**Transfer Information for Advisors**

The first half of this document deals with students entering under the CAA. The second half deals with all other transfer students. The text appearing in red elaborates upon the information transfer students access on UNCW’s website (text appearing in black; see also accompanying ‘external package’ doc) and is meant to provide advisors with the full scope of University Studies requirements. This scope entails the distinction of University Studies requirements into four types: **lower level; upper level; in the major; and graduation.**

For quick reference, here is a breakdown of those requirements:

- **lower level gen ed:**
  - First Year Seminar (all transfer students are exempt from this req)
  - Lifetime Wellness
  - Composition
  - Math and Statistics
  - Foreign Language
  - Aesthetic, Interpretive, and Literary Perspectives
  - Historical and Philosophical Approaches
  - Scientific Approaches to the Natural World
  - Understanding Human Institutions and Behaviors
  - Writing Intensive (3 hours)
  - Information Literacy (3 hours)

- **upper level gen ed:**
  - Living in Our Diverse Nation
  - Living in a Global Society
  - Thematic Transdisciplinary Clusters
  - Explorations Beyond the Classroom

- **major requirements:**

- **graduation requirements:**
  - Writing Intensive (6 hours, with 3 as major requirement)
  - Information Literacy (6 hours, with 3 as major requirement)

**CAA Transfer Students**

The North Carolina Comprehensive Articulation Agreement (CAA) is a statewide agreement governing the transfer of credits between NC community colleges and NC public universities and has as its objective the smooth transfer of students. This agreement has been approved by the Board of Governors of the University of North Carolina and the NC State Board of Community Colleges.

Under the CAA, the following groups of transfer students will have met nearly all of UNCW's **lower division** University Studies requirements, including 3 hours of Information Literacy and 3 hours of Writing Intensive competency credit, but will still need to fulfill the Lifetime Wellness and Foreign Language requirements:

- Students with an AA or AS degree (earning a grade of "C" or better in all courses); and
- Students who complete the 44-Hour Core Curriculum (earning a grade of "C" or better in all courses).
The CAA’s current structure requires that students take 6 hours in Math, which articulate to fulfill both MAS and QLR at UNCW. This policy automatically awards all CAA transfer students 3 hours each in IL and WI without linking either competency to a specific course. CAA students will still need to fulfill 6 hours of IL and 6 hours of WI as **graduation requirements**. In consultation with an advisor, CAA students can submit a [Petition for Crediting a University Studies Competency Requirement form](http://www.uncw.edu/universitystudies/documents/PetitionForm.pdf) for 3 hours of IL and/or 3 hours of WI. However, in order to avoid awarding CAA students twice for a single IL or WI experience in their previous coursework, these students must submit two Petitions for Crediting a University Studies Competency (that is, provide evidence of having had two IL or WI experiences) in order to receive an additional 3 hours in either competency on top of the 3 awarded automatically. **NOTE**: All transfer students will be required to submit documentation, including syllabi and assignments from previously taken coursework, along with their Petition requests.

In addition to the two requirements named above, students entering under the CAA will also be held to the following **upper level** University Studies requirements:

- 3 hours of Living in Our Diverse Nation coursework
- 3 hours of Living in a Global Society coursework
- 9 hours of Thematic Transdisciplinary Cluster coursework; students completing a second major or minor are exempt from the Thematic Transdisciplinary Cluster requirement.
- one Explorations Beyond the Classroom experience.

In consultation with an advisor, students can submit a [Substitution/Waiver of Degree Requirements form](http://www.uncw.edu/reg/documents/Waiver_Subst_form.pdf) in order to have previously taken coursework considered for the Living in Our Diverse Nation, Living in a Global Society, and 3-6 hours of the Thematic Transdisciplinary Cluster requirements; students completing a second major or minor are exempt from the Thematic Transdisciplinary Cluster requirement.

CAA transfer students must complete the following University Studies requirements at UNCW (no transfer substitutions allowed):

- 3 hours of Thematic Transdisciplinary Cluster
- one Explorations Beyond the Classroom experience

CAA students will still need to fulfill the Capstone requirement in their **major**.
**All Other Transfer Students**

UNCW will accept a maximum of 93 hours of credit from a four-year institution and 64 hours of credit from a two-year institution. Credit earned at another institution with a grade of “C” (2.00) or better is accepted by the university if the work transferred is comparable to offerings at UNCW. For information regarding transfer of credit, go to www.uncw.edu/transferadmissions, on the right-hand side click on Transfer of Credit, then click on Transfer Credit Equivalencies, and follow the directions.

Transfer students will be held to all University Studies requirements, except First Year Seminar. The information about transfer equivalencies provided at the website named above provides students with information on how some previously earned credit will transfer and, thus, will automatically satisfy specific University Studies requirements. Transfer students may find, however, that, while courses taken at other institutions satisfy requirements there, those same credits may not fulfill University Studies requirements at UNCW.

In those instances, students may, in consultation with an advisor, submit a Substitution/Waiver of Degree Requirements form ([http://www.uncw.edu/reg/documents/Waiver_Subst_form.pdf](http://www.uncw.edu/reg/documents/Waiver_Subst_form.pdf)) in order to have previously taken coursework considered for the following University Studies requirements:

- Lifetime Wellness
- Composition
- Mathematics and Statistics
- Foreign Language
- Aesthetic, Interpretive, and Literary Perspectives
- Historical and Philosophical Approaches
- Scientific Approaches to the Natural World
- Understanding Human Institutions and Behaviors
- Living in Our Diverse Nation
- Living in a Global Society
- 3-6 hours of Thematic Transdisciplinary Cluster requirement; students completing a second major or minor are exempt from the Thematic Transdisciplinary Cluster requirement.

Students may also work with their advisors to submit a Petition for Crediting a University Studies Competency Requirement in order to have previously taken coursework considered for the lower level general education Writing Intensive and Information Literacy requirements, as well as for the Quantitative and Logical Reasoning requirement. **NOTE:** Transfer students will be required to submit documentation, including syllabi and assignments from previously taken coursework, along with their Petition requests.

- Writing Intensive (3 hours)
- Quantitative and Logical Reasoning
- Information Literacy (3 hours)

Students will still need to fulfill 6 hours of IL and 6 hours of WI as graduation requirements. In consultation with an advisor, students can submit a Petition for
Crediting a University Studies Competency Requirement form ([http://www.unCW.edu/universitystudies/documents/PetitionForm.pdf](http://www.unCW.edu/universitystudies/documents/PetitionForm.pdf)) to have previously taken coursework considered for the QLR req, 3 hours of IL and/or 3 hours of WI.

Non-CAA transfer students must complete the following University Studies requirements at UNCW (no transfer substitutions allowed):

- 3 hours of Thematic Transdisciplinary Cluster
- one Explorations Beyond the Classroom experience

Non-CAA students will still need to fulfill the Capstone requirement in their **major**.