

**GRADUATE COUNCIL**  
**Minutes**  
**Thursday, September 25, 2014**  
**3:30 pm, DePaolo Hall Conference Room**

**Council members attending: Drs. Almeida, Barth, Boomershine, Ciner, Fain, Feng, Janicki, Kinsey, Moallem, Pilgrim, Schlichting, Sweeney and Taylor. Also attending: Rob Morgan, David Webster, David Childers, Wanda Underwood and Nancy Holland.**

**I. Approval of minutes of April 24, 2014 minutes, approved.**

**II. Announcements**

**Welcome to Newly Elected Graduate Council:** Amanda Boomershine, Department of Foreign Languages & Literatures (Division I); Steve Kinsey, Department of Biology & Marine Biology, Carol Pilgrim, Psychology (Division II); Taylor Fain, Department of History (Division III); Tom Janicki, Department of Information Systems and Operations Management (Division IV); Kathleen Schlichting, Department of Early Childhood, Elementary, Middle, Literacy and Special Education, (Division IV).

**Graduate Faculty Update:** The following faculty have been approved since the last Graduate Council meeting.

**Cameron School of Business**

**Accounting & Business Law – Fara Elikai, five year appointment**  
**Economics & Finance – William Compton, five year appointment, Christopher Dumas, five year appointment, Peter Schuhmann, five year appointment**  
**Information Systems & Operations Management – Judith Gebauer, five year appointment Thomas Janicki, five year appointment, Doug Kline, five year appointment, Barry Wray, five year appointment**  
**Marketing – Thomas Porter, five year appointment**

**College of Arts & Sciences**

**Biology & Marine Biology – Stuart Borrett, five year appointment, Lawrence Cahoon, five year appointment, Michael Durako, five year appointment, Steve Emslie, five year appointment, Heather Koopman, five year appointment, Ann Pabst, five year appointment, Frederick Scharf, five year appointment, Ann Stapleton, five year appointment, Carmelo Tomas, five year appointment, Ami Wilbur, five year appointment, Amanda Williard, five year appointment**  
**Computer Science – Clayton Ferner, five year appointment, Curry Guinn, five year appointment, Kim HyunBum, three year appointment**  
**Creative Writing – Emily Smith, five year appointment**  
**English – Cara Cilano, five year appointment, Lance Cummings, three year appointment, Jennifer Kontny, three year appointment, Sarah Maddalena, three year appointment, Anirban Ray, three year appointment, Colleen Reilly, five year appointment**  
**Foreign Languages & Literature – Amanda Boomershine, five year appointment, Michael Gordon, three year appointment, Emmanuel Harris, five year appointment**  
**Geography & Geology – Michael Benedetti, five year appointment, David Blake, five year appointment, Doug Gamble, five year appointment, Joanne Halls, five year appointment, Eric Henry, five year appointment, Sharon Hoffmann, three year appointment, Patricia Kelley, five year appointment, Chad Lane, five year appointment, Richard Laws, one year appointment, Michael Smith, five year appointment**  
**History – Glen Anthony Harris, five year appointment**  
**Mathematics & Statistics – Michael Freeze, five year appointment, Susan Simmons, five year appointment, Allison Toney, five year appointment, JinLiang Wang, three year special appointment, Yaw Chang, five year appointment**  
**Philosophy & Religion – Walter Conser, five year appointment**  
**Public & International Affairs – Jennifer Biddle, three year appointment, Milan Dhuly, one year appointment, Christopher Prentice, three year appointment**  
**Physics and Physical Oceanography – Moorad Alexanian, five year appointment, Liping Gan, five year appointment**  
**Sociology & Criminology – Randy LaGrange, five year appointment, Jennifer Vanderminden, three year appointment**

College of Health & Human Services  
School of Social Work – Angelena Vandenburg – special three year appointment

**Watson College of Education**

Early Childhood, Elementary, Middle, Literacy and Special Education – Linda Mechling, five year appointment, Shelby Morge, five year appointment, Dan Wait – five year appointment  
Educational Leadership – Elizabeth Barber, three year appointment, Kevin McClure, three year appointment, Michele Parker, five year appointment, Andrew Rinko, special three year appointment, Robert Tripp, special three year appointment  
Instructional Technology Foundations and Secondary Education – David Gill, five year appointment, Angela Housand, five year appointment

**Internship Agency Approval:** The following internship agencies have been approved.

- King County – Wastewater Treatment – HR
- Carolina Center for Applied Behavior Analysis and Autism Treatment
- Central Regional Hospital
- J. Iverson Riddle Center
- Mariposa School for Children with Autism
- May Center for Autism Spectrum disorders
- Murdoch Center
- Cape Fear Resource Conservation & Development
- PharPoint Research, Inc.
- The Boeing Company
- NC Coastal Federation
- Charlotte Hornets
- New Hanover County Planning & Inspections Dept.

**III. New Business**

**Program & Curriculum Committee:** 37 curricula items in [WebNow](#)

MBA 533, course description change, approved  
MBA 533, title change, approved  
MBA 541, title change, approved  
IMB 901, course description change, approved  
CRW adding 4 ENG courses to MFA catalogue description, approved  
Geoscience modifying admissions requirements, approved  
31 deletion forms for CSB,  
BLA – 560, 564, 565, 591 and 592, approved  
ECN – 520, 521, 526, 565 and 592, approved  
FIN – 535, 536, 537, 538, 565, 591 and 592, approved  
MKT – 540, 546, 548, 549, 565 and 592, approved  
MGT – 550, 555, 556, 558, 565, 591, 592 and 595, approved

**\*REVISED - 9 curricula items omitted from Agenda**

ENG – 520, 522, 523, 524, 526 and 546 – deletions, approved  
EVS – 582, revised, approved  
CRW 546 and 548, revised, approved

**Develop a policy for the maximum # of hours that TAs shall be allowed to work**

*Draft Policy*

*University policy for graduate student employment as a graduate research or teaching assistant (GRA or GTA) is 20 hours per week. The Graduate School must approve exceptions to the 20-hour limit for Graduate Assistants,*

*up to 29 hours from all sources, during the academic year. Graduate students working temporary jobs on campus other than as Graduate Assistants and in summer are also limited to 29 hours.*

*Exceptions to exceed the 29-hour graduate student limit from all sources must be provided in advance, in writing, by the appropriate College Dean or Vice Chancellor and must include the College Dean's or Vice Chancellor's agreement to cover the resulting healthcare costs.*

## **Graduate School Mission Statement**

### *Mission Statement*

*The Graduate School provides leadership and coordination in developing and maintaining graduate programs that complement and extend UNCW's undergraduate offerings. These programs, which are responsive to local and national needs and consistent with the university's mission, are designed to prepare students for successful careers in basic and applied research, develop their art to a professional level, provide the necessary background skills and experience needed for many professional positions, or enable students to continue their education beyond UNCW. To meet these objectives, the Graduate School monitors programs to ensure that their standards and performance are of the highest quality. It also provides logistical support necessary to enhance the graduate experience and facilitate progress toward the degree. In adjusting to a changing educational environment, the Graduate School promotes communication and cooperation among faculty and students across traditional academic boundaries, promotes development of innovative and interdisciplinary programs, seeks funding to support these programs, helps create an environment that will allow research and creative activity to flourish, and provides leadership in achieving diversity in all aspects of graduate education.*

*Revised 03/27/03*

*Approved by Graduate Council*

### **Policy & Planning Committee:**

- A. Update Graduate Council bylaws**
- B. Catalogue update & revision**
- C. Update program review guideline**

### **Graduate Faculty Committee:**

- A. Update coordinator manual**
- B. Update current graduate faculty criteria and the add criteria for those departments lacking criteria**
- C. Update Teaching assistantship manual**
- D. Update Thesis/dissertation manual**

## **IV. Old Business**

### **Policy & Planning Committee**

- A. Grade appeal process**
- B. Transfer credits, maximum # to allow in**

**C. Continuing Education credit**

**V. Other**

**MSCSIS – Drop concentrations from degree string – approved by the dean during summer recess**

**Update on MS in Applied Data Analytics**

**Appendix F submissions:**

**Part time MSW**

**MAT Education**

**MED Education, Language & Literacy**

**DNP**

**VI. Adjournment 4:45 pm**