

## Graduate Council Minutes

Jan 31, 2019

DE 1017 3:30-5:00 pm

In attendance: Chancellor Sartarelli (briefly), Meghan Sweeney, Patty Turrisi, Wei Feng, Chad Lane, Mark Imperial, Jeanne Persuit, Kristin Bolton, Tammy Hunt, Jessica Magnus, Eleni Pappamihel, Angela Housand, Tamara Walser, Thom Porter, Nate Akers (GSA Rep), Linda Byrnes (Grad School), Nancy Holland (Grad School), Carol McNulty (presiding)

1. Welcome
2. Minutes from Nov. 29, 2018 meeting approved
3. Sub Committee Reports
  - a. Student Affairs – no report
  - b. Program and Curriculum
    - CHHS, new program, Athletic Training- *Passed*
    - CAS, new track for Conflict Resolution Management, Emergency and Disaster management (*note, last meeting we approved a certificate program of the same title. This is the same curriculum but for degree seekers.*)- *Passed*
    - Forensic Sciences, course description change- *Passed*
    - 5<sup>th</sup> year combined program – BS in Computer Sci/MS in Computer Sci and Information Systems (Curry Guinn and Clayton Ferner). *Supported*
      - CG and CF presented an overview of the program, which has already been approved by the Faculty Senate at the undergraduate level.
      - Though there are no changes to the curriculum, the Graduate School unanimously voted in support of the 4+1 program.
  - c. Policy & Planning
    - Voted on degree conferrals 6 times per year according to OAP calendar- *Passed*
    - Discussed proposed changes (handout was provided). No vote taken, but will vote in February.
      - Retention policy- need language about program retention policies. Where should program policies be posted? Website? Guidelines? Separate catalog?
      - Should dismissal be for all UNCW programs? Probably not, but need to change that language.
      - Address reapplications after dismissal, but needs to be in a separate section.
      - Final Exam Policy- could also include culminating projects
      - Master's Degree Examination- change to exit requirements since not all programs use an exam.
      - Registration- add section for OAP students
      - Continuous Registration Policy- need much more time to discuss, so will table until February
      - Other policies that were tabled: Leave of Absence, Directed Independent Study, and Application for Admission to Candidacy and for the Degree
4. Program Overviews
  - a. PhD Pharmaceutical Sciences
    - Thomas Williamson provided an overview of the proposed program and the Letter of Intent. Council members were provided a copy of the Letter of Intent and the powerpoint presentation. Several suggestions were made, including making all courses 600 at the doctoral level.
    - The program was well- articulated and supported.

- b. MA Integrated Marketing and Communications
  - Jeanne Pursuit presented the curriculum for the new MA program.
  - Expecting 15 students per cohort, and delivery will be OAP, not AP.
  - Program was well-articulated and supported.

5. New Business

- a. Electronic thesis and dissertation submission database
  - Lucy Holman, University Librarian, presented information about making electronic copies of dissertations and thesis available to our students via a global database.
  - Agreed that we should probably start with dissertations.
  - Several logistical issues to figure out: Should we require it as a university? Program area? Optional?
  - Lucy will follow up with departments with doctoral programs producing dissertations. That was feedback can be collected and shared.
- b. Need Graduate School Banner carriers for graduation:
  - Cameron School of Business- Fri. 5/10 at 2:00 : Tammy Hunt
  - CHHS- Fri., 5/10 at 6:00: Kristin Bolton
  - WCE- Sat., 5/11 at 9:00 TBD
  - CAS- Sciences and Humanities- Sat., 5/11 at 12:30 TBD
  - CAS-Creative Arts, Social Sciences and GLS- Sat., 5/11 at 4:00 TBD

6. NEXT MEETING: Thursday, Feb 28 at 3:30, DePaulo Conference Room

7. Adjournment at 5:05 pm