



WHO CAN I CONTACT IN FINANCE?

What Do I Have a Question About?	Contact Person	E-Mail @uncw.edu	Phone
Account Codes	Keith Westcott	westcottk	962-7315
Accounts Payable checks (Lost, Void or Stop Payment)	Cathy Daniels	danielsca	962-3645
Accounts Payable uShop Vendors A-E, CI's and #'s	Sarah Jackson	jacksonsb	962-3092
Accounts Payable uShop Vendors F-P , Independent Contractors	Caseley Amick	amickc	962-3145
Accounts Payable uShop Vendors Q-Z	Trudy Bonucci	bonuccit	962-7504
ACH/Direct Deposit forms (incoming ACH/DD from outside 3rd parties)	Joanne Ferguson	fergusonj	962-3647
Billing - External Invoicing	Amy Coker	cokera	962-2526
Budget Operations/Finance Budgeting	Hollie Ransom	ransonh	962-3327
Business Entertainment	Joanne Ferguson	fergusonj	962-3647
Cash Receipting	Stefanie Pollack	pollacks	962-3164
Change Funds	Angie Downing	downinga	962-3148
Chrome River Invoice/Check Requests Questions	Marykent McIntyre	mcintyrem	962-7504
Chrome River Travel PreApproval, Expense Report and Reimbursement Questions	Allison Streuter	streutera	962-3858
Chrome River System Support Questions	Jody Leber	leberj	962-3400
Collections	Linda Padezanin	padezaninl	962-4281
Credit Card Compliance	Samual Taylor	taylorstr	962-3567
Deposits	Stefanie Pollack	pollacks	962-3164
Dual Employment	Joanne Ferguson	fergusonj	962-3647
Fixed Assets	Sharon Nalley	nalleys	962-3156
Foreign National Employees (Payroll)	Lisa Eakins	eakinsl	962-2757
Foreign Nationals (Taxation)	Lisa Eakins	eakinsl	962-2757
Fund Change Request (Contract & Grant)	Amy Coker	cokera	962-2526
Fund Change Request (non Contract & Grant)	Kim Blankenburg	blankenburgk	962-7423
Fund Establishment (Contract & Grant)	Amy Coker	cokera	962-2526
Fund Establishment (non Contract & Grant)	Joanne Ferguson	fergusonj	962-3647
Gifts, Gift Cards, Donations, Sponsorships	Joanne Ferguson	fergusonj	962-3647
Independent Contractors, Consultant Services	Carol Page	pagec	962-3190
Independent Contractors, Vendor payments in uShop	Cathy Daniels	danielsca	962-3645
Interdepartmental Invoices (IDI)	Kim Blankenburg	blankenburgk	962-7423
Journal Entries (Contract & Grant)	Amy Coker	cokera	962-2526
Journal Entries (non Contract & Grant)	Kim Blankenburg	blankenburgk	962-7423
Maupin Airfare and Local Lodging Questions	Lesley McCoy	mccoysl	962-3149
Memberships and Subscriptions	Sandy Gladden	gladdens	962-4217
Mission Funds	Angie Downing	downinga	962-3148
Moving Expenses	Lisa Eakins	eakinsl	962-2757
Org Changes	Joanne Ferguson	fergusonj	962-3647
Payroll		payroll	962-3163
P-Card		pcard	962-3158
Petty Cash - students	Stefanie Pollack	pollacks	962-3164
Position Control/Personnel Budgets	Christa King	kingc	962-7407
Purchasing		purchasing	962-3158
Returned Checks (payable to UNCW)	Karen Headrick	headrickk	962-3150
Returned Checks (payable to outside third parties)	Cathy Daniels/Sandy Gladden	danielsca/gladdens	962-3645/962-4217
Student Accounts		studentaccounts	962-4281
Tax Compliance	Lisa Eakins	eakinsl	962-2757
Travel and Direct Pay Questions	Sandy Gladden	gladdens	962-4217
Travel Card Questions	Kellie Smith	smithkr	962-7086
uShop Invoice & AP Questions	Cathy Daniels	danielsca	962-3645
uShop Systems Support Questions	Jody Leber	leberj	962-3400
Vendor Set Up, W-9's, ACH and Direct Deposit set up forms	Kathy Regan	regank	962-2940
UNCW Tax ID#, W-9	Lisa Eakins	eakinsl	962-2757
Wire Transfers - Incoming	Stefanie Pollack	pollacks	962-7492
Wire Transfers - Outgoing	Angie Downing	downinga	962-3148