

**GRADUATE COUNCIL**  
**Minutes**  
**Thursday, March 17, 2022, 3:30 pm**

<https://uncw.zoom.us/j/81671981011?pwd=azRyRVdlbEtXQTlyb1J4eTdZcmRBQT09>

**ATTENDANCE:**

**Council Members:** Barreto, Bolton, Erwin, Ferner, Lee, McClure, Post, Ritchie, Sackley, Shefsiek, Silva

**Non-Voting Members:** Canel, Holman, Huelskamp, Lantz, Powell, Webster

**Graduate School Staff:** Byrnes, Donlin Washington, Harris, Phillips

**1. Approval of minutes**

**a. February 17, 2022 and February 24, 2022** – *Motion to approve:* Post; *Seconded:* Ferner; ***All in favor?*** Yes;  
*Opposed:* No.

**2. Announcements**

- **Teaching Assistant Award** – Email for nominations sent out on 3/8/22, nominations due on 4/8/22.

**3. New Business**

**a. Motion to Update Requirements for Graduate Faculty Mentor Award**

- Proposal is made to change the eligibility requirements for the mentor award to be more inclusive of untenured faculty.

**Criteria for Selection**

1. Nominees must be tenured graduate faculty who hold the rank of associate or full professor and are presently employed full-time members in good standing of the Graduate Faculty during the year in which they are nominated. All members of the Graduate Faculty, regardless of position, rank, or tenure status can be nominated.
2. A nominee must have been active in graduate education at UNCW for a significant period of time as evidenced by:
  - Teaching excellence at the graduate level;
  - Chairing graduate committees;
  - Having an established record of mentoring students who have received their master's or doctoral degrees. There must be a record of these students completing their degree programs in a timely fashion; and,
  - Attracting graduate students to study at UNCW both through recruitment efforts and through having a visible and respected academic record.

**Discussion** – This change is prompted by request from several units for which untenured or non-tenure track faculty contribute a great deal to their graduate program and would like to recognize their contributions. Revision to update requirements was discussed last year and not finalized and a more complete discussion is needed next year, but this change can be made in the interim. There was discussion that the award addresses traditional (thesis-based) graduate programs. Suggested that language be broadened for professional program needs or a different award added to address professional schools. What do other institutions do for professional schools? While research is not involved, extensive field work is required. The award needs to be more inclusive to better reflect the evolution of grad faculty and to extend the award to untenured assistant professors and non-

tenured professionals who are members of the faculty. The award should also recognize contributions at earlier stages. It isn't just about conferences and research but about facilitating professional opportunities as well.

It was suggested that a new award should be added that recognizes Program Coordinators, program revisions and day-to-day program management.

For next academic year, we'll make these other changes a priority to expand the pool and change the grad faculty definition to be more inclusive. Multiple awards are certainly an option.

*Motion to approve the change as presented: Bolton; Seconded: Erwin; **All in favor? Yes; Opposed: No.***

Following the vote, Dr. Finelli briefly updated Council regarding the Graduate faculty approval process. A new process was initiated (automated through Teams), no paper forms are being used. Currently, looking at the past 2 years. There have been some complaints (as some already completed this). Also, Faculty met the criteria 2 years ago but now some criteria hasn't been met regarding research and attending conferences (due to COVID).

## **b. Curriculum (New this month)**

### **Curriculum Committee A (Erwin, Ferner, Hawkes, Post)**

Robin Post led the discussion.

#### **COLLEGE OF HEALTH AND HUMAN SERVICES:**

GR Request for Preliminary Authorization to Establish (New Degree Program):

Doctorate of Physical Therapy – Lantz: <https://uncw.curriculog.com/proposal:4496/form>

The Committee noted that the degree is well justified. There are concerns about: re-allocation of faculty, the Coordinator/Director expense, and back-up plan if tuition growth funding model fails. However, theoretically, the idea is great.

The Dean asked if the proposed program meets the mission of the institution. He also noted that the resource question comes up often.

Stefanie Powell, Asst. Dean for ARM, CHHS and a guest at the meeting addressed the Committee's comments: Existing resources and equipment in existing labs will be utilized. No resource requests will be made. There will be a limited amount of \$\$ for the start-up. Faculty accreditation standards are 3 years. It will take 4-5 years out from launch to support strategies.

Chris Lantz, Assoc. Dean for AA, CCHS and a guest at the meeting advised: This is considered a substantial change in SACS due to the need to hire new faculty. The System Office needs to authorize the degree first. We will prepare info for SACS in the meantime. Once SACS approves, then must be accredited which is typically 2 years from time SACS approves.

*Motion to approve: Curriculum A; Seconded: None required. **All in favor? Yes;** Opposed: No; Abstained: No.*

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### **Curriculum Committee B (Barreto, Sackley, Silva, Sweeney)**

Ken Sackley led the discussion.

#### **SUPPLY CHAIN MANAGEMENT:**

GR Request for Preliminary Authorization to Establish (New Degree Program):

M.S. Supply Chain Management – Canel: <https://uncw.curriculog.com/proposal:4801/form>

There is no degree program in the UNC System, only 5 certificate programs. Cameron School of Business has an UG program. This would complement that.

The Committee discussed concerns regarding funding, re-allocation of resources, tuition, enrollment growth and GPA average. It was recommended that this program be approved as it is a valid program to add to Cameron and is a natural with the Port of Wilmington and the development of interrelationships for further courses.

Cem Canel, Director of Congdon School of BAISSC and a guest at the meeting advised: In the last 2 weeks, Amazon added 300 jobs in logistics and supply change management to NC's job market.

The Dean noted that it is rare for a program to show a +\$1 million after 5 years.

*Motion to approve:* Curriculum B; *Seconded:* None required. **All in favor? Yes;** Opposed: No; Abstained: No.

## **b. Curriculum (Program Revisions, Degree Discontinuance, New Course, Re-Reviews)**

### **Curriculum Committee A (Erwin, Ferner, Hawkes, Post)**

Robin Post led the discussion. After Curriculum Committee A review, the following **program revision/degree discontinuance/new course** offered for **approval** are:

#### **DATA SCIENCE (Program Revision):**

GR Program Revision – Data Science, M.S. – Lammers: <https://uncw.curriculog.com/proposal:3828/form>

#### **ENVIRONMENTAL STUDIES (Degree Discontinuance):**

GR Request to Discontinue a Degree Program, Site or Delivery Mode – Eulie – Environmental Studies, Post-Baccalaureate Certificate: <https://uncw.curriculog.com/proposal:4745/form>

#### **CHEMISTRY (New Course):**

GR New Course – Haney – CHM 502: <https://uncw.curriculog.com/proposal:3998/form>

#### **INFORMATION SYSTEMS (Re-Reviews):**

GR Course Revision\* – MIS 561 – Carabelli: <https://uncw.curriculog.com/proposal:4324/form> -

**Uploaded new impact report and email response from Dr. Vetter** (\*reviewed as new course but actually is course revision)

GR Course Revision\* – MIS 562 – Carabelli: <https://uncw.curriculog.com/proposal:4326/form> -

**Uploaded new impact report and email response from Dr. Vetter** (\*reviewed as new course but actually is course revision)

*Motion to approve:* Curriculum A; *Seconded:* None required. **All in favor? Yes;** Opposed: No; Abstained: No.

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#### **COMBINED BACHELOR'S/MASTER'S PROGRAM:**

New Combined Program – Newsham – Tourism, Recreation and Sport B.A./Applied Gerontology M.S.:

<https://uncw.curriculog.com/proposal:4209/form>

There were questions by the Committee regarding this program. While the justification was good, the documents lacked clarity (emails vs. PDF's). Also needs admission requirements and what is the plan to support the program? Clayton Ferner advised that the Bachelor's and Master's programs already exist and that 4+1 involves extra work for the Coordinator (transitioning between 2 programs). The Dean advised that

there is an agreement for UG and Grad to share credits and that there would be an overlap in the curriculum. Is this enough to approve the combined program?

Curriculum Committee A (Ferner and Erwin) agreed to approve the program. In the future, when there is a new program discussed, we recommend that a representative of the program attend the Grad Council meeting.

*Motion to approve:* Curriculum A; *Seconded:* None required. **All in favor? Yes;** Opposed: No; Abstained: No.

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### **Curriculum Committee B (Barreto, Sackley, Silva, Sweeney)**

Per Daisyane Barreto – The following have been **approved**:

#### **EDUCATION:**

GR Course Deletion – Henning – EDL 518: <https://uncw.curriculog.com/proposal:4095/form>

GR Course Deletion – Henning – EDL 519: <https://uncw.curriculog.com/proposal:4096/form>

GR New Course – DeGennaro – EDL 525: <https://uncw.curriculog.com/proposal:4697/form>

GR New Course – DeGennaro – EDL 629: <https://uncw.curriculog.com/proposal:4694/form>

GR Program Revision – Coaching and Mentoring, Post-Baccalaureate Certificate – Henning: <https://uncw.curriculog.com/proposal:4088/form>

GR Program Revision – Curriculum Studies for Equity, M.Ed. – DeGennaro: <https://uncw.curriculog.com/proposal:4447/form>

GR Program Revision – Educational Leadership (Curriculum and Instruction), Ed.D. – Oxendine: <https://uncw.curriculog.com/proposal:4569/form>

GR Program Revision – Educational Leadership (Educational Administration), Ed.D. – Oxendine: <https://uncw.curriculog.com/proposal:4571/form>

GR Program Revision – Middle Grades Education Spec., M.A.T., Hilburn

GR New Course - Garrett Dikkers - EDL 584 <https://uncw.curriculog.com/proposal:4333/form>

GR New Course - Garrett Dikkers - EDL 684 <https://uncw.curriculog.com/proposal:4659/form>

The following **course revision** is **approved** with a **friendly amendment** to remove C- grade:

GR Course Revision – PED 515 – Huelskamp: <https://uncw.curriculog.com/proposal:4092/form>

#### **BUSINESS:**

GR New Course – Canel – SCM 516: <https://uncw.curriculog.com/proposal:4363/form>

GR New Course – Canel – SCM 571: <https://uncw.curriculog.com/proposal:4364/form>

GR New Course – Canel – SCM 580: <https://uncw.curriculog.com/proposal:4365/form>

GR New Course – Canel – SCM 592: <https://uncw.curriculog.com/proposal:4407/form>

GR New Course – Canel – SCM 598: <https://uncw.curriculog.com/proposal:4411/form>

GR Course Revision – IMB 548 – Carabelli: <https://uncw.curriculog.com/proposal:4780/form>

#### **CREATIVE WRITING:**

The following **course revision** is **approved** with a **friendly amendment** to remove C- grade:

GR Course Revision – CRW 540 – Crowe: <https://uncw.curriculog.com/proposal:4338/form>

GR New Course – Crowe – CRW 541: <https://uncw.curriculog.com/proposal:4340/form>

*Motion to approve:* Curriculum B; *Seconded:* None required. **All in favor? Yes;** Opposed: No; Abstained: No.

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## **NOT APPROVED:**

### **EDUCATION:**

GR Course Revision – EDL 517 – Henning: <https://uncw.curriculog.com/proposal:4011/form>

GR Course Revision – EDL 527 – Henning: <https://uncw.curriculog.com/proposal:4070/form>

GR Course Revision – EDL 528 – Henning: <https://uncw.curriculog.com/proposal:4069/form>

GR Course Revision – EDL 529 – Henning: <https://uncw.curriculog.com/proposal:4094/form>

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Issues include: Need list of graded components. 527/528/529 – syllabus and Curriculog course descriptions are different. They should be the same for consistency.

### **BUSINESS:**

GR New Course – Canel – SCM 585: <https://uncw.curriculog.com/proposal:4366/form>

GR New Course – Canel – SCM 588: <https://uncw.curriculog.com/proposal:4367/form>

Issues include: bad rating scale, no list of assignments (expectations) and exams. Cem Canel will make required changes.

## **4. Other**

Next meetings: April 21 and May 12. The Dean and Ms. Byrnes advised that it might be possible to complete Curriculog items in the April 21 meeting.

## **5. Adjournment**