

GRADUATE COUNCIL
Minutes
Thursday, September 3, 2020
3:30 pm

<https://uncw.zoom.us/j/95769738765?pwd=TTY4UWVINGc5SEpaVE0wVVJuUC9yQT09>

Council members attending: Drs. Williard, Sweeney, Sackley, McClure, Turrisi, Hawkes, Cox, Nooner, Shefsiek, Pursuit and Bolton. Dean Finelli presided.

Ex-officio members attending: Nivine Richie (CSB), Angela Housand (WCE), David Webster (CAS), Lucy Holman (Randall Library), Samantha Burns (GSA Rep)

Graduate School Staff attending: Linda Byrnes, Nancy Holland, Kimberly Harris, Ross Myers

Guests: Dr. Thomas Williamson, Department of Chemistry and Biochemistry

1. Announcements

- a. Introductions – Voting members, Ex-Officio Members, and Guests introduced themselves. Dr. Finelli provided an update on enrollment and Graduate Council membership.

Terms of Grad Council members will need to be modified to adhere to staggered term requirements in bylaws.

- b. Critical dates for the year
- i. Grad Council Meetings
 - September 3, 2020
 - September 24, 2020
 - October 29, 2020
 - November 19, 2020
 - December 10, 2020
 - January 28, 2021
 - February 25, 2021
 - March 25, 2021
 - April 29, 2021

- ii. Curriculum Review

Monday August 31 - The [Curriculog](#) system should be open and available for form entry . Firefox is the preferred browser. **Please get actions into the system as early as you can so they can be properly reviewed and corrected at the outset.**

Monday October 23 - All Undergraduate and Graduate curricular actions should be “Launched” in the system. “Launched” curricular actions have been approved by faculty proposers and are ready for review by superusers and Melissa Duffield.

Tuesday December 8 - All actions should be through department-level initial review; that is, they should be through any preliminary steps that precede review by College/School curriculum committees.

2. Old Business

- a. Recap of 2019-2020 – Dr. Finelli gave a very brief synopsis of changes implemented during the 2019-2020 Academic Year.
 - i. Process changes
 - 1. Curriculog – Rolled out in 19-20, changes coming based on first year experience
 - 2. App Review – Rolled out in 19-20, minor tweaks
 - ii. New programs and program revisions – Dr. Finelli provided a brief summary of program approval process and current status of programs in review. Dr. Finelli notified the council that System Office review of new programs is currently suspended until January 2021. Further guidance is expected when the portal opens again.
 - iii. Policy changes – Dr. Finelli reviewed policy changes passed in AY 19-20 and requested council to review changes in the catalogue for correctness.

3. New Business

- a. New program presentation – PhD Pharmaceutical Chemistry; Dr. Thomas Williamson presented the Request to Establish followed by Q&A. Department of Chemistry and Biochemistry is currently finalizing the Request to Establish for submission to System Office in January. No significant objections were raised.
- b. New program presentation – MA Psychology Neuroscience and Behavior Concentration; Dr. Kate Nooner presented the new concentration, followed by Q&A. Department of Psychology is aiming at approval before January 2021.
- c. Double counting policy, dual degree programs, micro credentials and stacking; Dean Finelli led brief discussion on these topics, as well as co-mingling issues and possible retention policies changes for Council to review for further discussion.
- d. Grad Council 2019-2020 priorities discussion; several members shared new ideas, for committee structure, by-laws clean-up, coordinator’s training and weekly reporting improvements.

4. V. Other

5. VI. Adjournment 5:10