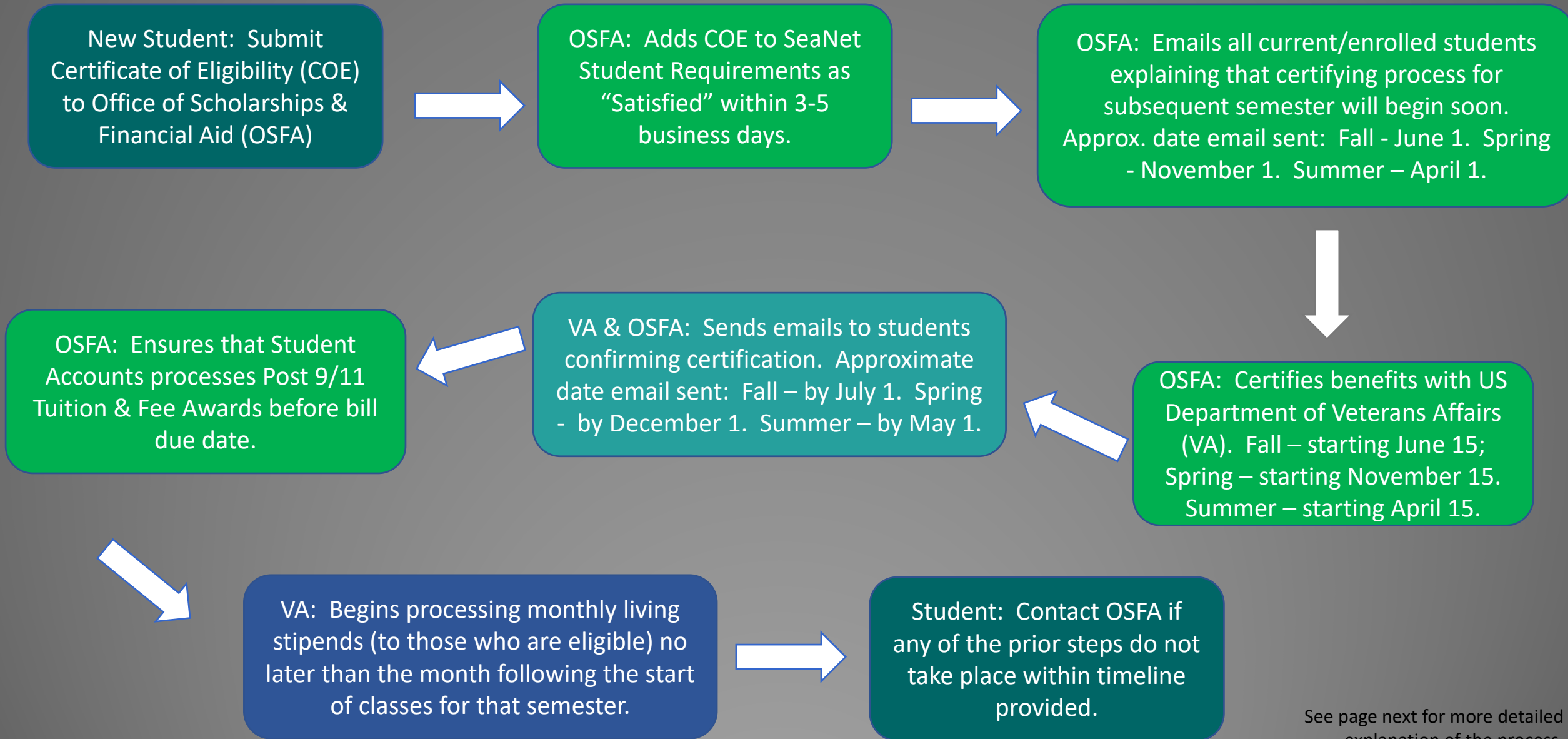


Military Benefits Workflow



See page next for more detailed explanation of the process.

Military Benefits Workflow - Details

- New students will turn in their Certificate of Eligibility (COE) to the Office of Scholarships and Financial Aid (OSFA). This typically occurs when the student completes orientation, but it can be provided before then. The COE can be obtained from their, the parent's, or spouse's military branch contact and/or applied for at benefits.va.gov. New students can turn in a New Student In-take form with the pertinent information while the COE is being requested.
- OSFA will list the COE as "satisfied" on SeaNet under Student Requirements within 3-5 business days as a confirmation of receipt.
- OSFA will email all returning students who have previously used their benefits in the prior term, informing them that the certifying process will begin soon. Students will be required to opt out of the certification process (by emailing veterans@uncw.edu) if they wish not to use benefits for the subsequent semester or if their benefits will be changing. Students will no longer need to submit a class schedule to OSFA. Emails for fall will be sent around June 1, for spring around November 1, and for summer around April 1.
- OSFA will begin the certification process with the US Department of Veterans Affairs (VA). For fall this will begin June 15, for spring it'll begin November 15, and for summer it'll begin April 15.
- The VA and OSFA will send email confirmations to students as the certifications are completed. The approximate dates these emails will be sent by are July 1 for fall, December 1 for spring, and May 1 for summer. For new students, this process may take place later based on the submission of your COE and when you register for classes.
- OSFA works with Student Accounts to ensure that Post 9/11 Tuition and Fee credits are applied to each student who has been certified. The goal is that this takes place 7-10 days after certification and ideally before the e-bill is issued. However, depending the volume of work/contact at the time, it could be delayed and will be completed by the bill due date at the latest.
- The VA begins processing monthly living stipends for students (if eligible) at the beginning of the month starting the month following when classes started.
- Students should contact their financial aid counselor should any of these processes not take place within the timeframes provided.