

**REQUEST FOR PROPOSALS: Summer Undergraduate Research and Creativity Awards (SURCA)  
Applications due to ETEAL by March 20, 2015**

The Office of Undergraduate Studies is proud to announce the 2015 SURCA competition. As a result of the unified budget process, CSURF and ETEAL have secured funds to enhance scholarly activity opportunities for faculty-mentored undergraduate research or creative scholarship over the summer. Faculty members are encouraged to submit applications that involve currently enrolled undergraduate students in research and creative activities. Enhancing undergraduate scholarly activity is the primary priority for these awards, whether faculty apply to involve students in their own work or to support independent projects. These awards are supported and jointly administered by ETEAL and CSURF.

Specifically,

1. **Goal:** enhance research and creativity opportunities for undergraduate students.
2. **19 proposals were funded in summer 2014.** We expect to fund a similar number this summer 2015. All funds must be completed/expended by July 31, 2015 pursuant to university spending guidelines.
3. **Award Amounts:** up to \$5,000 for a faculty-student(s) team. Funds will be dispersed consistent with university policies and as follows:
  - a. Up to \$1500 for mentoring of undergraduates. Typically this will be a stipend to the faculty mentor. Or these funds can be used in part (up to \$1000) for direct graduate student mentoring of undergraduates.
  - b. Up to \$3000 in student payment(s) for 300 hours of work distributed over the summer (May 15 to July 31; e.g., 7.5 weeks x 40 hours per week x \$10 per hour.) All undergraduates will be paid at \$10 an hour (subject to applicable taxes). This amount may be split among undergraduates if appropriate.
  - c. Up to \$500 for student travel to collect data, supplies, or other expenses related to the scholarly activity (e.g., facility fees, etc.).
4. **Eligibility:**
  - a. Faculty: Faculty members who hold full-time appointments on the UNCW campus. Faculty members not returning to UNCW full-time in Fall 2015 are ineligible.
 

From the Faculty Handbook: The university's faculty, broadly defined, consists of . . . members of the teaching, research, or administrative staff who hold an academic title, including those on special faculty appointment. Academic titles include professor, research professor, visiting professor, associate professor, research associate professor, visiting associate professor, assistant professor, research assistant professor, visiting assistant professor, lecturer, senior lecturer, and special faculty members.
  - b. Students: Students must be currently enrolled, that is, pre-registered for the Fall 2015 semester. Students are not required to be registered for Summer 2015 sessions. Involvement of rising juniors is especially encouraged.
5. **Application:** [Cover sheet](#) and complete application submitted in digital format to [E2TEAL@uncw.edu](mailto:E2TEAL@uncw.edu)
  - a. Cover sheet indicating approval from Faculty, Student and Department Chair (School Director)
  - b. Name of faculty supervisor, department/school.
  - c. Name of student(s), Major(s)

- d. Description of student learning experience(s) and how student(s) will be involved in scholarly activity (not more than 2 pages).
  - e. Description of how funds will be spent
  - f. Two-page (max) faculty CV, including record of previous activity mentoring undergraduates (491, 499, presentations, publications, etc.)
  - g. Student Resume or CV, including record of previous research experience, relevant skills or training.
6. **Dissemination of Findings:**
- a. Successful faculty applicants will be expected to submit to ETEAL@uncw.edu by September 1, 2015, a brief report and reflection (see below). Students must complete a reflection that addresses EBC student learning outcomes and questions on mentoring (see below).
  - b. Faculty mentors are expected to work with students to ensure results of the scholarly activity are presented at the UNCW Fall Student Research Showcase. Students are expected to present at this showcase.

**Review:** Proposals will be reviewed by members of the CSURF and ETEAL Faculty Advisory Boards who will make recommendations for funding.

A successful proposal must reflect the EBC Student Learning Outcomes:

- EBC 1. Intention: Articulate their expectations, the purpose, and/or the goals of the experience in terms of their personal educational development.
- EBC 2. Application of Knowledge: Synthesize knowledge drawn from their coursework to address the issues/challenges/questions involved in the experience.
- EBC 3. Critical Reflection: Communicate the impact or significance on their personal educational development and on others in the profession or in the field at the conclusion of the experience.

### **Reflection Prompts**

As part of your SURCA project, both the Faculty Mentor(s) and Students involved must complete critical reflections, thoughtfully examining their experiences and what they've learned and gained. Prompts will vary from faculty to students and will cover the following four categories:

#### Both Faculty and Students

1. Mentorship: Students should discuss the role their faculty mentors played in their experience and the impact they had on their learning; Faculty Mentors should discuss the experience of mentorship and any insights they gained as a result.
2. Future Directions: Students should explore the project's impact on you, your future, and how the things you have learned and experienced may influence your research directions. Faculty should discuss any impact this project made on their teaching and any changes they plan to make to their future mentoring experiences.

#### Students only

3. Prior Learning: A discussion of the foundational knowledge you brought into this project and how you applied your past knowledge and experience to this project.
4. Present Experience: A summary of your research activities and their results, both immediately and on the wider field or discipline. You should also be prepared to discuss how these results relate to your own expectations or assumptions about the project.