Dear MSA (and add-on licensure) Students,

My name is Bill Sterrett and I am the coordinator and advisor for our Master of School Administration (MSA and add-on licensure) program here at UNCW. I wanted to be sure you have the opportunity check out our updated MSA home page and see our Frequently Asked Questions. In terms of advising, please watch my overview here at this link. Related helpful documents, such as our Record of Progress planning sheet for MSA and our Record of Progress planning sheet for Add-on Licensure can be found on our home page.

Here are some important updates and reminders:

1. **Registration**: Please check the UNCW Graduate School Calendar site for the latest on registration and other important information. Registration opens Nov. 6! To register for courses, check out this link. Students wishing to register for distance/extension courses should take a course ending with the ‘-800’ designation, such as EDL 530-800, etc.

2. **Available Classes**: Search for Classes at this Seanet link. (Select the Spring ‘18 semester and “Educational leadership,” for example). Please note that you may want to consider taking the following MSA Courses:
   a. EDL 512 (Legal Issues and Policy),
   b. EDL 526 (Managerial Leadership)- this course is typically offered in fall, extra session this spring,
   c. EDL 530 (Curriculum),
   d. EDL 566 (Supervision and Teacher Evaluation),
   e. EDL 568 (Ed Program Design & Evaluation).
   f. EDL 571 (Internship II) please contact the same instructor you had for 570 (although Dr. Walser’s students will now be in Dr. Robinson’s section), indicate your interest in the course, provide your student 850—number, and indicate whether you are “on campus” or “extension/ distance” and whether or not you are “MSA full degree” or “add-on licensure.”

3. Some **other dates** to remember:
   a. **MSA (full degree) students**. For students planning to graduate in Spring 2018, applications are due by March 2, 2018; for this and other finalized dates and details see here: [http://www.uncw.edu/gradschool/currentstudents/graduation.html](http://www.uncw.edu/gradschool/currentstudents/graduation.html)
   b. **Add-on licensure students**. Prior to the end of May, please contact Logan Sidbury in the Associate Dean’s office (at sidburylm@uncw.edu) to complete paperwork for
your add-on licensure- this is important! You must complete this paperwork to receive your licensure update!

Again, please do not hesitate to contact me if I can be of further assistance.

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