

GRADUATE COUNCIL
Minutes
Thursday, February 17, 2022, 3:30 pm
(February Meeting #1 of 2)

<https://uncw.zoom.us/j/81671981011?pwd=azRyRVdlbEtXQTlyb1J4eTdZcmRBQT09>

ATTENDANCE:

Council Members: Dr. Barreto, Dr. Bolton, Dr. Erwin, Dr. Ferner, Dr. Hawkes, Dr. Lee, Dr. McClure, Ms. Post, Dr. Sackley, Dr. Scott-Pollock, Dr. Shefsiek, Mr. Silva, Dr. Sweeney

Non-Voting Members: Dr. Holman, Dr. Housand, Mr. Kerr (invited by Dr. Lantz)

Graduate School Staff: Ms. Byrnes, Ms. Phillips, Dr. Donlin Washington

Dr. Donlin Washington presided. (Dr. Finelli was unable to attend due to bereavement leave.)

1. Approval of minutes

a. January 20, 2022 – *Motion to approve:* Dr. Sweeney; *Seconded:* Dr. Sackley; **All in favor?** Yes; *Opposed:* No.

2. Announcements

a. Reapportionment feedback survey

- Deadline is next Tues., 2/22 at 5pm. Results will be presented to Grad Council on Weds., 2/23 prior to our next meeting on Thurs., 2/24.
- Clarification was provided to Faculty regarding Grad Council's purpose and what it means to change policy. **Dr. Finelli will discuss further at our next meeting.**

b. Graduate Faculty status

A new process was initiated (automated through Teams), no paper forms are being used. Currently, looking at the past 2 years. There have been some complaints (as some already completed this). Also, Faculty met the criteria 2 years ago but now some criteria hasn't been met regarding research and attending conferences (due to COVID). **Dr. Finelli will discuss further with Grad Council.**

3. New Business

a. Curriculum (New this month)

Curriculum Committee A (Erwin, Ferner, Hawkes, Post)

Dr. Hawkes led the discussion. After Curriculum A Committee review, the following **course and program revisions** offered for **approval** are:

FINANCE:

GR Program Revision - Finance and Investment Management, M.S. - Sackley

<https://uncw.curriculog.com/proposal:4173/form>

GR Course Revision - FIN 501 - Sackley <https://uncw.curriculog.com/proposal:4156/form>

Motion to approve: Curriculum Committee A; *Seconded:* None required; **All in favor? Yes;** *Opposed:* No; *Abstained:* No.

COURSES PLACED ON HOLD:

The following courses were placed on hold because they **need an impact report and SLO's** listed on the syllabi. Dr. Ferner also commented that they **should be CYBR** courses **and not MIS** courses. He confirmed this with Dr. Vetter prior to the meeting.

INFORMATION SYSTEMS:

GR New Course - MIS 561 - Carabelli <https://uncw.curriculog.com/proposal:4324/form>

GR New Course - MIS 562 - Carabelli <https://uncw.curriculog.com/proposal:4326/form>

Curriculum Committee B (Barreto, Sackley, Silva, Sweeney)

Dr. Sackley and Dr. Sweeney led the discussion. 23 proposals were reviewed prior to the meeting. After Committee review, the following 16 **new courses, course revisions or program revisions** offered for **approval** are:

EDUCATION:

GR New Course - Oxendine - EDL 504 <https://uncw.curriculog.com/proposal:4552/form>

GR New Course - Oxendine - EDL 505 <https://uncw.curriculog.com/proposal:4479/form>

GR New Course - Oxendine - EDL 506 <https://uncw.curriculog.com/proposal:4490/form>

GR New Course - Oxendine - EDL 561 <https://uncw.curriculog.com/proposal:4550/form>

GR New Course - Oxendine - EDL 654 <https://uncw.curriculog.com/proposal:4563/form>

GR New Course - Oxendine - EDL 655 <https://uncw.curriculog.com/proposal:4534/form>

GR New Course - Oxendine - EDL 656 <https://uncw.curriculog.com/proposal:4527/form>

GR New Course - Oxendine - EDL 671 <https://uncw.curriculog.com/proposal:4549/form>

GR Program Revision - Art Education, M.A.T. - Liao <https://uncw.curriculog.com/proposal:3892/form>

GR Program Revision - Teaching English as a Second Language Clinical Residency, Post-Baccalaureate Certificate - Pappamihel <https://uncw.curriculog.com/proposal:3949/form>

CREATIVE WRITING:

GR New Course - Crowe - CRW 520 <https://uncw.curriculog.com/proposal:4445/form>

GR New Course - Crowe - CRW 522 <https://uncw.curriculog.com/proposal:4448/form>

GR New Course - Crowe - CRW 526 <https://uncw.curriculog.com/proposal:4336/form> (Approved conditionally that syllabus receives minor edit regarding overlapping grade ranges. Linda Byrnes will f/u with Dr. Crowe.)

ACCOUNTANCY:

GR Course Revision - MSA 503 - Kerler <https://uncw.curriculog.com/proposal:4764/form>

EDUCATION:

The Committee had questions regarding how students take their electives for these programs. Dr. McClure provided further details and the Committee then approved these 2 program revisions (with the above courses) as well:

GR Program Revision - Higher Education Specialization, M.Ed. - Oxendine

<https://uncw.curriculog.com/proposal:4587/form>

GR Program Revision - Educational Leadership (Higher Education), Ed.D. - Oxendine

<https://uncw.curriculog.com/proposal:4564/form>

Motion to approve (total 16): Curriculum Committee B; Seconded: None required; All in favor? Yes; Opposed: No; Abstained: No.

COURSES PLACED ON HOLD:

These courses have **syllabus issues**. Ms. Byrnes will f/u with Dr. McClure. Dr. Finelli to discuss with Ms. Byrnes.

EDUCATION:

GR New Course - Oxendine - EDL 503 <https://uncw.curriculog.com/proposal:4473/form>

GR New Course - Oxendine - EDL 548 <https://uncw.curriculog.com/proposal:4478/form>

GR New Course - Oxendine - EDL 653 <https://uncw.curriculog.com/proposal:4537/form>

GR New Course - Oxendine - EDL 678 <https://uncw.curriculog.com/proposal:4547/form>

The course descriptions in the 500/600 levels are the same. The catalog needs to have some distinction.

Dr. McClure advised that the distinction is between the 500 Masters and 600 Doctoral levels. The doctoral students would do more work and the assignments are different. He is uncertain as to what syllabi are being used. Dr. Finelli – Does this need to be changed in the catalog?

EDUCATION:

GR New Course - Garrett Dikkers - EDL 584 <https://uncw.curriculog.com/proposal:4333/form>

GR New Course - Garrett Dikkers - EDL 684 <https://uncw.curriculog.com/proposal:4659/form>

For consistency, this revision **needs an impact report**. Dr. Housand confirmed there is no impact and advised that Watson rejected this as a new course and then revised the requirements for the course. Ms. Byrnes will request report from Dr. Hilburn. Dr. Finelli – Is this acceptable?

EDUCATION:

Program Revision – Middle Grades Education Spec., M.A.T., Hilburn

4. Old Business (Curriculum Revisited)

Curriculum Committee A (Erwin, Ferner, Hawkes, Post)

After Curriculum A Committee review of these courses from January, the following **course and program revisions** were offered for **approval**:

ENGLISH

GR Course Revision - ENG 596 – Sweeney <https://uncw.curriculog.com/proposal:4643/form>

GR Course Revision - ENG 598 - Sweeney <https://uncw.curriculog.com/proposal:4656/form>

Page 4

CLINICAL RESEARCH

Program Revision – Clinical Research Operations, Post-Baccalaureate Certificate – Kerr:

<https://uncw.curriculog.com/proposal:4679/form>

Program Revision – Clinical Research and Product Development, M.S. – Kerr:

<https://uncw.curriculog.com/proposal:4680/form>

Motion to approve: Curriculum Committee A; Seconded: None required; **All in favor? Yes**; Opposed: No; Abstained: No.

5. Other -- None

6. Adjournment