



Benefits of Employing Work Study Students

Student employment provides financial support to students while pursuing their education, but there are also advantages for the university, such as:

- Enabling cost-effective human capital
- Gaining insight to viewpoints from the student perspective, and
- Allowing the incorporation of current trends and ideas within the organization's approach to service delivery

"The University Learning Center has partnered with UNCW's Financial Aid office for many years, hiring student staff as office assistants for our two front desks. Our center sees many student visitors for tutoring and advising, and we depend on the student staff to provide good customer service."

Gail Hogan, Office Manager
UNCW University Learning Center

Position Examples

Data Analysis & Coding Assistant
Digital Projects Assistant
Equipment Room Assistant
Event Planner
Front Counter Liaison
Graphic Designer
IT Assistant
Manager, Athletic Team
Marketing Manager
Office Assistant
Program Assistant
Research Assistant
Social Media Assistant
Video Manager
Web Developer

Visit <https://www.uncw.edu/finaid/OSFAForms.html> to complete the job description and skills inventory forms to request a position.



Office of Scholarships & Financial Aid

601 S. College Rd
Warwick Center, Room 140
Wilmington, NC 28403-5951

Phone: 910.962.3177
Fax: 910.962.3851
E-mail: workstudy@uncw.edu



UNIVERSITY of
NORTH CAROLINA
WILMINGTON

WORK STUDY PROGRAM

Campus Employers

Office of
Scholarships &
Financial Aid



What is Work Study?

Work-Study is a program for students who demonstrate financial need as determined by the Free Application for Federal Student Aid (FAFSA). Work study provides funds to higher education institutions as matching funds for the wages of students employed both on and off campus.

Work study funding is provided by the U.S. Department of Education. Annual allocations vary and determine the number of allowed positions each year.



Mission Statement

The UNCW FWS program facilitates partnerships among students, faculty, staff and the community by enabling employment experiences that engage students in processes that contribute to responsible citizenship.

We value opportunities that:

Align with the academic interest of students,

Balance academic and employment responsibilities

Cater to career and industry possibilities,

Deepen the understanding and appreciation of diversity,

Empower students with an expanded set of technical and professional skills,

Fulfill the fiduciary expectations of the US Department of Education while providing a framework to offset educational expenses for students, and

Grow areas of personal development for students.

FAQs

How are students identified?

Eligible students apply for positions using the UNCW Career Center's Handshake software <https://uncw.edu/career/handshake.html>.

How are students paid?

Students receive a monthly paycheck. In general, 75% of the wages are paid with federal funding; the remaining 25% is paid by the hiring department/organization. Currently, UNCW pays the nonfederal share on behalf of the hiring department/organization.

How many hours are students permitted to work?

A student may work a maximum of 20 hours per week while classes are in session and 40 hours per week during breaks. On average, students work between 10-15 hours per week.

What are the steps to get started?

Submit a job description and skills inventory for each position type that is desired. Fillable forms are available at: <https://uncw.edu/finaid/>