15	MN08	07/05/21	07/18/21	07/19/21	07/20/21	8/31/2021	August	August 1
2021	SB 16	MN08	07/19/21	08/01/21	08/02/21	08/03/21	8/31/2021	August	August 1
2021	SB 17	MN09	08/02/21	08/15/21	08/16/21	08/17/21	9/30/2021	September	September 12
2021	SB 18	MN09	08/16/21	08/29/21	08/30/21	08/31/21	9/30/2021	September	September 12
2021	SB 19	MN09	08/30/21	09/12/21	09/13/21	09/14/21	9/30/2021	September	September 12
2021	SB 20	MN10	09/13/21	09/26/21	09/27/21	09/28/21	10/30/2021	October	October 10
2021	SB 21	MN10	09/27/21	10/10/21	10/11/21	10/12/21	10/30/2021	October	October 10
2021	SB 22	MN11	10/11/21	10/24/21	10/25/21	10/26/21	11/30/2021	November	October 24
2021	SB 23	MN12	10/25/21	11/07/21	11/08/21	11/09/21	Payday	December	December 5
2021	SB 24	MN12	11/08/21	11/21/21	11/22/21	11/23/21	Payday	December	December 5
2021	SB25	MN12	11/22/21	12/05/21	12/06/21	12/07/21	Payday	December	December 5
2021	SB26	MN01	12/06/21	12/19/21	12/20/21	12/21/21	1/29/2022	January	January 2
2022	SB01	MN01	12/20/21	01/02/22	01/04/22	01/05/22	1/29/2022	January	January 2