Undergraduate Studies
Organizational Roles and Responsibilities
Associate Director of Applied Learning

Role
The Associate Director of Applied Learning manages projects and programs that advance innovation in applied learning pedagogy and support a teaching and learning community of applied learning scholars.

Qualifications
- Appointment at Assistant Professor or Senior Lecturer required; Appointment at Senior Lecturer or Associate/Full Professor preferred.
- Experience working on campus-wide initiatives. Able to communicate effectively across disciplines and divisions with both faculty and staff.
- Expertise in Applied Learning (e.g., successful implementation of funded initiatives, experience with applied learning pedagogy, and history of applied learning scholarship)
- Record of successful coordination/management. This may include experiences such as program/section coordinator, principal investigator, committee chair of university-level committee.

Appointment and Term
The Associate Director will be recruited through an internal process conducted by a committee with members of the ETEAL Advisory Board and the Applied Learning & Teaching Committee. The Associate Director reports to the Director of Applied Learning, and is appointed by the Associate Vice Chancellor and Dean of Undergraduate Studies. The term is one-year initial appointment, renewable for three-year term. Expected start date is May 15th, 2018.

Responsibilities of the Associate Director of Applied Learning
- Oversee the planning and execution of the Applied Learning Summer Institute
- Coordinate the Applied Learning & Teaching Community
- Facilitate programming with the ALTC Fellows and CTE/CFL
- Work with the Director of Applied Learning and Applied Learning Social Research Assistant to run ETEAL and SURCA RFPs, and other applied learning initiatives.

Compensation
The Associate Director of Applied Learning will receive a 3-course buyout/academic year, and 2 months summer support.

Evaluation
The Associate Director of Applied Learning undergoes an annual performance review conducted by the Associate Vice Chancellor & Dean of Undergraduate Studies with input from the Director of Applied Learning.

To Apply: Send a one-page letter of interest addressed to the Associate Director of Applied Learning Search Committee and a current CV to ETEAL@uncw.edu by March 7th, 2018.