Greetings, Seahawk! We are thrilled that you will be arriving on campus to live with us for the upcoming year. To welcome you and get you settled in your home away from home, we have compiled important information regarding the check-in and move-in process. Please read this packet thoroughly; you will find all the information you need to make your pre-arrival, check-in and move-in processes successful ones.

This packet includes a:
- Welcome Letter with Move In expectations, instructions and reminders about Student Services
- Emergency, Health & Safety Memo
- Packing List
- HRL Involvement Opportunities List
- Campus Map
- Trask Parking Placard

Move-In will take place on Friday, August 19 and Saturday, August 20 by assigned residential area. All first-year students are expected to arrive on campus on their designated check-in day between 8am and 12 pm. 
*Please note that residents in Sandpiper, Pelican and Terrapin Halls will be given specific windows for arrival. All other residents may arrive at any time between 8a.m. – 12p.m.*

All residents will check in at Trask Coliseum, located on Wagoner Drive. The campus map is included to pinpoint where Trask Coliseum is located. To assist with crowd management, we ask that only the student resident enters Trask to complete their check-in process. Families and friends can remain near their vehicle in the nearby parking lots.

<table>
<thead>
<tr>
<th>CHECK-IN DAYS: 8am – 12pm</th>
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<tbody>
<tr>
<td><strong>FRIDAY, August 19:</strong> Belk Hall, Graham-Hewlett Halls, Sandpiper Hall and Schwartz Hall</td>
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<tr>
<td><em>Sandpiper Residents ONLY</em></td>
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<tr>
<td>Residents assigned to floors 2 and 4 should arrive between 8am – 9:30am</td>
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<tr>
<td>Residents assigned to floors 1 and 3 should arrive between 9:30am – 11am</td>
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</tbody>
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| **SATURDAY, August 20:** Cornerstone Hall, Innovation Hall, Keystone Hall, Loggerhead Hall, Pelican Hall, and Terrapin Hall  |
| *Pelican Residents ONLY*  |
| Residents assigned to floors 2 and 4 should arrive between 8am – 9:30am  |
| Residents assigned to floors 1 and 3 should arrive between 9:30am – 11am  |

| Terrapin Residents ONLY  |
| Residents assigned to floors 2 and 4 should arrive between 8am – 9:30am  |
| Residents assigned to floors 1, 3 and 5 should arrive between 9:30am – 11am  |
WHAT TO EXPECT DURING MOVE-IN

1. GET READY: PRE-ARRIVAL PREPARATION
   - Reach out to your roommate (information may be available on MySeaport; please note that not all roommates have their information published, and housing cannot provide this information to you). Discuss items you will each bring, discover common interests and discuss how you will communicate with each other.
   - Review the Campus Living Handbook to familiarize yourself with our polices and standards for behavior.
   - Locate your campus mail information (MySeaport > Student Services > Find Your Campus Post Office Box > enter your Student ID to retrieve your mailbox number).
   - Pack your belongings, but pay attention to the “What NOT to Pack” list. Please limit your belongings to one (1) car per resident.

2. ARRIVAL and CHECK-IN
   - When entering campus, please ensure your parking placard is visible on your dashboard so you can be guided to the right location.
   - Parking will be available in the Trask and Hamilton Lots.
   - Bring official identification (driver’s license, state ID, or passport) and be prepared to show it upon check in. You will also need your UNCW One Card and medical insurance card. If you did not receive your UNCW One Card during Orientation, you will receive it upon check in.
   - Due to a centralized check-in process, it will be vital for you to arrive on your designated check-in day, and check in time window (for residents in Sandpiper and Pelican Halls). Unfortunately, we will not be able to accommodate check-in on a different day.
   - We have included a map and campus entry point indicating where to enter campus. We ask that you follow these directions as it will reduce traffic congestion and will make your arrival as easy as possible. Please follow directions from University Police and designated traffic coordinators.
   - During check-in, you will fill out paperwork, receive your room key and get directions to your residence hall.

3. MOVE-IN
   - We request that you only bring one carload of items. Trailers or U-Haul vehicles are strongly discouraged. Be sure to label all items, boxes, containers and totes with your name and room number. (Example: Sammy Seahawk, Belk 100)
   - Disregard any traffic navigators (such as GPS or map apps) to navigate campus to your residence hall during this time as we will change the traffic patterns for the day (follow the traffic coordinator and campus signage).
   - We will provide large rolling bins to assist with your move-in efforts; however, these are available on a first-come, first-served basis at each residence hall location. A team of volunteers will assist you with unloading your vehicle between the hours of 8 a.m. and 1 p.m. While unloading, the driver must stay with the vehicle at all times.
   - Residents and their guests will not be permitted to park their car in front of the residence halls. Please prepare to pull up to an unloading zone, unload, then immediately park your car in a nearby parking lot.
   - Boxes, trash and recycling containers will be available outside to discard items. Please do not pile trash on the floors and in the halls.
4. GET SETTLED
- Residents are required to attend their mandatory residence hall meeting where they will meet their Resident Assistant and learn the policies and standards for living well together.
- Residents are strongly encouraged to take advantage of the opportunity to connect with one another through the Welcome Week Activities.
- Follow us on Instagram @uncwhrl for all the latest on programs and other on-campus offerings.

5. OTHER IMPORTANT INFORMATION
- Parking & Transportation
  - If you plan to have a vehicle on campus during the academic year, check to ensure you have a virtual parking permit – a permit is required to park on campus 24/7.
  - Log in to the Parking Portal: To view your virtual permit zone or to register for a virtual permit.
  - Student parking is within white lines within your assigned parking zone.
  - Because your parking permit is associated with your license plate, you must park with your license plate facing the drive lane (cannot back in or pull through a parking space). If you wish to pull through or back into a parking space, you must have a vanity license plate affixed to your vehicle’s front bumper to comply with the license plate recognition technology. Vanity plates can be purchased through the parking portal. If your vehicle is licensed in a two-plate state and you already have a state-issued license plate on the front of your vehicle, a vanity plate is not needed. Parking Enforcement begins on Monday, August 22. Citations for ‘no permit’ begins Monday, August 29.
- Bikes
  - If you plan to bring a personal bicycle, you must register the bike at the Hawk Wheels Bike Shop in The Hub. Registration is FREE and mandatory. Bicycles can be rented for the semester or the academic year for a small fee through the Hawk Wheels Bike Shop. The new program will feature e-bikes and scooters and is a great alternate solution for getting around campus in a safe, sustainable manner. See https://uncw.edu/transportation/bikeshare.html for more information.
- Campus Dining
  - All meal plans will activate on August 19, 2022. Special Move-In dining hours will be in effect during and after move-in. See https://uncw.edu/dining/ for more information. Regular Fall Semester Dining Hours will begin on August 24, 2022.
- One Card
  - If you DID NOT receive your One Card during Orientation, please submit your One Card photo as soon as possible to the One Card Photo Submission found in MySeaport to pick up your One Card at Move In. Your One Card is required to proceed through the check-in process at move-in, enter the residence halls and access your meal plan.
Dear Students and Parents,

UNCW takes numerous steps to ensure students, both on and off campus, have as safe an experience as possible. We have approximately 20 different communication tools that the university may deploy during an emergency. These include websites, social media, a hotline, texts, voicemail, email and outdoor warning sirens. The student's phone you have registered with us is the number that is automatically opted into our alert system. Parents may self-register by going to the following URL: https://www.getrave.com/login/uncw-community.

Follow UNCW's social media sites:
https://www.facebook.com/uncwilmington
https://twitter.com/UNCWilmington

When the Seahawk Warning Siren Sounds:
- Shelter indoors. Close windows and doors.
- Seek information from UNCW communication sources (see below). Information will be posted and disseminated as soon as possible.
  - UNCW's Emergency Information hotline - 910.962.3991 or 888.657.5751
  - UNCW's Emergency Information website - www.uncw.edu/alert
  - The university homepage -- News is posted to www.uncw.edu; emergency updates may also appear in a scrolling banner on the site.
  - UNCW's social media sites -- Official UNCW Facebook and Twitter pages
- Wait for an "all clear" siren or message. Sirens are tested regularly with prior notice provided. For more information, visit www.uncw.edu/siren.

For more information about potential emergency situations and the safest actions to take in those situations, visit uncw.edu/ehs/emergency_management.html. The UNCW Environmental Health and Safety Department has staff to address a variety of safety, health, fire safety, emergency preparedness and other issues. Learn more at uncw.edu/safety. Contact us at 910.962.3057. We look forward to seeing you on campus.

Jeff Campbell
Director, Environmental Health & Safety
What to Pack for the Residence Halls

We know that moving to college is a big deal and you already have a lot on your mind. That is why we have compiled a helpful list of what you should and should not bring with you. This is NOT an all-inclusive list and we suggest that you work with your roommate(s) or suite mate(s) to coordinate who will bring certain shared items such as a TV or cleaning materials.

GENERAL ITEMS
- Bedding (for full or twin XL-see residence hall pages)
- Broom/Small Vacuum Cleaner
- Cleaning Products
- Trash Can/Recycling Bin
- Headphones
- Plug Strip with Surge Protector (must have integrated circuit breaker)
- Flashlight
- Batteries
- Lamp/Desk Lamp (non-halogen)
- Stackable Storage System/Boxes
- Room Decorations
- Over the Door Free Standing Mirror
- Shower Curtain for Closet Cover (CS, SZ)
- Bicycle/Bicycle Lock/Helmet

PERSONAL CARE & HYGIENE ITEMS
- Basic First Aid Kit
- Pain Reliever
- Prescription Drugs
- Contact Lens Supplies/Glasses
- Insurance Cards
- Medical Information
- Personal Hygiene Items
- Shower Shoes
- Toiletry Bag/Shower Caddy
- Towels/Washcloths

CLOTHING RELATED
- Clothes Hangers
- Laundry Detergent
- Laundry Bag/Hamper

FOR CLASSES & STUDYING
- General School Supplies (pencils/pens, paper, notebooks etc.)
- Bookbag
- Calculator
- Paperclips
- Ruler
- Scissors
- Stapler
- Flash Drive

HANGING ITEMS
- Command Strips (BK, GH, SZ, US)
- Thumbtacks (CS, IH, KH, PH, SH, TH, LH, SC, SL, SV)

What NOT to Pack for the Residence Halls

- Any Type of Firearm or Bullets
- Weapons of any Kind
- Double-Sided Sticky Tape
- Wall-Mounted Bookshelf
- Wall-Mounted Mirror
- Wall-Mounted Frames
- Deep Fryers
- Electric Skillet
- Expensive Jewelry
- Oil Lamps
- Toaster Oven
- Oil Popcorn Popper
- George Foreman® Grill
- Gas or Charcoal Grill
- Curtains (unless flame retardant)
- Lava Lamp
- Space Heaters
- Ceiling Fans
- Halogen Lamps
- Paintball, Water, Nerf or Other Recreational/Toy Guns
- Pets (with the exception of fish in 20 gallon tank or less)
- Hover Boards
- Scooters
- Electronic Skateboards
- LED Light Strips
- Waterbeds/Mattresses
- Illegal Drugs
- Drug Paraphernalia
- Candles (ceremonial, decorative or display)
- Incense
- Hookahs
- Fireworks
- Non-Fire Retardant Material Used to Decorate
- Wireless Routers
- Third Party Loft Beds
- Incandescent Bulbs
- Road/Traffic Signs or Safety Cones
- Extension Cords

This is not an all-inclusive list. If you have questions please contact Housing and Residence Life prior to your arrival to campus.
P: 910.962.3241 E: housing@uncw.edu
Get Involved... Work With Us!

Desk Receptionist
A Desk Receptionist (DR) is a student staff member who works at one of the residence hall front desks. The DR is responsible for answering the front desk telephone, checking in/out visitors, answering resident questions and issuing supplies and equipment. The DR will ask residents to show a UNCW ID and is responsible for securing the lobby.

Recruitment Period: January–March
Compensation: Hourly pay

Resident Assistant
The Resident Assistant (RA) is responsible for an on-campus residential floor, wing, pod, building, or area. The RA serves as a facilitator to encourage a welcoming, safe, healthy, and cooperative living environment. The RA is expected to foster and build a strong, inclusive community by initiating and organizing activities and programs within the area. The RA serves as an information resource for the campus and community.

Recruitment Period: September–December
Compensation: RA Scholarship, which includes housing and meal plan plus a monthly stipend

Residence Hall Association
The Residence Hall Association (RHA) is the governing body for all UNCW residence halls. RHA represents our institution at the state, regional and national levels. Programming, advocacy and leadership development are integral to the core values of the organization. RHA also supports 10 Area Councils, which are hosted within each community and advised by the Assistant Residence Coordinator. Any on-campus resident can apply for their Area Council!

Recruitment Period: August–September
Elections held in September
Compensation: Monthly stipend

Front Desk Office Assistant
The Front Desk Office Assistant (FDOA) is a part-time staff member based out of the central office of Housing and Residence Life. The FDOA serves as a role model to UNCW, provides customer service as a representative of HRL and assists with daily administrative tasks established by professional staff.

Recruitment Period: Rolling application period
Compensation: Hourly pay

Summer Opportunities

Student Maintenance Worker:
Student maintenance workers assist HRL facilities staff with inventory support, maintenance operations, customer service and the summer turnover process.

Recruitment Period: March–May
Compensation: Hourly pay, discount housing options

Conference Assistant:
Conference Assistants (CAs) provide support and service to summer groups, conferences and special guests. CAs are responsible for check in/out operations, preparing the facilities and rooms for stays, customer service and oversight of the group's residential experience.

Recruitment Period: March–May
Compensation: Hourly pay plus housing

For more information, visit: uncw.edu/housing/employment

910.962.3241 @uncwhrl housing@uncw.edu

UNCW is an EEO/AA institution. Questions regarding UNCW’s Title IX compliance should be directed to TitleIX@uncw.edu.
All students will check in at Trask Coliseum.

Enter campus at Hurst Drive indicated here. You will be directed where to go.
On Move-In Day, please place this placard on your dashboard with this side facing outward.