ATTCENDANCE:
Council Members: Dr. Barreto, Dr. Bolton, Dr. Ferner, Dr. Hawkes, Dr. Lee, Dr. McClure, Dr. Scott-Pollock, Dr. Shefsiek, Mr. Silva, Dr. Sweeney, Dr. Williard

Non-Voting Members: Dr. Gallek, Ms. Nanney

Graduate School Staff: Ms. Byrnes, Ms. Phillips, Dr. Donlin Washington

Dean Finelli presided.

1. Approval of Agenda and Minutes
   a. November 18, 2021 -- Motion to approve: Dr. Hawkes; Seconded: Dr. Bolton; All in favor? Yes; Opposed: No.

2. Announcements – None

3. New Business

Curriculum A (Ferner, Hawkes, Post, Williard)
Dr. Williard led the discussion. First pass were all courses that had impact reports, a justification and evidence of outreach/confirmation from other departments regarding impact of revisions as well as simple fixes (check a box, etc.) were put in the approved pile. After this analysis, the initial courses offered for approval are:

Biology:
Program Revision – Biology, M.S. – Kamel: https://uncw.curriculog.com/proposal:3814/form

Chemistry:

Computer Science:

Gerontology:

Finance:
**Marine Science:**

*Motion to approve:* Curriculum Committee A; *Seconded:* Dr. Finelli advised that a second is not necessary;  
*All in favor? Yes; Opposed: No; Abstained: No;*

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**Courses Rejected (to be revisited):**
These courses are initially rejected due to changes/clarifications that need to be made in Curriculog. The courses will be re-visited at a future meeting. They are:

**Gerontology:** Courses need vision statements, will be sent back to revise.

**Information Systems:** Dr. Ferner will address these revisions with Dr. Vetter and changes will be made.

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**Points for Discussion (to be revisited):**
Background was required for these courses, impact reports not included.

**Marine Science:** Dr. Finelli gave background. Impact reports were not added yet as they were awaiting the Ph.D. approval (which recently occurred). He will take care of this and these courses will be re-visited by the Committee and the Graduate Council at a future meeting.


**Clinical Research:** There was a discussion about word limits in the catalog and program learning outcomes. Ms. Byrnes will work with the department and the Committee to resolve this. These courses will be re-visited at a future meeting.

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Curriculum B (Barreto, Sackley, Silva, Sweeney)
Dr. Sweeney led the discussion. The 7 courses listed below were simple and straightforward and the Committee recommended that they be approved:

Accountancy:
Course Revision – MSA 534 – Kerler:

Communications:

Motion to approve: Curriculum Committee B; Seconded: Dr. Finelli advised that a second is not necessary; All in favor? Yes; Opposed: No; Abstained: No.

Clarification Needed (then Approved):
Accountancy: The Committee noted that classes historically numbered as 500 are considered introductory courses. However, this is not an introductory course. Dr. Lee advised that their students are managed closely so she doesn’t think there will be confusion. She will provide feedback to MSA program. Dr. Finelli said that since the Committee just needed clarification that this course should be considered for approval:
Motion to approve: Dr. Sweeney; Seconded: Dr. Scott-Pollock; All in favor? Yes; Opposed: No; Abstained: No.

Accountancy: The course appears in the Grad Catalogue but is missing from the Cameron website. Ms. Byrnes will see who is managing that page and let them know. Dr. Finelli said that since the Committee just needed clarification that this course should be considered for approval:
Motion to approve: Dr. Sweeney; Seconded: Dr. Barreto; All in favor? Yes; Opposed: No; Abstained: No.

Accountancy: There was confusion about the title. Ms. Byrnes clarified the title since all updates have not been made in Curriculog (in relation to this course and other departmental courses being proposed).
Motion to approve: Dr. Sweeney; Seconded: Dr. Hawkes; All in favor? Yes; Opposed: No; Abstained: No.

Spanish: Switching from a comprehensive exam to a portfolio model. Wording suggested that the student would have a choice – which is incorrect. The edit will be made. Dr. Finelli said that since the Committee just needed clarification that this course should be considered for approval:
Motion to approve: Dr. Sweeney; Seconded: Dr. Hawkes; All in favor? Yes; Opposed: No; Abstained: No.

Course Rejected (to be revisited):
Accountancy: SLO’s and eligible points unclear. Dr. Finelli recommended returning it to the department for revision and the Committee/Grad Councill will address in the future.

4. Old Business - None
5. Other - None
6. Adjournment