

Graduate Council Minutes

March 28, 2019

DE 1017 3:30-5 pm

Council members attending: Wei Feng, Mark Imperial, Jessica Magnus, Kate Nooner, Eleni Pappamihiel, Patti Turrisi and Tamara Walser. Kristen Bolton presided. Other attendees: Todd Berliner, Linda Byrnes, Nancy Holland, Angela Housand, Tom Porter, Melissa Urch and David Webster.

1. Welcome and approval of minutes from Feb 28, 2019 meeting **Approved**
2. Sub Committee Reports
 - a. Student Affairs **No report**
 - b. Program and Curriculum
 - Dr. Todd Berliner to discuss Film Studies- **Council was generally in favor of the proposal and will vote in April**
 - CMR- Emergency and Disaster Management certificate – new courses CMR 582, 583 and 587 **These courses need to be reviewed for the April meeting**
 - c. Policy & Planning
 - Add section on *Student Contact Hours*? **approved:**
 - **Student Contact Hours**

SACS stipulates the number of contact hours instructors must meet per contact hour. This regulation applies to all courses regardless of delivery method.

The university reserves a three hour block for final examinations. All final exams (or equivalent culminating assignments) if given, must take place during the designated time. Instructors may or may not use the final examination time, however instructors must ensure the course meets the required student contact hours as stipulated by SACS regulations.
 - Delete section on *final exam policy*? **Approved to delete whole section**
 - Revise section currently called *Master's Degree Examination*. Change to *Exit Requirements* and revise text. **Approved**
 - Revise *Leave of Absence* section **Approved**
 - Revise *Directed Independent Study* section – add a doctoral option **Approved**
 - Discuss *Continuous Enrollment* **Will discuss in April meeting**
 - **Also need to discuss Dual Enrollment/Degrees**
3. New Business- **Will discuss in April**
 - a. Graduate Council elections
 - b. Work needed on bylaws
4. Graduate Faculty Approvals
5. Adjournment